

# Agenda

Scheduled Council Meeting  
Monday 21 March 2022 at 7:30 pm

You are advised that a Meeting of Council has been called by the Chief Executive Officer on Monday 21 March 2022 at 7:30 pm for the transaction of the following business.

This meeting will be held in the Community Hall at Whittlesea Community Activity Centre, 57 Laurel Street, Whittlesea and will be [livestreamed via Council's website](#).

**C Lloyd**  
**Chief Executive Officer**

# Administrators

Lydia Wilson                      Chair of Council

Peita Duncan                     Administrator

Chris Eddy                        Administrator

On 19 June 2020 the Acting Minister for Local Government appointed the Panel of Administrators for the City of Whittlesea and appointed Ms Lydia Wilson as Chair of the Panel. The Panel of Administrators comprises of Ms Lydia Wilson, Ms Peita Duncan and Mr Chris Eddy who will undertake the duties of the Council of the City of Whittlesea until the October 2024 Local Government Election.

# Senior Officers

Craig Lloyd                        Chief Executive Officer

Frank Joyce                        Executive Manager Governance & Strategy

Marilyn Kearney                 Interim Director Corporate & Shared Services

Janine Morgan                    Executive Manager Public Affairs

Justin O'Meara                    Director Planning & Development

Debbie Wood                      Director Infrastructure & Environment

## Order of Business

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**Note:**

At the Chair of Council's discretion, the meeting may be closed to the public in accordance with Section 66(2)(a) of the *Local Government Act 2020*. The provision which is likely to be relied upon to enable closure is set out in each item. These reports are not available for public distribution.

**Question Time:**

During the meeting, the Chief Executive Officer will answer questions from residents and ratepayers. Questions are required to be submitted in writing prior to the advertised commencement time of a Scheduled Council Meeting. It is preferred to receive any questions by 3.30pm unless this unreasonably prevents or hinders you from participating. A Question Time form can be downloaded from Council's website and copies of the form are available at the meeting. Refer: <https://www.whittlesea.vic.gov.au/about-us/council/council-meetings/>

Council will hold public question time for up to 30 minutes at each Scheduled Council Meeting to allow members of the public to present the questions they have submitted to Council. When Council Meetings are held remotely by electronic means in accordance with Section 394 of the *Local Government Act 2020*, members of the public will be unable to present their questions, however the Chief Executive Officer will read out and answer questions from residents and ratepayers.

Council is committed to ensuring that all residents and ratepayers of the municipality may contribute to Council's democratic process and therefore, if you have special requirements, please telephone the Governance Team prior to any Council Meeting on (03) 9217 2294.

## **1 Opening**

### **1.1 Meeting Opening and Introductions**

The Chair of Council, Lydia Wilson will open the meeting and introduce the Administrators and Chief Executive Officer:

Administrator, Ms Peita Duncan;  
Administrator, Mr Chris Eddy; and  
Chief Executive Officer, Mr Craig Lloyd.

The Chief Executive Officer, Craig Lloyd will introduce members of the Executive Leadership Team:

Executive Manager Governance and Strategy, Mr Frank Joyce;  
Interim Director Corporate Services, Ms Marilyn Kearney;  
Executive Manager Public Affairs, Ms Janine Morgan;  
Director Planning and Development, Mr Justin O'Meara; and  
Director Infrastructure and Environment, Ms Debbie Wood.

Following the Introductions, the Chief Executive Officer, Craig Lloyd will then read the following prayer:

*Almighty God, we ask for your blessing upon this council to make informed and good decisions to benefit the people of the City of Whittlesea.*

*Our father who art in heaven, hallowed be thy name, Thy kingdom come, Thy will be done in earth as it is in heaven. Give us this day our daily bread and forgive us our trespasses as we forgive them that trespass against us; and lead us not into temptation but deliver us from evil, For thine is the kingdom, the power and the glory, for ever and ever.*

*Amen*

### **1.2 Acknowledgement of Traditional Owners Statement**

The Chair of Council, Lydia Wilson will read the following statement:

“On behalf of the City of Whittlesea I recognise the rich Aboriginal heritage of this country and acknowledge the Wurundjeri Willum Clan as the Traditional Owners of this place.

I would also like to personally acknowledge Elders past, present and emerging.”

### **1.3 Attendance**

**2 Declarations of Conflict of Interest**

**3 Confirmation of Minutes of Previous Meeting/s**

**Recommendation**

**THAT the following Minutes of the preceding meeting as circulated, be confirmed:**

**Scheduled Meeting of Council held 21 February 2022.**

## **4 Public Questions, Petitions and Joint Letters**

### **4.1 Public Question Time**

### **4.2 Petitions**

#### **4.2.1 Petition - Palm Street Tree Replacement Request**

A petition has been received from 15 residents requesting Council to remove five (5) mature Paperbark trees in Palm Street, Thomastown and for these to be replaced with an Ornamental Pear tree (*Pyrus calleryana* 'Aristocrat').

#### **Recommendation**

**THAT Council note the petition from 15 residents requesting Council to remove five street trees from Palm Street, Thomastown and replace these trees with Ornamental Pear trees (*Pyrus calleryana* 'Aristocrat') and write to the signatories to inform them that:**

- **The five (5) existing trees will be reassessed by an independent arboricultural consultant, to validate the trees' health and useful life expectancy.**
- **Once the assessment has been completed, a report will be presented to the scheduled Council Meeting being held on 11 April 2022.**

**4.3 Joint Letters****5 Officers' Reports****5.1 Connected Communities****5.2 Livable Neighbourhoods****5.2.1 Joint Letter Parking Management: English Street, Donnybrook**

<b>Responsible Officer</b>	Director Infrastructure & Environment
<b>Author</b>	Unit Manager Traffic & Transport
<b>In Attendance</b>	Fiona Henningsen, Acting Manager Urban Design & Transport Michael Lamers, Unit Manager Traffic & Transport

**Attachments**

1. Locality Plan [5.2.1.1 - 1 page]
2. Parking Availability Plan [5.2.1.2 - 1 page]

### Purpose

The purpose of this report is to consider a request by residents of 82 to 100 English Street, Donnybrook, for Council to provide parking bays on the west side of English Street in front of their properties, and for pathways to be provided between the parking bays and each property.

### Brief Overview

Eleven residents of ten properties located at 82 to 100 English Street submitted a Joint Letter to Council, in which the residents requested that parking bays be provided in front of their properties on English Street and that pathways be provided between the carriageway and their properties to allow for easy access to the properties.

In support of the request, the residents cited concerns regarding insufficient parking in front of properties being a safety concern as some visitors' park on the nature strip, this damages the grass and leaves it muddy and unappealing, and this could cause falls and trips, access for emergency services may be impeded and emergency services personnel may need to carry equipment across the muddy nature strip and enter new homes with mud all over them.

At the Council meeting held on Monday, 6 December 2021, Council resolved to receive the Joint Letter, and requested that a report on this matter be prepared for consideration at the Council Meeting on 21 March 2022.

## Recommendation

**In response to a joint letter from 11 residents of 82-100 English Street in Donnybrook, requesting additional parking bays and footpath links outside their properties, that Council:**

- 1. Decline the request due to the area already having adequate car parking and footpaths that meet the required standards.**
- 2. Advise the head petitioner and petitioners of the outcome of the resolution, to decline the request as outlined in the submitted joint letter.**

## Key Information

### Site Context and Locality

The eleven Joint Letter signatories are residents of 82 to 100 English Street, in a medium density residential development (comprising 10 dwellings) on the west side of English Street in the developing suburb of Donnybrook (see *Attachment 1*). This development is typical of many medium density residential developments in growth area suburbs.

The development consists of two storey, three-bedroom dwellings and double garages, with frontage and pedestrian access to English Street and with garage access via a local residential street, Errol Way, although some maps, GPS and mapping systems indicate this is Thornbury Street to the rear.

English Street is divided with a current cross-section of 2 x 5.5m carriageways, a 5.5m centre median, 2 x 5.7m grassed nature strips and 2 x 3.0m wide shared (pedestrian and bicycle) paths. The English Street Precinct Structure Plan indicates that in the future, English Street will be widened to provide 2 x 7.0m carriageways. This will be done by reducing the nature strips to 4.2m. English Street currently functions as a major collector road and when widened it will function as an arterial road.

At the rear of the medium density site is Errol Way which is 7.3m wide, and on the south side of the site is Swanley Street, also 7.3m wide. These are standard widths for local residential streets in growth area suburbs for situations where there is residential development on both sides of the carriageway.

### **Parking Availability**

Currently, parking opportunities are available:

- In the double garages provided at each dwelling – 20 spaces
- On-street in (see *Attachment 2*):
  - Errol Way – 7 spaces
  - Swanley Street – 3 spaces
  - English Street – 10 spaces<sup>1</sup>

Total on-street (current) – 20 spaces

Note 1: Whilst there is adequate carriage width to allow 10 parallel parking spaces on the west side of English Street, when the carriageway is widened in the future for a second trafficable lane, parking will not be permitted.

With the development of residential subdivisions in growth area suburbs, an objective is to provide one on-street parking opportunity per residential allotment. With the parking available in Errol Way (7) and Swanley Street (3), 10 spaces are provided for the 10 dwellings, meeting the development parking objective.

In addition, currently 10 parking spaces are available in English Street providing additional parking opportunities for the residents. Future widening of English Street will remove these parking spaces, however there will still be 10 on-street spaces available in Errol Way and Swanley Street.

### **Construction of Parking Bays**

The construction of parking bays as requested by the residents would be problematic as:

- This would only be an interim measure, ie. until English Street is widened as the parking bays would be located within the area set aside for future widening, and thus removed when the widening occurs
- The parking bays could not be relocated when widening occurs as the cost to relocate underground services (gas, water, electricity, and communications) would be prohibitive at any future stage.
- The estimated cost of 10 parking bays would be \$100,000.

### **Footpath Links**

The nature strips in English Street meet the requirements of the Disability Discrimination Act (DDA) permitting use by pedestrians and emergency officials to walk across as required.

The Joint Letter requests that pathways are provided between the carriageway and footpath for easy access to each property. Footpath links across grassed nature strips between parking spaces and properties are not needed in urban residential areas. At this location there are no tangible differences with the nature strip compared to other residential nature

strips throughout the municipality, other than some sections of the nature strip that are in poor condition. This is due to damage caused by vehicles parking on the nature strips in contravention of road rules. Maintaining the nature strip abutting the property, and ensuring it is in a safe and tidy condition is the responsibility of the resident/owner of the property.

### Community Consultation and Engagement

The 11 signatories represent all the 10 properties in this section of English Street and no broader specific consultation is considered necessary. All 11 signatories will be advised of Council's decision on this matter.

### Alignment to Community Plan, Policies or Strategies

Alignment to Whittlesea 2040 and Community Plan 2021-2025:

#### High performing organisation

We engage effectively with the community, deliver efficient and effective services and initiatives, make decision in the best interest of our community and deliver value to our community.

#### Environmental

No implications

#### Social, Cultural and Health

No implications

#### Economic

No implications

#### Financial Implications

The estimated costs of any works are not included in the current New Works budget.

### Link to Strategic Risk

**Strategic Risk** *Not linked to the risks within the Strategic Risk Register.*

### Implementation Strategy

#### Communication

All signatories to the Joint Letter will be advised of the Council decision following the Council Meeting.

#### Critical Dates

No critical dates identified.

### Declaration of Conflict of Interest

Under Section 130 of the *Local Government Act 2020* and Rule 47 of the Governance Rules 2021, officers providing advice to Council are required to disclose any conflict of interest



they have in a matter and explain the nature of the conflict.

The Responsible Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

### **Conclusion**

Whilst Council has considered the joint letter from the 11 residents of the 10 dwellings at English Street, in consideration of the available off-street and on-street parking opportunities for residents and visitors, it is not recommended that additional parking be provided.

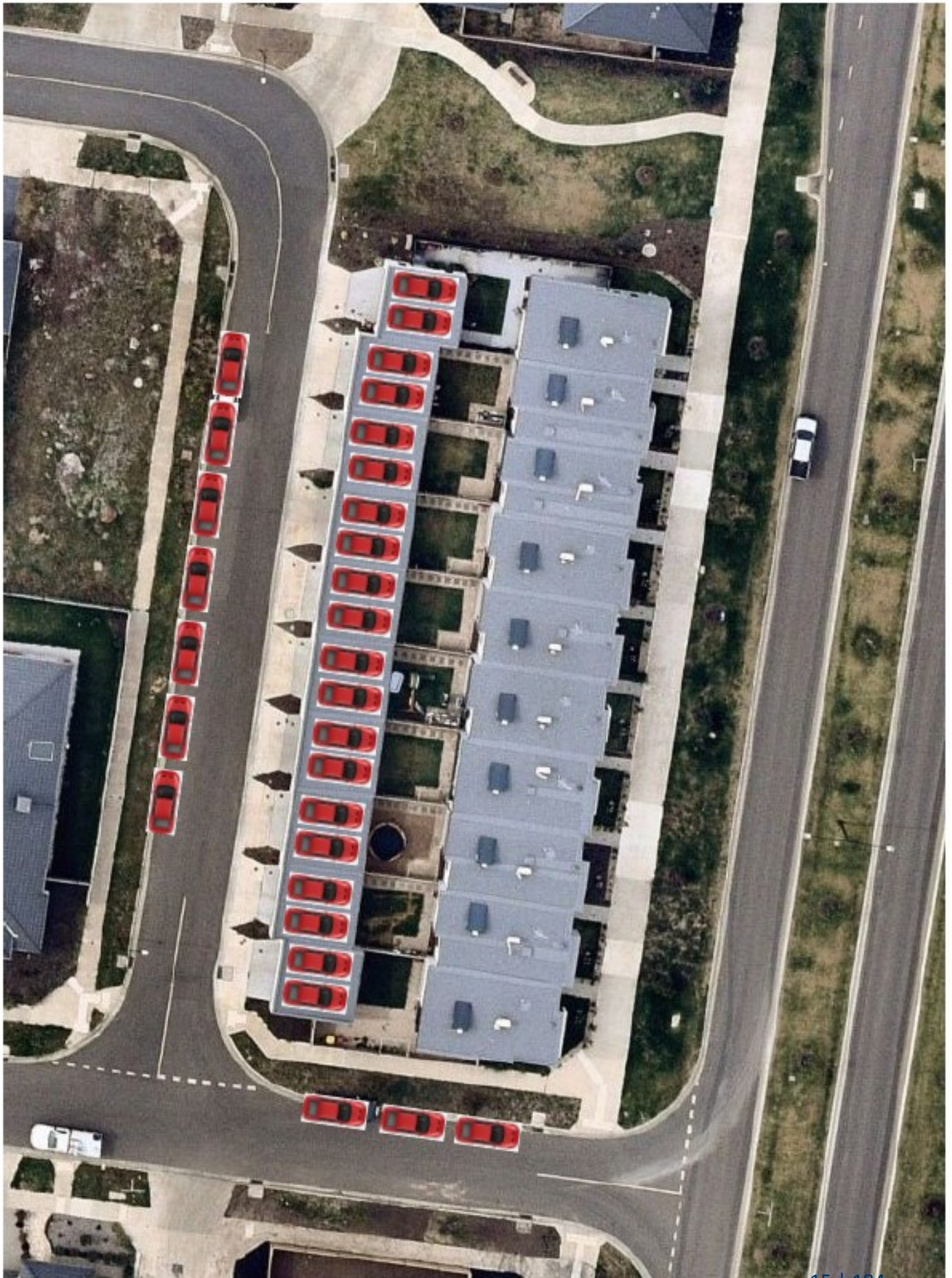
There is no justification for footpath links to be provided in this situation as the footpath arrangements meet the required standards.

### Locality Plan, Site Context & Location of Residents





## Parking Availability



### 5.3 Strong Local Economy

#### 5.3.1 Proposed Whittlesea Business Network

<b>Responsible Officer</b>	Director Planning & Development
<b>Author</b>	Business Engagement Officer
<b>In Attendance</b>	Michelle Isherwood, Unit Manager Business Engagement & Support Craig Emmerson, Senior Business Engagement Officer

#### Attachments

1. City of Whittlesea Business Network Terms and Conditions (003) (002) [5.3.1.1 - 2 pages]

#### Purpose

This report is being presented to Council to seek endorsement for the establishment of the City of Whittlesea Business Network and its associated Terms and Conditions (Attachment 1).

#### Brief Overview

The proposed City of Whittlesea Business Network (Network) is being established to further enhance and complement Council's existing engagement with the local business community. The purpose of the Network is to support local businesses to be successful, innovative, feel connected and prosper.

The function of the Network will be supported by the Terms and Conditions (Attachment 1). The Terms and Conditions, in parallel with membership numbers and membership demographics, will be reviewed annually.

The Network will provide local businesses with regular networking events, mentoring, industry specific programs and training. The events will enable businesses to learn more about the services and offerings that Council delivers to support the business community.

The Network will then be managed by Council for four years until 1 July 2026, with the intention of the group to be self-sufficient. At this time Council's Economic Development team will provide a supportive role. Following this period, the objective is for the Network to be managed and delivered by an external organisation.

#### Recommendation

##### That Council:

1. Endorse the City of Whittlesea Business Network Terms and Conditions; and
2. Endorse the commencement of promoting Whittlesea Business Network membership applications via engagement with the local business community.

## Key Information

The proposed City of Whittlesea Business Network will:

- Be membership-based and open to all businesses with a valid ABN that operate within the City of Whittlesea.
- Incur a small membership fee of \$10 in the first year to ensure business' commitment. Membership fees will be reviewed annually.
- Provide members with the opportunity to engage with businesses across the City of Whittlesea, establishing new and strengthening existing relationships, and helping businesses to grow and prosper.
- Bring together all businesses (different sectors and sizes) from across the City of Whittlesea, allowing them to collaborate and increase business-to-business transactions.
- Give members the opportunity to attend invite-only networking events and other industry related events free of charge or at a discounted rate.
- Provide an opportunity for one member to sit on Council's Business Advisory Panel as the small business representative through an Expression of Interest. The representative will be selected by the Business Advisory Panel.

It is envisaged that the Network will enable Council to gain valuable knowledge regarding our business community which will inform the future planning of business support and development programs delivered by the Economic Development Department.

Council officers will monitor membership growth and act as a conduit for business-to-business enquiries.

The coordination of events, activities and information will be supported by relevant Council officers based on special interest groups when required, including topics such as circular economy, visitor economy, retail, tendering, etc.

The Economic Development Department will inform and promote the Network, events and other opportunities to prospective members through the various channels:

- Highlighted at the upcoming Strong Local Economy launch event
- Online platforms including but not limited to Council's website
- Business eNewsletter
- City of Whittlesea social media channels (Facebook and LinkedIn)



- Materials shared by COVID Business Support Officers when carrying out face to face business visits
- Other Council or Economic Development events. i.e., Women in Business event, Welcome Expo
- Regular engagement with new and existing businesses, trader groups and centre managers.

The proposed activities mentioned above will be supported by a communications plan.

The Network will be managed by Council for four years, until 1 July 2026, with the intention of the group to be self-sufficient and be managed and delivered by an external organisation. During this time Council's Economic Development Department will continually review the program and support members during a transition phase to ensure the Network's longevity. After this time Council's Economic Development Department will provide a supportive role.

### Community Consultation and Engagement

Feedback captured through survey results from Council's 2021 business networking series, delivered in collaboration with Banyule City Council and Nillumbik Shire Council, confirms business networking is much sought after by the local business community.

The members of the Network will be surveyed on an annual basis, and their feedback will help inform future direction and content of the proposed inclusions offered to members.

### Alignment to Community Plan, Policies or Strategies

Alignment to Whittlesea 2040 and Community Plan 2021-2025:

#### **Strong local economy**

Our City is a smart choice for innovation, business growth and industry as well as supporting local businesses to be successful, enabling opportunities for local work and education.

The establishment of the Network aligns with Council's Strong Local Economy Strategy and is highlighted in the 2022/2023 Action Plan to support the outcome of 'Our Economy has a diverse base that fosters small business development'.

**Goal** Strong Local Economy

**Key Direction** Successful, innovative local businesses

### Considerations

#### **Environmental**

Positive impact – the Network will aim to connect local businesses and encourage the increase of local goods and service transactions. Increasing the local spend can contribute to

reducing transportation, carbon emissions and waste management. Network members will also have an opportunity to engage with Council on local procurement opportunities.

### **Social, Cultural and Health**

Positive impact – the Network provides the opportunity to improve mental health and wellbeing through connection with peers and development of upskilling.

### **Economic**

Positive impact – the Network supports economic outcomes and aligns with the vision and key directions of Whittlesea 2040: A place for all. The Network will provide opportunities for local businesses to thrive, upskill and increase business-to-business transactions.

### **Financial Implications**

No additional financial commitment is required from Council. The establishment of the Network and its activities will be delivered by a combination of existing resources and operating budget and membership fees obtained.

### **Link to Strategic Risk**

**Strategic Risk** *Not linked to the risks within the Strategic Risk Register*

### **Implementation Strategy**

#### **Communication**

The opportunity to join the Network will be communicated through economic development channels including the business eNewsletter, Council's online platforms and social media channels.

A communications plan will be developed and implemented to support awareness and encourage engagement and participation. Businesses will be invited to sign up as members, pay a small membership fee to ensure commitment and adhere to the Terms and Conditions.

#### **Critical Dates**

- The Network will be launched on 31 March 2022 with promotional activities to commence in April 2022.
- The Network will become active in June/July 2022 with a welcome event.

### **Declaration of Conflict of Interest**

Under Section 130 of the *Local Government Act 2020* and Rule 47 of the Governance Rules 2021, officers providing advice to Council are required to disclose any conflict of interest they have in a matter and explain the nature of the conflict.

The Responsible Officer reviewing this report, having made enquiries with relevant

members of staff, reports that no disclosable interests have been raised in relation to this report.

### Conclusion

The proposed City of Whittlesea Business Network will further enhance and complement Council's existing engagement with the local business community.

Businesses of all types and sizes will be encouraged to join the Network and its function will be supported by the Terms and Conditions.





## City of Whittlesea Business Network - Terms and Conditions

### Purpose

The City of Whittlesea Business Network (Network) is an informal business network for our Business Community, open to businesses from all industries and sizes through a membership program.

The Network will bring together all businesses (types and sizes) across the City of Whittlesea, allowing them to collaborate, network and increase business-to-business transactions.

Providing a central network for all businesses will help achieve key objectives and strengthen advocacy for a Strong Local Economy (Goal 3 W2040). W2040 supports and promotes the City of Whittlesea as home of successful, innovative local businesses, who offer employment and education opportunities to our community.

### Membership

Membership is open to all businesses who hold a valid ABN and operate within the City of Whittlesea. A membership application form must be completed, submitted, and approved by Council's Economic Development Department. Each membership will be for one year with the opportunity to renew each financial year. The nominated business will hold the membership.

The Network will be managed by Council for a period of four years, until 1 July 2026, with the intention of the group to be self-sufficient beyond this date.

All members must agree to these terms and conditions.

### Membership Benefits for Business

The annual membership will include, and not be limited to.

- a. Events program attendance
  - o Members will be given the opportunity to attend invite-only networking events and other industry related events free of charge or at a discounted rate. Events will include but may not be limited to an annual gala, regular networking, and targeted industry event programs.
- b. Networking
  - o Industry targeted face to face and online opportunities
  - o Free Business Listing on Council's online platforms.
  - o Member-to-member discount program increasing business-to-business transactions amongst members.
- c. Education
  - o Industry webinars for increased capability and lifelong learning.
  - o Mentoring opportunities with professional business mentors



- d. Council's Business Advisory Panel
- The Network will provide an opportunity for one business member to sit on Council's Business Advisory Panel through an Expression of Interest process. The representative will be selected by the Business Advisory Panel.

### **Membership Fee**

Membership will incur a small membership fee of \$10 in the first year, with membership fees to be reviewed annually. The fee period commences 1 July and ends 30 June regardless of when you join the Network.

### **Code of Conduct**

All Network members are expected to:

- Operate with integrity, objectivity, accountability, honesty and openness
- Declare any potential conflict of interest
- Maintain effective working relationships with other members

### **Terms and Conditions**

The Terms and Conditions and Membership will be subject to review every year.

#### 5.4 Sustainable Environment

#### 5.5 High Performing Organisation

### 5.5.1 Construction of HR Uren Recreation Reserve Pavilion and Car Park Redevelopment Contract 2021-91 Tender Evaluation Report

<b>Responsible Officer</b>	Director Infrastructure & Environment
<b>Author</b>	Senior Project Manager
<b>In Attendance</b>	Nick Mazzarella, Manager Capital Delivery

#### Attachments

1. CONFIDENTIAL REDACTED - 2021 91 Contract Tender Evaluation Report Confidential attachment v1 [5.5.1.1 - 4 pages]
2. 2022 02 28 Concept Council Briefing Report Pavilion Car Par [5.5.1.2 - 1 page]

This attachment has been designated as confidential by the Director Infrastructure & Environment, under delegation from the Chief Executive Officer, in accordance with Rule 53 of the Governance Rules 2021 and sections 66(5) and 3(1) of the *Local Government Act 2020* on the grounds that it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released. In particular, the attachment contains information regarding tender amounts submitted by tenderers and tender evaluation scoring prepared by Council officers. It also contains details of credit and reference checks about the tenderers provided to Council in confidence. The release of this information could reasonably be expected to prejudice the commercial position of the persons who supplied the information or to confer a commercial advantage on a third party.

#### Purpose

The purpose of this report is to seek endorsement of the award of Contract Number 2021-91 for the construction of the HR Uren Recreation Reserve Pavilion and Carpark Redevelopment.

#### Brief Overview

The Tender Evaluation Panel advises that:

- Three tenders were received
- The recommended tender was the highest ranked and is considered best value because it is the lowest tender lump sum price and has demonstrated that it has the ability to deliver this project in accordance with Council's specified requirements.
- Collaborative tendering was not undertaken in relation to this procurement because it is not listed in the Northern Councils Alliance consolidated contract register and this contract relates to a unique need for the City of Whittlesea.

## Recommendation

### That Council:

1. **Accept the tender submitted by JR & BL Kendall Pty Ltd for the sum of \$2,288,092 (excluding GST) for the following contract:**  
**Contract Number: 2021-91**  
  
**Title: Construction of the HR Uren Recreation Reserve Pavilion and Carpark Redevelopment.**  
  
**Subject to the following conditions:**
  - a. **Tenderer to provide proof of currency of insurance cover as required in the tender documents.**
  - b. **Price variations to be in accordance with the provisions as set out in the tender documents.**
  - c. **Tenderer to provide contract security as required in the tender documents.**
2. **Approve the funding arrangements detailed in the confidential attachment.**

## Key Information

### Background

The purpose of this report is to seek endorsement of the award of Contract Number 2021-91 for the construction of the HR Uren Recreation Reserve pavilion and carpark redevelopment.

The existing HR Uren Recreation Reserve pavilion and carpark were constructed pre-2000 and the pavilion was extended in 2010. These facilities no longer meet minimum facility standards or the needs of current users due to the aging infrastructure and dual use of the player changing rooms as a social room. This impacts on the sports club's ability to grow participation, host back-to-back fixtures and create community connection within the club and with the wider community. In addition, the car park requires an upgrade to ensure safety and additional capacity.

The proposed scope of work includes construction of a standalone community space and canteen that can be used as a social space during scheduled club use of the facility. This new community space can also be used by the community through a booking system. The car park will also be extended and reconfigured. Refer to attached concept plan.

Tenders for the contract closed on the 23 November 2021. The tendered prices and a summary of the evaluation are detailed in the confidential attachment.

## Evaluation

No member of the Tender Evaluation Panel declared any conflict of interest in relation to this tender evaluation.

A Tender Probity and Evaluation Plan was designed specifically for this tender process, and it was authorised prior to this tender being advertised. All tenders received were evaluated in accordance with that plan. The evaluation involving scoring of conforming and competitive tenders according to these pre-determined criteria and weightings:

Criteria	Weighting
Price	50%
Capability	23%
Capacity	20%
Impact	7%

The weightings reflect the relative importance of each element to this particular contract. They were determined as being most appropriate after considering numerous factors including (but not restricted to) the time, quality, risk and contract management requirements which were likely to have the most impact on the achievement of best value.

Only tenders that were conforming and competitive were fully scored. Tender submissions that were evaluated as non-conforming or not sufficiently competitive were set aside from further evaluation. In cases where this occurred the reasons for that outcome are detailed in the confidential attachment.

The evaluation outcome was as follows:

Tenderer	Conforming	Competitive	Score	Rank
Tenderer A JR & BL Kendall Pty Ltd	Yes	Yes	90.7	1
Tenderer B	Yes	Yes	88.0	2
Tenderer C	No	Yes	Did not proceed with evaluation	

Refer to the confidential attachment for further details of the evaluation of all tenders.

The Tender Evaluation Panel recommends the tender from JR & BL Kendall Pty Ltd as it the highest ranked, achieves the project objectives and is value for money. JR & BL Kendall Pty Ltd is also a local tenderer as it has an operational business premises within the municipal borders of the Northern Council Alliance (NCA) comprising of the Cities of Banyule, Hume, Moreland and Whittlesea and the Mitchell and Nillumbik Shire Councils.

## Community Consultation and Engagement

Sports Clubs that use the recreation reserve have been consulted regarding the scope and timing of the upgrade works.

## Alignment to Community Plan, Policies or Strategies

Alignment to Whittlesea 2040 and Community Plan 2021-2025:

### **Connected communities**

We work to foster an inclusive, healthy, safe and welcoming community where all ways of life are celebrated and supported

The facility is required to provide opportunities to connect and build social networks.

## Considerations

### **Environmental**

The project incorporates environmental sustainable design principles that exceeds the National Code for Construction (NCC).

The preferred contractor has demonstrated that they have an internal quality system for environmental management during the works.

### **Social, Cultural and Health**

The contract management will include Key Performance Indicators that relate to Occupational Health & Safety and traffic & pedestrian management to ensure a safe work site is maintained throughout the contract. The new completed facility will increase opportunities for the club and local community to create social and cultural connections.

### **Economic**

The project will provide the community with a fit for purpose, compliant and accessible facility that will increase participation and create community connection within the sporting club and the wider community.

The project delivery will also create construction jobs.

### **Financial Implications**

The cost is included in the current budget. Sufficient funding for this contract is available in the new works program for the construction of the HR Uren Recreation Reserve Pavilion and Carpark redevelopment.

### Link to Strategic Risk

**Strategic Risk** *Service Delivery - Inability to plan for and provide critical community services and infrastructure impacting on community wellbeing*

Awarding this contract will enable Council to provide the community with adequate and safe community infrastructure that meet current needs of the club and increase community participation.

### Implementation Strategy

#### Communication

A project sign will be installed on site prior to the works commencing. Relevant stakeholders will be informed of the works and the community will be kept up to date through Council's various communication channels.

#### Critical Dates

The completion date for this contract is anticipated for mid 2023.

### Declaration of Conflict of Interest

Under Section 130 of the *Local Government Act 2020* and Rule 47 of the Governance Rules 2021, officers providing advice to Council are required to disclose any conflict of interest they have in a matter and explain the nature of the conflict.

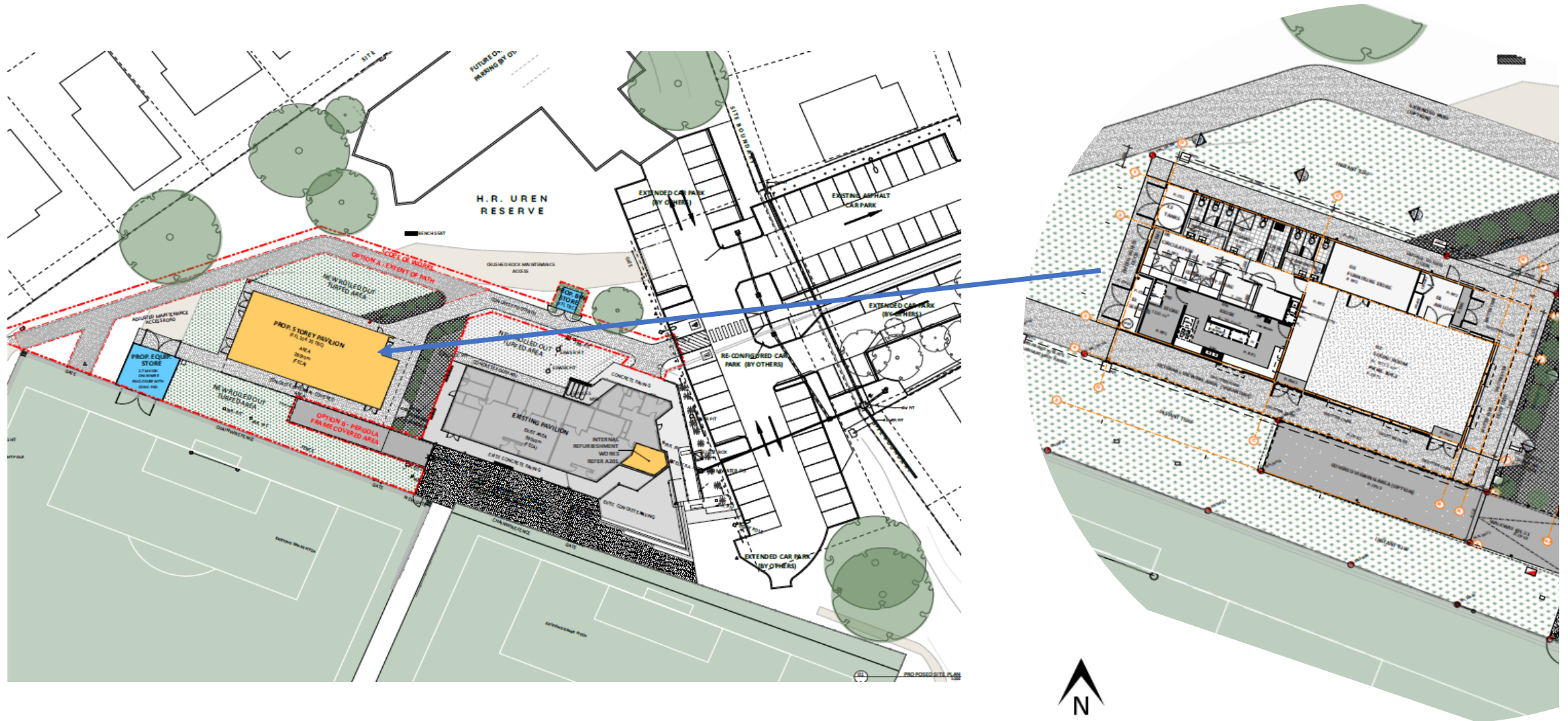
The Responsible Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

### Conclusion

The tender from JR & BL Kendall Pty Ltd was determined to be best value and it is considered that this company can undertake the contract to the required standards and minimal impact to Council.



### PROPOSED EXPANSION OF HR UREN PAVILION & CAR PARK UPGRADE





## 5.5.2 Proposed Community Plan Action Plan 2022-2023

<b>Responsible Officer</b>	Executive Manager Governance & Strategy
<b>Author</b>	Unit Manager Corporate Planning & Improvement
<b>In Attendance</b>	Robert Kisgen, Unit Manager Corporate Planning & Improvement

### Attachments

1. Proposed Community Plan Action Plan 2022-2023 [5.5.2.1 - 4 pages]

### Purpose

The purpose of this report is for the Council to consider adopting the Proposed Community Plan Action Plan 2022-2023 (the 'Proposed Action Plan'), before publication for community consultation and engagement for a period of four weeks.

### Brief Overview

The Proposed Community Plan Action Plan 2022-2023 is the year 2 annual supplement to the Community Plan 2021-2025. It articulates the key actions prioritised for delivery in the financial year 2022-2023. The Proposed Action Plan plays a pivotal role in working towards the vision and strategic direction embedded in Whittlesea 2040 and the Community Plan 2021-2025.

### Recommendation

#### That Council:

1. **Endorse the Proposed Community Plan Action Plan 2022-2023 (the 'Proposed Action Plan') to be released for public consultation for the period of Wednesday 30 March 2022 to Tuesday 26 April 2022, 5pm.**
2. **Note that copies of the Proposed Action Plan will be made available for inspection via Whittlesea City Council's website — [www.engage.whittlesea.vic.gov.au](http://www.engage.whittlesea.vic.gov.au) during the period of Wednesday 30 March 2022 to Tuesday 26 April 2022 with physical copies mailed out upon request.**
3. **Proactively seek written public submissions on the Proposed Action Plan during the consultation period of Wednesday 30 March 2022 to 5pm Tuesday 26 April 2022.**
4. **Establish a Community Plan Action Plan Advisory Committee of Council comprising of Administrators Wilson, Duncan and Eddy to meet on 6 June 2022 at 5.30pm to consider public submissions on the Proposed Action Plan 2022-2023 and to hear from any person who requests to speak in support of their submission.**
5. **Note that the Community Plan Action Plan Advisory Committee will provide any recommendations to Council at the Council Meeting to be held at 6.30pm on Monday 27 June 2022.**

## Key Information

The Proposed Action Plan comprises 125 proposed key actions. The actions cover all five goals in Whittlesea 2040 and the Community Plan: (1) Connected community, (2) Liveable neighbourhoods, (3) Strong local economy, (4) Sustainable environment, and (5) High-performing organisation. The 125 key actions also progress the work on 56 of the 61 key initiatives, which are defined in the Community Plan 2021-2025 as priorities to be implemented across the four years.

Key actions include major community infrastructure projects such as investment into the Quarry Hills Regional Park and Aboriginal Gathering Place, the regional sports and aquatic centre in Mernda, and the community centre in Wollert. The rollout of a glass recycling service, online local law applications and place-based youth development services are some of the highlights in enhancing valued community services. Council will also advocate for improved transport outcomes around road, public transport, and active travel infrastructure, as well as for our employment precincts and improved access to mental health services.

The proposed key actions represent approximate \$40 million of Council's Proposed Annual Budget 2022-2023 dedicated towards improving community outcomes through community services and assets, improvement initiatives, partnership opportunities and advocacy priorities. Of the \$40 million, \$38.3 million will be spent on capital works, compared to \$1.6 million on operational expenditure projects. \$6.6 million of the \$40 million is sourced from external grants, with the remainder being sourced by Council through rates, fees and charges and other incomes sources.

Please refer to the attachment for the Proposed Community Plan Action Plan 2022-2023.

## Community Consultation and Engagement

The Community Plan 2021-2025 was developed with the engagement of more than 1,500 people and 26 community organisations throughout 2021. The Proposed Community Plan Action Plan 2022-2023 is the year two annual supplement of the Community Plan 2021-2025 and draws on this community feedback.

Subject to Council resolution, the Proposed Action Plan will be exhibited via Council's website [www.engage.whittlesea.vic.gov.au](http://www.engage.whittlesea.vic.gov.au) for a four-week community consultation period to encourage City of Whittlesea community members to provide submissions on the Proposed Action Plan. A Community Plan Action Plan Advisory Committee of Council will be established to consider submissions and hear from members of the public who wish to speak to their submissions prior to making any recommendations to Council.

## Alignment to Community Plan, Policies or Strategies

Alignment to Whittlesea 2040 and Community Plan 2021-2025:

### High performing organisation

We engage effectively with the community, deliver efficient and effective services and initiatives, make decision in the best interest of our community, and deliver value to our community.

The Proposed Action Plan articulates the key actions Council prioritises for delivery in the financial year 2022-2023; it serves the purpose of specifying the program of work with a view towards implementing the Community Plan 2021-2025 effectively.

## Considerations

The Proposed Action Plan incorporates priority actions identified across all the considerations areas discussed below as well as many of Council's strategies and plans. For example, the Proposed Action Plan includes actions from the recently adopted Investment Attraction Plan, the Rethinking Waste Plan, the Greening Whittlesea – City Forest Strategy, or the Integrated Water Management Plan.

### Environmental

The Proposed Action Plan prioritises the City of Whittlesea's key actions in the environmental space for the financial year 2022-2023, in line with the community vision articulated in 'Whittlesea 2040 A place for all', and the Community Plan 2021-2025.

### Social, Cultural and Health

The Proposed Action Plan prioritises the City of Whittlesea's key actions in the social, cultural and health space for the coming financial year. It also incorporates the actions relating to Public Health and Wellbeing, COVID19 recovery and Disability Action, which are integrated into the Community Plan 2021-2025 and the annual Community Plan Action Plans.

### Economic

The Proposed Action Plan prioritises the City of Whittlesea's key actions in the economic space for the coming financial year.

### Financial Implications

The actions included in the Proposed Action Plan amount to \$1,621,850, which have been fully factored into the development of the Proposed Annual Budget 2022-2023.

## Link to Strategic Risk

**Strategic Risk Governance - Ineffective governance of Council's operations and activities resulting in either a legislative or policy breach**

Under the Local Government Act 2020, Council is obliged to develop a Council Plan which articulates the key initiatives and actions for delivery in any given financial year. Failure to do so would result in legislative breach, ineffective governance, and potentially poorer outcomes for our community.

## Implementation Strategy

### Communication

Internal stakeholders will be updated on whether proposals led by their respective areas are included in the Proposed Community Plan Action Plan 2022-2023, or for what reasons proposals are not being included.

The public will be informed of the adoption of the Proposed Action Plan, and the opportunity to provide submissions on the key actions included. This will involve regular communication channels including website, social media, Local Scoop, emails to community groups, as well as presentations at scheduled network meetings. A Community Plan Action Plan Advisory Committee to Council will consider community submissions regarding the Proposed Action Plan and hear community members who wish to present their submission in person.

### Critical Dates

30 March 2022 to 5pm Tuesday 26 April 2022	Community consultation/engagement
6 June 2022	Community Plan Action Plan Advisory Committee to Council Meeting to hear submissions of community members
27 June 2022	Council Meeting to adopt Proposed Action Plan

## Declaration of Conflict of Interest

Under Section 130 of the *Local Government Act 2020* and Rule 47 of the Governance Rules 2021, officers providing advice to Council are required to disclose any conflict of interest they have in a matter and explain the nature of the conflict.

The Responsible Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

## Conclusion

The Proposed Community Plan Action Plan 2022-2023 comprises 125 key actions representing approximately \$40 million of funding included in the Proposed Annual Budget 2022-2023. The draft Plan covers all W2040 goals as well as 56 of the 61 key initiatives Council committed to delivering over the four-year Community Plan period 2021-2025. Following adoption of the Proposed Action Plan, community members will have the opportunity to voice their views via submissions, to be considered by an Advisory Committee before Council adopts the final Community Plan Action Plan 2022-2023.



# Proposed Community Plan Action Plan 2022-2023

This Community Plan Action Plan 2022-2023 (Action Plan) is the annual supplement to the Community Plan 2021-2025. It outlines the key actions we will focus on delivering throughout the second year of the Community Plan under our five goals: a connected community, liveable neighbourhoods, a strong local economy, a sustainable environment and a high-performing organisation.<sup>1</sup>

## Connected community



- Deliver the second phase of the Culturally and Linguistically Diverse Family Violence Project to normalise gender equality and reduce family violence
- Reduce abuse of elders through education, awareness and prevention initiatives as part of the Northern Metro Elder Abuse Prevention Network
- Deliver the Cat De-sexing Program to reduce the number of stray, abandoned and unwanted cats
- Hold an annual Pet Expo in partnership with neighbouring councils
- Increase community preparedness and resilience before, during and after emergencies
- Enhance community safety by improving how we monitor and audit building and pool compliance
- Work with partners to lead recovery from COVID-19 pandemic including vaccinations and COVID-19 safe health messaging
- Deliver the Infrastructure Accessibility Program to make it easier for people of all abilities to access and use council facilities
- Develop a Connected Community Strategy to guide how we create a socially cohesive, healthy, safe and engaged community
- Continue to build leadership capability and skills of residents through the delivery of a Community Leadership program
- Review the Maternal Child Health service to improve cultural safety for our Aboriginal community
- Deliver a place-based festival and events program including initiatives supporting arts, culture, heritage and community recovery efforts to reconnect and foster wellbeing
- Support the Whittlesea Agricultural Show as one of the municipality's largest events
- Progress delivery of an Aboriginal Gathering Place that will increase connections to culture, heritage, land and healing
- Advocate for funding to build an Aboriginal Gathering Place
- Pilot community programs to inform the Aboriginal Gathering Place
- Advocate for mental health services
- Deliver the Youth Mental Health and Wellbeing - Mental Health First Aid for Teens and Safe Minds jointly with the Department of Education
- Advocate for funding for a regional sports and aquatic centre in Mernda
- Undertake service planning which incorporates federal government reform anticipated over the next 2 years to ensure our older residents transition well to the national market-based aged care and disability system
- Commence delivering social support services and positive ageing activities at the Mernda Social Support facility
- Commence designing the regional sports and aquatic centre in Mernda
- Design utility services to support the regional sports and aquatic centre in Mernda
- Complete the redevelopment of Mill Park Basketball Stadium
- Complete the upgrade of the pavilion at HR Uren Reserve in Thomastown
- Construct a basketball court, shelter and social gathering spaces and upgrade paths at the western end of Norris Bank Reserve
- Design the redevelopment of the Norris Bank tennis courts
- Commence replacing the synthetic soccer pitch at Harvest Home Road in Epping North
- Commence designing the Patterson Drive Community Centre in Donnybrook
- Strengthen engagement activities with diverse communities
- Consult with the Youth Advisory Committee about a transition to a Whittlesea Youth Council
- Commence developing the new Whittlesea Reconciliation Action Plan



<sup>1</sup> Not all key initiatives will be actioned every year or over the full duration of the four-year Community Plan. Community needs and priorities change over the four-year period, and this will be reflected in the composition of each annual Community Plan Action Plan.



## Liveable neighbourhoods



- Continue improvements to Whittlesea Public Gardens which will include a skate, rock climbing wall, basketball courts, barbecue and shelter area and a car park
- Develop and commence construction of the playground at Redleap Reserve
- Commence construction of a new playground, shelters and a multi-purpose court at Kelynack Reserve
- Upgrade the dog off leash park at Delacombe Park in South Morang
- Rehabilitate the conservation reserve in the northern part of Worchester Park in Bundoora
- Construct the pedestrian bridge at Huskisson Reserve in Lalor
- Finalise new Public Toilet Amenity Plan and commence implementation

- Start construction of Granite Hills Major Community Park
- Commence Quarry Hills Regional Park trail network construction
- Deliver the missing path links program to improve connectivity across our path network and help increase levels of walking and cycling participation
- Commence upgrading the intersection at Findon Road and Williamsons Road
- Deliver local road resurfacing works
- Reconstruct local roads
- Undertake condition and performance audit of roads
- Advocate for funds for new or upgraded roads
- Improve disability access to public transport including providing appropriate shelter and seating
- Advocate for the construction of Wollert Rail
- Advocate for better public transport, including better rail, tram and bus infrastructure and services
- Renew playgrounds and general landscape improvements

- Improve road safety, paths, lighting, open space and overall liveability in the priority areas in Mill Park and Thomastown
- Undertake assessments to protect dry stone walls
- Continue the Aboriginal Heritage Study including field work and assessment of significant cultural heritage sites
- Draft neighbourhood design guidelines and principles for activity centres and medium-density housing to improve amenity and functionality
- Commence streetscape improvements at Gorge Road shopping precinct in South Morang
- Investigate and secure opportunities to facilitate social and affordable housing in Whittlesea through the Victorian Government Big Housing Build
- Advocate for more affordable housing and emergency accommodation, including for our Hope Street First Response Youth Service accommodation partnership
- Commence installing additional bins in parks
- Upgrade school crossings, speed zones and paths as part of the Safe Routes to Schools program
- Commence developing a Liveable Neighbourhoods Strategy to drive Council's program of work to deliver desirable transport, planning, urban design, open space and housing outcomes



## Strong local economy



- Strengthen the visitor and agri-tourism economies by implementing a new Destination Tourism Plan
- Develop an Agri-Food Action Plan to attract investment in the sector and support existing businesses
- As part of COVID-19 recovery, deliver a 'support local' campaign and incentive program to support the community and local businesses
- Increase capacity building and training in the community to enhance employment opportunities for unemployed and underemployed residents
- Develop and commence delivering the Economic Participation Plan to make it easier for underrepresented and vulnerable community members to participate and thrive
- Streamline and digitise the business approvals process
- Commence the Economic Development Communications and Engagement Framework to support local businesses to innovate and thrive
- Launch a Council incentives package for business attraction and support
- Commence implementing the Shopfront Improvement Program
- Finalise draft of the Epping Central structure plan for community consultation
- Work in partnership and advocate for the MFIX (Melbourne Food and Export Hub) and the BIFT (Beveridge Intermodal Freight Terminal)
- Progress planning and development of key activity centres and employment precincts including Cloverton Metropolitan Activity Centre and the Plenty Valley and Epping Central structure plans
- Finalise the development plan for Vearings Road employment precinct
- Plan for increased kindergarten demand to support our growing population

- Investigate co-working spaces with Yarra Plenty Regional Libraries to increase opportunities for residents to participate in the workforce
- Review the library service to inform transition to a new entity as required under the Local Government Act 2020
- Increase participation and access to library services through additional 'satellite' library programming at community centres
- Progress the Whittlesea Community Farm and Food Collective
- Support sustainable local agribusiness



## Sustainable environment



- Implement the Rethinking Waste Plan to support our community to become a leader in sustainable living
- Introduce a rebate program for reusable nappies, reusable sanitary products and composting tools
- Implement a glass recycling bin service as a fourth kerbside collection bin for residents, to further decrease waste to landfill and improve resource recovery
- Renew and upgrade Peter Hopper Lake in Mill Park
- Construct Wilton Vale Wetland Boardwalk in South Morang
- Refurbish Janefield Wetlands Boardwalk in Bundoora
- Draft and consult with community on a new Green Wedge Management Plan
- Deliver the Residential Street Tree Renewal Planting Program
- Deliver the Parks Tree and Major Facilities Planting Program
- Deliver the Conservation Reserves Tree Planting Program

- Work with Traditional Owners to obtain Aboriginal cultural heritage permits for land management works in conservation reserves
- Better protect conservation reserves through rezoning
- Map our biodiversity assets to help protect and enhance them throughout the planning process
- Model habitat connectivity to better understand impacts of fragmentation and urban growth on our biodiversity, and to inform our incentive programs, land management and planning scheme for better biodiversity outcomes
- Support our business community to improve the sustainability of their facilities using Environmental Upgrade Agreements
- Partner with Traditional Owners to develop land management partnerships
- Help our community learn and connect with the environment through the Nature Stewards Program
- Improve the energy efficiency of Council buildings and facilities including solar and lighting upgrades
- Continue to replace our street lights with energy efficient bulbs
- Advocate to protect the grassy eucalypt woodlands
- Continue to manage populations of Matted Flax-lily relocated from the Mernda Rail site



## High-performing organisation



- Through the delivery of our Customer First project, continue to make it easier for residents to interact with Council
- Make it easier for our community to apply for local law permits online such as roadside and footpath trading
- Continue our digital transformation to improve our efficiency and customer service
- Advocate on behalf of our community leading up to the State election and work with new sitting State and Federal members post-election
- Implement the Workforce Plan to attract and retain skilled staff to deliver for our community
- Implement the Gender Equality Action Plan to ensure a safe and equal workplace and progress towards becoming an Employer of Choice
- Deliver the Emerging Leaders Program to strengthen leadership skills of staff
- Develop High-Performing Organisation Strategy to guide effective and efficient use of resources, and good governance at Council
- Commence implementation of our place-based service delivery model, including promotion of local services and identification of service gaps
- Deliver a place-based youth development program providing services to young people close to where they live, recreate, study and work
- Finalise the Thomastown and Lalor Urban Design Framework to enhance liveability and connection in the area
- Develop the 2024-2027 Budget
- Develop the 2024-2033 Financial Plan
- Publicly report on Council's good governance and delivery of the Community Plan
- Develop a long-term Community Infrastructure Plan to guide the development of community, arts and cultural facilities
- Develop and implement Council's Research and Analytics Plan to inform evidence-based decision-making
- Create a program of regular pop-up activities across the municipality to increase engagement opportunities for community to help shape our programs and decision-making
- Undertake communications-focused research to understand how we can best communicate with our diverse communities in a fast-changing digital landscape
- Develop the 2021-2022 Annual Report
- Finalise the organisational outcomes and measurements framework to ensure all the work Council does benefits community
- Participate in tender and shared services opportunities prioritised by the Northern Councils Alliance
- Identify key initiatives that have a "direct and significant impact on community" for gender impact assessment under the Gender Equality Act 2020
- Review policy for our fees and charges to ensure a fair system that is sustainable financially
- Review children, family and ageing well service clinical governance model to better address an increasingly complex risk, compliance and legislative operating environment



You can contact the Administrators on 9217 2500 or email [panel@whittlesea.vic.gov.au](mailto:panel@whittlesea.vic.gov.au)

March 2022

**Street address:**  
Council Offices  
25 Ferrer Boulevard,  
South Morang VIC 3752

**Email us:** [info@whittlesea.vic.gov.au](mailto:info@whittlesea.vic.gov.au)  
**Visit our website:** [whittlesea.vic.gov.au](http://whittlesea.vic.gov.au)

**Postal address:**  
City of Whittlesea  
Locked Bag 1, Bundoora MDC VIC 3083

**Call us:**  
Phone: 9217 2170  
National Relay Service: 133 677  
(ask for 9217 2170)  
Free telephone interpreter service:  
If you speak a language other than  
English, please call 131 450

**Free telephone interpreter service**  
 **131 450**

### 5.5.3 Appointment of Independent Member to the Audit & Risk Committee

**Responsible Officer**

Executive Manager Governance & Strategy

#### Purpose

Current Audit & Risk Committee independent member, Ms Theresa Glab has advised that she wishes to conclude her term on the Committee, as of 30 June 2022. The purpose of this report is to appoint an independent member to the Audit & Risk Committee from 1 July 2022.

#### Recommendation

**That Council:**

- 1. Appoint Dr Marco Bini as independent member to the City of Whittlesea's Audit & Risk Committee commencing 1 July 2022 for a three-year term ending 30 June 2025, in accordance with the terms of reference contained in the Audit & Risk Committee Charter.**
- 2. Write to Ms Glab to thank her for her service to the Audit & Risk Committee and Council.**

#### Key Information

Following advice from Audit & Risk Committee member Ms Theresa Glab that she wishes to conclude her term on the Committee, as of 30 June 2022, a vacancy on the Committee will become available.

As noted at the Council meeting on 4 October 2021, two independent members were appointed to the Audit & Risk Committee. These appointments were made following an advertising process, inviting expressions of interest for independent members to join the Audit & Risk Committee. Twenty-six applicants submitted written applications. A selection panel comprising the Chair of Council, CEO and Chairman of the Audit & Risk Committee reviewed the 26 applications received for shortlisting. Five applicants were shortlisted, and all attended for an interview with the selection panel. All candidates interviewed had strong financial, business, compliance and risk management experience, along with a sound knowledge of local government issues and extensive experience with Audit & Risk Committees. In addition to the two recommended appointments, the selection panel identified a third candidate, Dr Marco Bini that would be suitable if a vacancy were to arise on the Committee in the short term.

Dr Bini has extensive experience in general legal practice, policy advice, legislation, audit, public sector administration and Governmental process gained through a variety of roles in the public sector. Dr Bini is currently an Independent Advisor, Governance and Integrity. He also holds a current appointment with the Audit & Risk Committee at Darebin City Council.

Reference checks for Dr Bini confirmed the value he would add to the Audit and Risk Committee and the skills and experience he would bring to the role.

It is recommended that Dr Marco Bini be appointed to the Committee from 1 July 2022 for a three-year term ending 30 June 2025, in accordance with the terms of reference contained in the revised Audit & Risk Committee Charter.

### Alignment to Community Plan, Policies or Strategies

Alignment to Whittlesea 2040 and Community Plan 2021-2025:

#### High performing organisation

We engage effectively with the community, deliver efficient and effective services and initiatives, make decision in the best interest of our community and deliver value to our community

The establishment of the Audit & Risk Committee and the reports it receives are reflective of Council's commitment to the implementation of good governance principles. The Committee provides advice to Council to assist with fulfilling its oversight responsibilities for the financial and non-financial reporting process, internal controls, the audit process, risk management and Council's process for monitoring compliance with legislation and regulations and the Code of Conduct.

### Link to Strategic Risk

**Strategic Risk Governance - Ineffective governance of Council's operations and activities resulting in either a legislative or policy breach**

The Audit & Risk Committee assists Council in monitoring its governance requirements and provides advice to Council to assist with fulfilling its oversight responsibilities.

### Declaration of Conflict of Interest

Under Section 130 of the *Local Government Act 2020* and Rule 47 of the Governance Rules 2021, officers providing advice to Council are required to disclose any conflict of interest they have in a matter and explain the nature of the conflict.

The Responsible Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

### Conclusion

In accordance with Council's Audit & Risk Committee Charter, Council is required to appoint independent members to the Committee from time to time. A vacancy will arise on the Committee from 30 June 2022. It is recommended that Dr Marco Bini be appointed to the Committee. Dr Bini has extensive experience and appropriate skills to offer Council's Audit & Risk Committee and is worthy of appointment.

## 5.5.4 Unconfirmed Minutes of Audit & Risk Committee Meeting

**Responsible Officer** Executive Manager Governance & Strategy

### Attachments

1. Audit & Risk Committee Meeting Minutes 24 February 2022 [5.5.4.1 - 25 pages]

#### Purpose

To enable Council to have oversight and understanding of the Audit & Risk Committee operations and as required under Council's Audit & Risk Committee Charter, this report presents the Unconfirmed Minutes of the Audit & Risk Committee meeting held on 24 February 2022.

#### Recommendation

**That Council note the unconfirmed minutes of the Audit & Risk Committee meeting held on 24 February 2022.**

#### Key Information

The Audit & Risk Committee is an independent advisory committee of Council and its role is to report to Council and provide appropriate advice and recommendations on matters presented to it. It acts in this capacity by monitoring, reviewing and advising on issues within its scope of responsibility and assisting Council's governance obligations to its community.

#### **Audit & Risk Committee Meeting 24 February 2022**

The Audit & Risk Committee considered several reports at the meeting held on 24 February 2022 (Attachment 1), as well as confirming minutes from the previous meeting held on 25 November 2021.

Main agenda items included:

- Audit & Risk Committee Work Plan and Charter Update
- CEO's Update
- Corporate Performance Report for the Period Ended 31 December 2021
- Local Government Performance Reporting Framework – Quarter 2 2021/22 Performance Report
- Risk Management Update
- Internal Audit:
  - Internal Audit Status Report
  - Internal Audit Review: Portable and Attractive Assets
  - Outstanding Action Items from Internal Audit Reports
- External Audit Strategy
- Internal Assurance Program Update

- External Agency Examinations

### Alignment to Community Plan, Policies or Strategies

Alignment to Whittlesea 2040 and Community Plan 2021-2025:

#### High performing organisation

We engage effectively with the community, deliver efficient and effective services and initiatives, make decision in the best interest of our community and deliver value to our community

The establishment of the Audit & Risk Committee and the reports it receives are reflective of Council's commitment to the implementation of good governance principles. The Committee provides advice to Council to assist in fulfilling its oversight responsibilities for the financial and non-financial reporting process, internal controls, the audit process, risk management and Council's process for monitoring compliance with legislation and regulations and the Code of Conduct.

### Link to Strategic Risk

**Strategic Risk Governance** - *Ineffective governance of Council's operations and activities resulting in either a legislative or policy breach*

The Audit & Risk Committee assists Council in monitoring its governance requirements and provides advice to Council to assist with fulfilling its oversight responsibilities.

### Declaration of Conflict of Interest

Under Section 130 of the *Local Government Act 2020* and Rule 47 of the Governance Rules 2021, officers providing advice to Council are required to disclose any conflict of interest they have in a matter and explain the nature of the conflict.

The Responsible Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

### Conclusion

The Audit & Risk Committee met on 24 February 2022. The unconfirmed minutes of that meeting are attached to this report for noting by Council.



# Minutes

AUDIT & RISK COMMITTEE

Thursday 24 February 2022 at 2:30 pm

Council Chamber at Civic Centre,  
25 Ferres Boulevard, South Morang 3752



Minutes - Audit & Risk Committee Meeting 24 February 2022

## Attendance

### Present

#### Members

##### Independent

Geoff Harry, Chairperson

Theresa Glab

Jen Johanson

##### Administrators

Lydia Wilson (Chair of Council)

Chris Eddy

##### Officers

Craig Lloyd, Chief Executive Officer

Frank Joyce, Executive Manager Governance & Strategy

Samantha Boyle, Unit Manager Governance & Risk

David Gauci, Internal Assurance Coordinator

Deborah Alessi, Unit Manager Financial Compliance and Control

Brett Davidson, Coordinator Risk Management

##### In attendance

Martin Thompson, Senior Partner, Crowe

Kathie Teasdale, Partner, RSD

##### Apologies

Bruce Potgieter

Mark Montague, Acting Director Corporate & Shared Services

Lynda Cooper, Senior Manager, Crowe

## Acknowledgement of Traditional Owners Statement

The Chairperson Mr Geoff Harry opened the meeting by reading the following Acknowledgement of Traditional Owners Statement:

“On behalf of the City of Whittlesea I recognise the rich Aboriginal heritage of this country and acknowledge the Wurundjeri Willum Clan as the Traditional Owners of this place.

[Minutes - Audit & Risk Committee Meeting 24 February 2022](#)

## Disclosure of Conflicts of Interest

The Chair asked those in attendance the following question: Does any Officer have a conflict of interest in any matter on the agenda today?

No declarations were made.

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Minutes - Audit & Risk Committee Meeting 24 February 2022

## 1 In-Camera Discussion

### 1.1 In-camera Discussions

**Responsible Officer:** Executive Manager Governance & Strategy

**Author:** Internal Assurance Coordinator

**In Attendance:** Craig Lloyd, Chief Executive Officer

Frank Joyce, Executive Manager Governance & Strategy

**Matters Discussed:**

The meeting commenced with the Committee holding an in-camera discussion with the CEO. Key points discussed included:

- Current status of outstanding internal audit actions.
- Future Audit & Risk Committee meeting dates.
- Status of the Capital Works Program.

***Committee Chairperson's Introductory Comments***

Following the in-camera discussion, the Committee Chairperson commenced the open section of the meeting by welcoming all those in attendance. The Chairperson noted the quality and continued improvements to meeting agenda packs.

Ms Glab also advised the Committee that the 26 May 2022 meeting will be her final meeting as a member of the Committee.

Minutes - Audit & Risk Committee Meeting 24 February 2022

## 2 Confirmation of Minutes of Previous Meeting

### 2.1 Confirmation of Minutes of Previous Meeting

<b>Responsible Officer</b>	Executive Manager Governance & Strategy
<b>Author</b>	Internal Assurance Coordinator
<b>In Attendance</b>	David Gauci, Internal Assurance Coordinator

#### **Matters Discussed:**

A typing error in Item 10.1 of the minutes from the 25 November 2021 meeting was noted and will be amended.

#### **COMMITTEE RESOLUTION**

**Moved:** *Theresa Glab*

**Seconded:** *Jen Johanson*

**That the minutes of the Audit & Risk Committee meeting held on 25 November 2021 be noted and confirmed.**

**CARRIED**



Minutes - Audit & Risk Committee Meeting 24 February 2022

### 3 Matters arising from Previous Meetings

#### 3.1 Matters Arising from Previous Meetings

<b>Responsible Officer</b>	Executive Manager Governance & Strategy
<b>Author</b>	Internal Assurance Coordinator
<b>In Attendance</b>	David Gauci, Internal Assurance Coordinator

#### **Matters Discussed:**

The Outstanding Items Register from Previous Meetings report was presented for review.

The Chairperson recommended that the following items from the Agenda be noted:

Item 4 – Audit & Risk Committee Work Plan

Item 6.2 – New Accounting Standards - Update for the year ending 30 June 2022

Item 10.1 – Review of Gift Register

Item 10.2 – Chief Executive Officer and CEO Executive Assistant’s Corporate Credit Card Expenses

Item 10.3 – Administrator Expenses

Item 11.2 – Quarterly Compliance Update – Monitoring Compliance with the Governance Principles

#### **COMMITTEE RESOLUTION**

**Moved:** *Chairperson Lydia Wilson*

**Seconded:** *Administrator Chris Eddy*

**That the Audit & Risk Committee note the report on Matters Arising from Previous meetings.**

**CARRIED**

Minutes - Audit & Risk Committee Meeting 24 February 2022

## 4 Audit & Risk Committee Work Plan

### 4.1 Audit & Risk Committee Work Plan

<b>Responsible Officer</b>	Executive Manager Governance & Strategy
<b>Author</b>	Internal Assurance Coordinator
<b>In Attendance</b>	David Gauci, Internal Assurance Coordinator

#### **Matters Discussed:**

The Annual Work Plan Matrix was noted.

#### **COMMITTEE RESOLUTION**

**Moved:** Jen Johanson

**Seconded:** Theresa Glab

**That the Audit & Risk Committee note the Audit & Risk Committee Work Plan.**

**CARRIED**

Minutes - Audit & Risk Committee Meeting 24 February 2022

## 5 CEO's Update

### 5.1 CEO Update

**Responsible Officer:** Chief Executive Officer  
**Author:** EA to CEO  
**In Attendance:** Craig Lloyd, Chief Executive Officer

**Matters Discussed:**

The CEO provided the Committee with an overview of his report and responded to questions from the Committee.

The Committee noted that a number of matters have been referred to integrity agencies recently. The CEO advised that he was not in a position to provide details in relation to these matters at this stage. The CEO also advised that he would be in a position to provide an update to the Committee on a matter recently finalised at the next meeting.

#### COMMITTEE RESOLUTION

**Moved:** Administrator Chris Eddy

**Seconded:** Chairperson Lydia Wilson

**That the Audit & Risk Committee note the contents of the CEO's report.**

**CARRIED**

Minutes - Audit & Risk Committee Meeting 24 February 2022

## 6 Financial Report

### 6.1 Corporate Performance Report for the Quarter Ended 31 December 2021

**Responsible Officer:** Acting Director Corporate & Shared Services

**Author:** Acting Chief Financial Officer

**In Attendance:** Deborah Alessi, Unit Manager Financial Compliance and Control

**Matters Discussed:**

The Unit Manager Financial Compliance and Control presented the Corporate Performance Report for the period ended 31 December 2021 and responded to questions from the Committee.

The Committee discussed the status of the Capital Works Program and the current challenges being experienced with tendering and suppliers due to the impacts of COVID-19. The Committee was advised that there will be a future focus on shovel ready projects to capture any grant opportunities.

#### COMMITTEE RESOLUTION

**Moved:** Theresa Glab

**Seconded:** Jen Johanson

**That the Audit & Risk Committee note the Corporate Performance Report for the period ended 31 December 2021.**

**CARRIED**

Minutes - Audit & Risk Committee Meeting 24 February 2022

## 6.2 New Accounting Standards - Update for the year ending 30 June 2022

<b>Responsible Officer</b>	Acting Director Corporate & Shared Services
<b>Author</b>	Unit Manager Financial Strategy
<b>In Attendance</b>	Deborah Alessi, Unit Manager Financial Compliance and Control

### **Matters Discussed:**

The report on New Accounting Standards - Update for the year ending 30 June 2022 was noted.

### **COMMITTEE RESOLUTION**

**Moved:** *Chairperson Lydia Wilson*

**Seconded:** *Administrator Chris Eddy*

**That the Committee note the New Accounting Standards update for the year ending 30 June 2022.**

**CARRIED**



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## 6.3 LOCAL GOVERNMENT PERFORMANCE REPORTING FRAMEWORK QUARTER 2 2021-22 - PERFORMANCE REPORT

<b>Responsible Officer</b>	Executive Manager Governance & Strategy
<b>Author</b>	Corporate Planner
<b>In Attendance</b>	Frank Joyce, Executive Manager Governance & Strategy

### **Matters Discussed:**

The Executive Manager Governance & Strategy provided an update on the status of the Local Government Performance Reporting Framework quarter two results and responded to questions from the Committee.

The Committee discussed the information contained within the report and sought clarification regarding the purpose and methods used for forecasting and benchmarking against other councils. The CEO advised that the State Government requires the City of Whittlesea benchmark against other interface councils and that forecasting results were impacted by the COVID-19 pandemic.

The Committee requested consideration be given to how this information is presented going forward and the commentary provided to explain differences between the City of Whittlesea results and other interface councils.

<b>Key Action/s</b>	<b>Responsible Officer</b>
Consideration be given to how this information is presented going forward and the commentary provided to explain differences between the City of Whittlesea results and other interface councils.	Executive Manager Governance & Strategy

### **COMMITTEE RESOLUTION**

**Moved:** Administrator Chris Eddy

**Seconded:** Chairperson Lydia Wilson

**That the Audit & Risk Committee note the Local Government Performance Reporting Framework Quarter Two update.**

**CARRIED**

Minutes - Audit & Risk Committee Meeting 24 February 2022

## 7 Risk Management

### 7.1 Risk Management Report - Quarter 2 ending 31 December 2021

<b>Responsible Officer</b>	Executive Manager Governance & Strategy
<b>Author</b>	Coordinator Risk Management
<b>In Attendance</b>	Brett Davidson, Coordinator Risk Management Samantha Boyle, Unit Manager Governance & Risk

#### Matters Discussed:

The Coordinator Risk Management presented the Risk Management report and responded to questions from the Committee.

The Committee provided Officers with feedback in relation to the Risk Management Framework and Risk Management Policy, including:

- Noting that whilst Roles & Responsibilities had been included in both documents, no reference had been made to the role of Council in the overall governance process.
- Clarified the role of the Audit & Risk Committee in relation to risk management.
- Suggested consideration be given to the wording used in the Consequences table, as the catastrophic and major ratings are worded very similar.
- Further consideration be given to the role / reference of risk culture within the Risk Management Framework.

Key Action/s	Responsible Officer
Incorporate the feedback provided by the Committee into the Draft Risk Management Framework and Risk Management Policy.	Coordinator Risk Management

#### COMMITTEE RESOLUTION

**Moved:** Jen Johanson

**Seconded:** Theresa Glab

That the Audit & Risk Committee:

1. Note the risk management activities conducted during the period;
2. Provided feedback on the updated Draft Risk Management Framework to align it with better practice and revised procedures;
3. Reviewed and provided feedback on the new Draft Risk Management Policy;
4. Note the business continuity activities in response to COVID-19 during the period;
5. Note the significant insurance activities during the period.

**CARRIED**

Minutes - Audit & Risk Committee Meeting 24 February 2022

## 8 Internal Audit

### 8.1 Internal Audit Status Report

**Responsible Officer** Executive Manager Governance & Strategy

**Author** Internal Assurance Coordinator

**External in Attendance** Martin Thompson, Partner, Crowe

#### **Matters Discussed:**

Mr Thompson from Crowe presented the Internal Audit Status report and responded to questions from the Committee. Mr Thompson noted that internal audit work was progressing and a number of reports will be provided to the 26 May 2022 Committee meeting.

#### **COMMITTEE RESOLUTION**

**Moved:** Chairperson Lydia Wilson

**Seconded:** Administrator Chris Eddy

**That the Audit & Risk Committee note the Internal Audit Status Report.**

**CARRIED**

Minutes - Audit & Risk Committee Meeting 24 February 2022

## 8.2 Internal Audit Reviews

<b>Responsible Officer</b>	Executive Manager Governance & Strategy
<b>Author</b>	Internal Assurance Coordinator
<b>In Attendance</b>	Samantha Boyle, Unit Manager Governance & Risk

### **Matters Discussed:**

Mr Thompson from Crowe presented the Portable & Attractive Assets report and gave an overview of the findings. Officers responded to the report and questions from the Committee.

The Committee discussed the findings from the review, noting that whilst processes were in place, documentation in this area is lacking. The Committee also queried if the target dates included in the report were reasonable. Management advised that they were comfortable with the dates.

### **COMMITTEE RESOLUTION**

**Moved:** *Theresa Glab*

**Seconded:** *Jen Johanson*

**That the Audit & Risk Committee note the contents and findings of Crowe's internal audit review: Portable and Attractive Assets.**

**CARRIED**

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### 8.3 Outstanding Action Items from Internal Audit Reports

<b>Responsible Officer</b>	Executive Manager Governance & Strategy
<b>Author</b>	Internal Assurance Coordinator
<b>In Attendance</b>	David Gauci, Internal Assurance Coordinator Samantha Boyle, Unit Manager Governance & Risk

#### **Matters Discussed:**

The Outstanding Action Items Report from Previous Internal Audits was presented. Management responded to questions from the Committee.

The Committee Chairperson noted that the current status of outstanding internal audit actions was discussed as part of the in-camera session with the CEO.

In addition to discussing the status of actions, the Committee advised it would like consideration to be given to the way this information is presented in the future, as well as the commentary provided in relation to the status of actions.

The CEO advised that he and Executive will undertake a review and stocktake of all outstanding actions, including determining if any actions should be changed, are no longer relevant and those to prioritise to get on top of actions in shorter term. A review of the framework used to review and monitor outstanding internal audit actions will also be undertaken. The outcomes from the review of outstanding actions and the framework in place will be provided to the Committee at the 26 May 2022 meeting.

<b>Key Action/s</b>	<b>Responsible Officer</b>
Review the framework for updating outstanding internal audit actions, including the commentary provided in relation to the status of actions. The outcomes from this review are to be provided to the Committee at the 26 May 2022 meeting.	Unit Manager Governance & Risk

#### **COMMITTEE RESOLUTION**

**Moved:** Administrator Chris Eddy

**Seconded:** Chairperson Lydia Wilson

**That the Audit & Risk Committee note the current status of outstanding actions arising from internal audit reports.**

**CARRIED**

Minutes - Audit & Risk Committee Meeting 24 February 2022

## 9 External Audit

### 9.1 External Audit Strategy

<b>Responsible Officer</b>	Acting Director Corporate & Shared Services
<b>Author</b>	Unit Manager Financial Strategy
<b>In Attendance</b>	Deborah Alessi, Unit Manager Financial Compliance and Control
<b>External in Attendance</b>	Kathie Teasdale, Partner, RSD

#### Matters Discussed:

Ms Teasdale from RSD presented the External Audit Strategy (the Strategy) for the year ending 30 June 2022, highlighting key points of the Strategy and changes from the previous year.

The Committee requested that an update be provided at the 26 May 2022 meeting regarding any issues that may affect the Financial Report.

Key Action/s	Responsible Officer
Provide an update regarding any issues that may affect the Financial Report at the 26 May 2022 Committee meeting.	Chief Financial Officer

#### COMMITTEE RESOLUTION

**Moved:** Jen Johanson

**Seconded:** Theresa Glab

**That the Audit & Risk Committee note the Audit Strategy for the year ended 30 June 2022.**

**CARRIED**



Minutes - Audit & Risk Committee Meeting 24 February 2022

## 9.2 Results of 2020-21 Audits: Local Government VAGO Audit

<b>Responsible Officer</b>	Acting Director Corporate & Shared Services
<b>Author</b>	Unit Manager Financial Strategy
<b>In Attendance</b>	Deborah Alessi, Unit Manager Financial Compliance and Control

### **Matters Discussed:**

An update on Council's response to the recommendations included in the report on Results of 2021 Audits: Local Government was provided.

### **COMMITTEE RESOLUTION**

**Moved:** *Chairperson Lydia Wilson*

**Seconded:** *Administrator Chris Eddy*

**That the Audit & Risk Committee note the update provided on the VAGO report titled "Results of 2020-21 Audits: Local Government" and the current position of City of Whittlesea relating to the two recommendations made.**

**CARRIED**

Minutes - Audit & Risk Committee Meeting 24 February 2022

## 10 Systems of Internal Control

### 10.1 Review of Gift Register

<b>Responsible Officer</b>	Executive Manager Governance & Strategy
<b>Author</b>	Internal Assurance Coordinator
<b>In Attendance</b>	Samantha Boyle, Unit Manager Governance & Risk

#### **Matters Discussed:**

The report on the Review of the Gift Register was noted.

#### **COMMITTEE RESOLUTION**

**Moved:** *Theresa Glab*

**Seconded:** *Jen Johanson*

**That the Audit & Risk Committee note the Gift Register.**

**CARRIED**

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## 10.2 CEO's and CEO's Executive Assistant's Corporate Credit Card Expenses

<b>Responsible Officer</b>	Acting Director Corporate & Shared Services
<b>Author</b>	Unit Manager Financial Strategy
<b>In Attendance</b>	Mark Montague, Acting Director Corporate & Shared Services

### **Matters Discussed:**

The Chief Executive Officer's and CEO's Executive Assistant's Corporate Credit Card Expenses report was noted.

### **COMMITTEE RESOLUTION**

**Moved:** *Chairperson Lydia Wilson*

**Seconded:** *Administrator Chris Eddy*

**That the Audit and Risk Committee note the CEO's and CEO's Executive Assistant's credit card expenses.**

**CARRIED**

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### 10.3 Administrator Expenses

<b>Responsible Officer</b>	Executive Manager Governance & Strategy
<b>Author</b>	Internal Assurance Coordinator
<b>In Attendance</b>	Frank Joyce, Executive Manager Governance & Strategy

**Matters Discussed:**

The Administrator Expenses report was noted.

#### COMMITTEE RESOLUTION

**Moved:** Administrator Chris Eddy

**Seconded:** Chairperson Lydia Wilson

**That the Audit & Risk Committee note the report on Administrator Expenses.**

**CARRIED**

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### 10.4 External Agency Examinations

**Responsible Officer** Executive Manager Governance & Strategy  
**Author** Internal Assurance Coordinator  
**In Attendance** David Gauci, Internal Assurance Coordinator

**Matters Discussed:**

An update on recent reports published by external agencies was provided.

The Committee requested that when management provide responses to external agency reports in the future, if no action is required, the Committee is happy for management to simply state that no action is required. Where an action is required, a target date is to be included.

Key Action/s	Responsible Officer
Incorporate the feedback provided by the Committee into the External Agency Examinations template for future reports.	Unit Manager Governance & Risk

#### COMMITTEE RESOLUTION

**Moved:** Jen Johanson  
**Seconded:** Theresa Glab

**That the Audit & Risk Committee note the External Agency Examinations report.**

**CARRIED**

Minutes - Audit & Risk Committee Meeting 24 February 2022

## 11 Compliance

### 11.1 Internal Assurance Program Update

<b>Responsible Officer</b>	Executive Manager Governance & Strategy
<b>Author</b>	Internal Assurance Coordinator
<b>In Attendance</b>	David Gauci, Internal Assurance Coordinator

#### Matters Discussed:

An update on the status of the Internal Assurance Review Program was provided with Officers responding to questions from the Committee.

The Unit Manager Governance & Risk advised the Committee that with the recent changes in the internal assurance space, management is taking the opportunity to review how best to approach the Internal Assurance Program moving forward. The Committee requested that an update on this review be provided at the 26 May 2022 meeting.

Key Action/s	Responsible Officer
Provide the Committee with an update on the review of the Internal Assurance Review program at the 26 May 2022 meeting.	Unit Manager Governance & Risk

#### COMMITTEE RESOLUTION

**Moved:** Administrator Chris Eddy

**Seconded:** Chairperson Lydia Wilson

**That the Audit & Risk Committee note the update on activities undertaken as part of the Internal Assurance Review Program.**

**CARRIED**



Minutes - Audit & Risk Committee Meeting 24 February 2022

## 11.2 Quarterly Compliance Update - Monitoring Compliance with the Governance Principles

<b>Responsible Officer</b>	Executive Manager Governance & Strategy
<b>Author</b>	Internal Assurance Coordinator
<b>In Attendance</b>	David Gauci, Internal Assurance Coordinator

### **Matters Discussed:**

The Quarterly Compliance Update – Monitoring Compliance with the Governance Principles report was noted.

### **COMMITTEE RESOLUTION**

**Moved:** Jen Johanson

**Seconded:** Theresa Glab

**That the Audit & Risk Committee note the update on changes to key policies and how they comply with the governance principles.**

**CARRIED**

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## 12 Other Responsibilities

## 13 Correspondence

## 14 General Business Items

### 14.1 General Business

#### Matters Discussed:

The Committee requested that an update be provided on reviews currently being undertaken in relation to Planning at the 18 August 2022 meeting. This update is to cover Council's independent review of Planning Delegations, the State Government's review into Victoria's building and planning approvals processes and early building works infrastructure and IBAC's Operation Sandon.

The Committee and Officers noted that this is Mr Gauci, Internal Assurance Coordinator's final Committee meeting. The Committee thanked Mr Gauci for his contribution to the Committee.

Key Action/s	Responsible Officer
Provide an update on reviews currently being undertaken in relation to Planning at the 18 August 2022 meeting. This update is to cover Council's independent review of Planning Delegations, the State Government's review into Victoria's building and planning approvals processes and early building works infrastructure and IBAC's Operation Sandon.	Director Planning & Development

## 15 Confirmation of Date of Next Meeting

The Committee will meet on the following dates:

- 26 May 2022
- 18 August 2022
- 1 September 2022
- 24 November 2022

Meeting Closed at 4.33pm

### 5.5.5 Proposed Annual Budget 2022-23

<b>Responsible Officer</b>	Interim Director Corporate & Shared Services
<b>Author</b>	Acting Chief Financial Officer
<b>In Attendance</b>	Aaron Gerrard, Acting Chief Financial Officer

#### Attachments

1. City of Whittlesea Proposed Budget 2022-23 [5.5.5.1 - 110 pages]

#### Purpose

It is proposed that Council approve the release of the Proposed Budget 2022-23 for community feedback.

#### Brief Overview

The City of Whittlesea's Proposed Budget 2022-23 has been carefully and responsibly developed to ensure Council is prepared to respond to community needs both now and into the future, while maintaining a strong long-term financial position.

The Proposed Budget is \$295.75 million, which includes an operating budget of \$244.18 million and a capital works program of \$51.57 million to deliver new and improved infrastructure and upgrade roads and facilities around the City.

The 2022-23 capital program resets our approach to capital delivery in a post-COVID environment and focuses on:

- delivering critical new projects
- delivering projects which were delayed due to the impacts of COVID on staff and supplies across the construction industry
- strengthening our pipeline of shovel-ready projects for grant funding.

The capital budget of \$51.57 million excludes the anticipated carry forward of \$20 million from 2021-22. When incorporated – the total capital program for 2022-23 will be \$71.57 million.

The budget invests in the resources to support service delivery to respond to projections of unprecedented growth with our population expected to increase by 32% by 2030 with the addition of 8,000+ new residents each year and more than 60 babies each week.

It invests in local leadership development to ensure our community has the skills to be our next elected officials and strengthens our investment in economic development activities.

Council's proposed budgeted cash result is \$15.19 million, which is proposed to be transferred into a newly created Regional Sports & Aquatic Fund to help fund the delivery of a new regional state-of-the-art centre to support the City of Whittlesea community to lead healthy and active lifestyles.

Average rates in 2022-23 will increase by 1.75 per cent, in line with the rate cap set by the Victorian Government.

If endorsed to proceed to consultation, the Proposed Budget will be advertised on Wednesday 30 March 2022, allowing public comments and submissions to be received up until 5pm Tuesday 26 April 2022.

A Budget Submissions Advisory Committee to Council Meeting will be held on Monday 6 June 2022 to enable community members to speak to their submission.

The final Budget is scheduled to be adopted by Council at a Council Meeting to be held on Monday 27 June 2022 following consideration of any submissions by Council.

### Recommendation

#### That Council:

- 1. Endorse the Proposed Budget 2022-2023 to be released for public consultation for the period of Wednesday 30 March 2022 to 5pm Tuesday 26 April 2022.**
- 2. Note that copies of the Proposed Budget 2022-2023 will be made available for inspection via Whittlesea City Council's website — [www.whittlesea.vic.gov.au](http://www.whittlesea.vic.gov.au) during the period of Wednesday 30 March 2022 to 5pm Tuesday 26 April 2022 with physical copies mailed out on request.**
- 3. Proactively seek written public submissions on the Proposed Budget 2022-2023 during the consultation period of Wednesday 30 March 2022 to 5pm Tuesday 26 April 2022.**
- 4. Establish a Budget Advisory Committee to Council comprising of Administrators \_\_\_\_ and \_\_\_\_ to meet on 6 June 2022 at 6.30pm to consider public submissions on the Proposed Budget 2022-2023 and to hear from any person who requests to speak in support of their submission.**
- 5. Note that the Budget Advisory Committee to Council will provide any recommendations to Council at the Council Meeting to be held at 6.30pm on Monday 27 June 2022.**
- 6. Resolve on establishment of a new reserve 'Regional Sports and Aquatic Fund' and make a proposed transfer to the reserve of \$15.19 million.**

### Key Information

This Proposed Budget has been carefully drafted over many months and balances the competing interests of catering to immediate needs whilst ensuring long-term financial sustainability.

Residents were able to provide their suggestions for inclusion into this budget during community consultation in September 2021. Melbourne was under lockdown restrictions at

this time and engagement was conducted online via the engage Whittlesea website and 36 submissions were received.

- In 2022-23 Council will spend \$295.75 million to deliver community services and invest in essential new infrastructure. This includes a \$51.57 million capital works program.
- The proposed rate increase is 1.75 per cent, in line with the order by the Minister for Local Government on 29 December 2021. Council will not be seeking a variation to the rate cap for the 2022-23 year.
- Whittlesea introduced a separate waste charge in 2018-19 and this charge will continue in 2022-2023. Council will increase the waste charge by 13.8% or \$15.80 per household to achieve full cost recovery by 2025-26.
- Council's anticipated budgeted cash result is \$15.19 million, which is proposed to be transferred into a newly created Regional Sports & Aquatic Fund to help fund the delivery of a new state-of-the-art centre to support the City of Whittlesea community to lead healthy and active lifestyles.

### **Background**

The Proposed Budget (Attachment 1) has been prepared on the principles of responsible financial management to achieve an operating surplus that ensures and maintains long term financial sustainability and on a cash basis to deliver a surplus to fund new works.

The compilation of the Proposed Budget has been challenging to deliver services to a growing community, whilst improving organisation efficiencies and business processes.

Whilst always difficult to raise revenue, especially in times of economic uncertainty, the rate increase proposed is in line with the rate cap set by the State Government and provides for a responsible mix of recurrent and capital budget expenditures.

### **Budget highlights**

Key highlights from Council's Proposed Budget 2022-23 include:

- Operating revenue of \$256.69 million (excluding developer contributions, non-monetary assets and non-recurrent capital grants)
- Operating expenditure of \$244.18 million
- Local roads restoration and resurfacing works of \$11.96 million
- Upgrade parks and open spaces including Whittlesea Public Gardens, Kelynack Reserve and Redleap Reserve
- Deliver actions from the Investment Attraction Plan and Strong Local Economy Strategy Action
- Increase in Kindergarten spaces to meet the needs of our growing population
- Design of Aboriginal Gathering Place
- Continue to make it easier for residents to interact with Council through the delivery of our Customer First project
- Draft and consult with community on a new Green Wedge Management Plan

- Implement Rethinking Waste Plan including the provision of glass bin recycling service
- Increasing our tree canopy cover as part of the Greening Whittlesea Strategy.

### **Service delivery**

This Budget marks the start of a strategic investment in staffing resources to keep pace with our growth in population and development.

We have strategically increased resourcing into areas to support delivery of our community plan, to meet the requirements of the Local Government Act 2020 and the changing service delivery environment across tiers of government.

Some services will be brought in-house to enable greater transparency, further efficiencies, and an ability to be responsive to changing community expectation.

Increasing staffing costs have been carefully considered in line with the offsets and savings in our operating budget from reduced consultancy and agency fees as well as our ability to deliver effectively what our community expects in the short, medium, and long term.

### **Capital works**

Our Proposed Budget 2022-23 delivers a focused \$51.57 million capital program that reflects the ongoing challenges to the supply and availability of labour and materials as a result of the pandemic and invests in planning for shovel-ready projects to maximise our opportunities for grant funding in future years.

Highlights include:

- Completion of Mill Park Basketball Stadium Redevelopment
- Completion of the Mernda Social Support Centre
- Continue improvements to Whittlesea Public Gardens which will include a skate, rock climbing wall, basketball courts, barbeque and shelter area and a car park
- Construct a basketball court, shelter and social gathering spaces and upgrade paths at the western end of Norris Bank Reserve
- Norris Bank Tennis Courts Redevelopment (design)
- Commence designing the Patterson Drive Community Centre/Kindergarten in Donnybrook
- Commence foundational infrastructure for development of the Quarry Hills precinct including drainage and trails
- Commence construction of a new playground, shelters and a multipurpose court at Kelynack Reserve
- Minor planned renewal works
- Street light bulb replacement program
- Ongoing programs to upgrade playgrounds and general landscape
- Implementation of Greening Whittlesea including tree planting programs.

### **Waste charge**



The City of Whittlesea has been and continues to significantly subsidise the cost of waste provision to ratepayers.

The cost of providing waste services continues to increase each year due to various factors including the Victorian Government's Landfill Levy and the requirement to transition to a 4-bin collection system in line with the Victorian Government's, Recycling Victoria Strategy.

Council will continue to subsidise the cost of waste services for the next four years, increasing its waste charge by 13.8% or \$15.80 each year until we achieve full cost recovery.

The City of Whittlesea's waste charges remain significantly less than other Victorian councils who are facing similar challenges.

The 2022-2023 proposed waste service charges are as follows:

- Garbage (Red/Dark Green lid) and Recycling (Yellow lid) Bins
  - Combined charge of \$130.20 per annum for residential and farming properties
  - Combined charge of \$199.40 per annum for commercial and industrial properties
- Glass (Purple-lid) Bin to be rolled out in 2022-23
  - \$22.55 per annum pro rata, based on when service is introduced
- Food and Garden Waste (Light green lid) Bin – OPTIONAL for eligible properties \$87.63 per annum.

### Community Consultation and Engagement

The Proposed Budget will be advertised on Wednesday 30 March 2022, allowing public comments and submissions to be received up until 5pm Tuesday 26 April 2022. We will provide people with the opportunity to have their say on the draft Budget and proposed Community Plan Action via a submission form on the Engage Whittlesea platform. We will initiate community conversation through digital and traditional media and Local Scoop as well as closing the loop with participants from last year's Community Plan consultation.

Respondents will have the option to request to speak to their submission in person at the Budget Submissions Advisory Committee of Council Meeting.

We will also use existing community touch points across the month to inform the community about their opportunity to have their say including at the South Morang Farmers and Makers Market in April.

## Alignment to Community Plan, Policies or Strategies

Alignment to Whittlesea 2040 and Community Plan 2021-2025:

### High performing organisation

We engage effectively with the community, deliver efficient and effective services and initiatives, make decision in the best interest of our community and deliver value to our community.

## Considerations

### Environmental

No implications

### Social, Cultural and Health

No implications

### Economic

No implications

### Financial Implications

In 2022-2023 Council will spend \$295.75 million to deliver more than 100 community services and invest in essential new infrastructure.

This includes a \$51.57 million capital works program, with projects to build and upgrade community centres, sporting facilities, playgrounds, roads, bike paths and footpaths across our new and established areas.

## Link to Strategic Risk

### Strategic Risk *Financial Sustainability - Inability to meet current and future expenditure*

The budget is the key tool to manage Council's short-term financial sustainability.

## Implementation Strategy

### Communication

Communication method to be discussed.

### Critical Dates

The Proposed Budget will be advertised on Wednesday 30 March 2022, allowing public comments and submissions to be received up until 5pm Tuesday 26 April 2022.

It is proposed that the final Budget will be adopted by Council at a Council Meeting to be held on Monday 27 June 2022 following consideration of any submissions by Council.

### Declaration of Conflict of Interest

Under Section 130 of the *Local Government Act 2020* and Rule 47 of the Governance Rules 2021, officers providing advice to Council are required to disclose any conflict of interest they have in a matter and explain the nature of the conflict.

The Responsible Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

### Conclusion

Council has developed a responsible and financially sustainable budget that puts the City of Whittlesea in a strong fiscal position to manage future impacts of the pandemic and provide for the needs of our rapidly growing community.

Residents and other interested members of our community are invited to make comments and submissions on the Proposed Budget.



# Proposed Budget 2022–2023



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**Acknowledgement of Traditional Owners**

The City of Whittlesea recognises the rich Aboriginal heritage of this country and acknowledges the Wurundjeri Willum Clan as the Traditional Owners of this place.

**Introduction from the Chair Administrator and CEO**

This message will be finalised following completion of the consultation on the Proposed Budget 2022-23.



Lydia Wilson, Chair Administrator

Craig Lloyd, CEO

## Chief Financial Officer Report

The City of Whittlesea's Proposed Annual Budget 2022-23 sets a financially responsible path forward for the organisation to continue to deliver critical investment in services and key infrastructure to support our rapidly growing community.

This budget aligns to our long-term financial plan which balances our current spending on projects and services for the community and strengthens our long-term financial sustainability.

In 2022-23 Council is budgeting for a full year operating surplus of \$142 million. This is largely driven by revenue received from non-monetary developer contributions (\$106 million), monetary developer contributions (\$16.6 million) and capital grant income (\$8 million).

Whilst the operating surplus may appear large, it is mostly made up of developer contributions which doesn't equate to cash or represents cash that is restricted by legislation and must be used for future infrastructure investment and therefore not at Council's discretion in how it is spent.

Council's proposed budgeted cash result is \$15.19 million, which is proposed to be transferred into a newly created Regional Sports and Aquatic Fund to help fund the delivery of a new state-of-the-art centre to support the City of Whittlesea community and visitors from neighbouring regions to lead healthy and active lifestyles.

### Budget Financial Snapshot

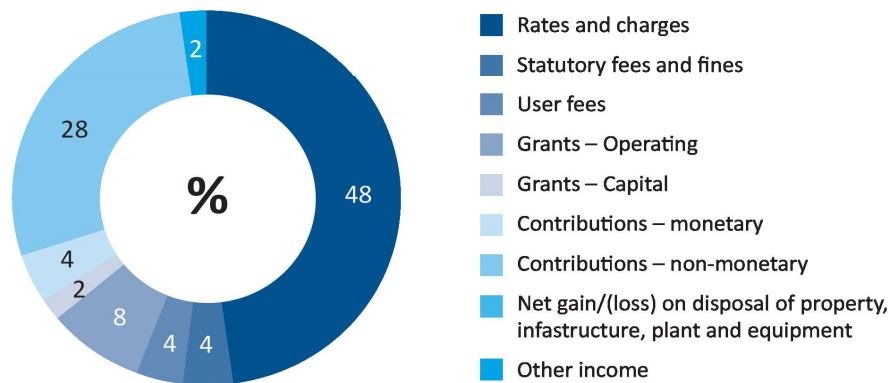
	Forecast Actual 2021-22 \$ million	Annual Budget 2022-23 \$ million
Total Revenue	381.26	386.30
Total Expenditure	234.70	244.18
<b>Operating Result</b>	146.56	142.12
<b>Adjusted underlying surplus</b>	4.89	12.51
<b>Capital Works Program</b>	86.83	51.57
<b>Represented by</b>		
New	30.52	21.21
Renewal	35.85	19.82
Upgrade	19.91	10.29
Expansion	0.55	0.25

**Where Council's money comes from**

Council's income comes from a number of sources including:

- Rates and charges
- Grants funding from the Federal and Victorian government
- Statutory fees and fines
- Charging user fees for some of our services
- Contributions from developers
- Other income

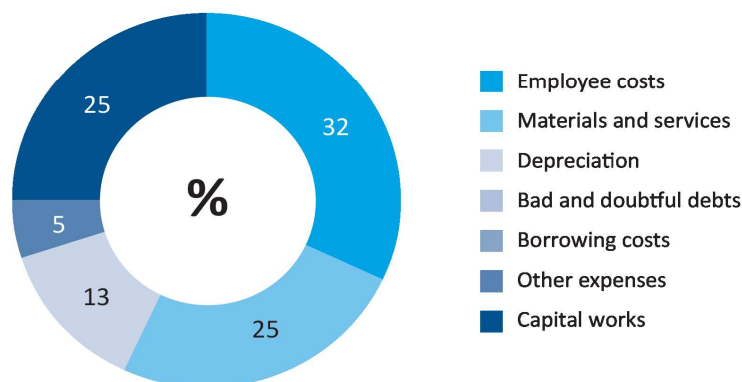
**Breakdown of income sources**



**How Council's money is spent**

Council uses the money it receives from rates and other sources to deliver services to our community, including providing new facilities and maintaining, renewing and upgrading our existing community infrastructure assets.

**Breakdown of income distribution**



**Budget Highlights**

Key highlights from Council's Proposed Annual Budget 2022-23 include:

- Operating revenue of \$256.69 million (excluding developer contributions, non-monetary assets and non-recurrent capital grants)
- Operating expenditure of \$244.18 million
- Local roads restoration and resurfacing works of \$11.96 million
- Upgrade parks and open spaces including Whittlesea Public Gardens, Kelynack Reserve and Redleap Reserve
- Deliver actions from the Investment Attraction Plan and Strong Local Economy Strategy Action
- Increase in Kindergarten spaces to meet the needs of our growing population
- Design of Aboriginal Gathering Place
- Continue to make it easier for residents to interact with Council through the delivery of our Customer First project
- Draft and consult with community on a new Green Wedge Management Plan
- Implement Rethinking Waste Plan including the provision of glass bin recycling service
- Increasing our tree canopy cover as part of the Greening Whittlesea Strategy.

**Capital Works Program Highlights**

Our Proposed Budget 2022-23 delivers a focused \$51.57 million capital program that reflects the ongoing challenges to the supply and availability of labour and materials as a result of the pandemic and invests in planning for shovel-ready projects to maximise our opportunities for grant funding in future years.

Highlights include:

- Completion of Mill Park Basketball Stadium Redevelopment
- Completion of the Mernda Social Support Centre
- Continue improvements to Whittlesea Public Gardens which will include a skate, rock climbing wall, basketball courts, barbecue and shelter area and a car park
- Construct a basketball court, shelter and social gathering spaces and upgrade paths at the western end of Norris Bank Reserve
- Norris Bank Tennis Courts Redevelopment (design)
- Commence designing the Patterson Drive Community Centre/Kindergarten in Donnybrook
- Commence foundational infrastructure for development of the Quarry Hills precinct including drainage and trails
- Commence construction of a new playground, shelters and a multipurpose court at Kelynack Reserve
- Minor planned renewal works
- Street light bulb replacement program
- Ongoing programs to upgrade playgrounds and general landscape
- Implementation of Greening Whittlesea including tree planting programs.

The Proposed Budget 2022-23 has been prepared in accordance with Australian Accounting Standards. The Proposed Budget aims to continue Council's commitment to invest in services and infrastructure in a financially responsible way by balancing the needs of our community while achieving long term financial sustainability.

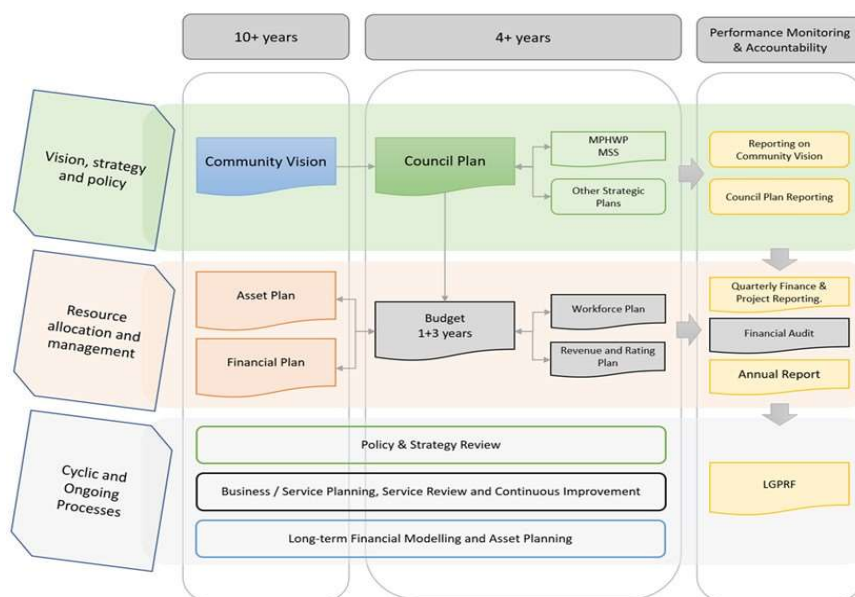
## 1. Link to the Integrated Planning and Reporting Framework

This section describes how the Budget links to the achievement of the Community Vision and Community Plan within an overall integrated strategic planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Community Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

### 1.1 Legislative planning and accountability framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Community Plan. The diagram below depicts the integrated strategic planning and reporting framework that applies to local government in Victoria. At each stage of the integrated strategic planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.

Source: Department of Jobs, Precincts and Regions



The timing of each component of the integrated strategic planning and reporting framework is critical to the successful achievement of the planned outcomes.

#### 1.1.2 Key planning considerations

##### Service level planning

Although councils have a legal obligation to provide some services— such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works. Community consultation needs to be in line with a councils adopted Community Engagement Policy and Public Transparency Policy.

## 1.2 Our purpose

### Our Vision

A place for all.

The City of Whittlesea's vision guides our effort to keep pace with the rapid changes to and growth of our municipality over the next few years.

### Our mission

The City of Whittlesea promises to:-

- Use evidence to decide our community direction
- We use this evidence to advocate to Council and external parties
- We strategically resource our organisation to support our community

### Our values

- Excellence
- Wellbeing
- Open communication
- Valuing diversity
- Respect

## 1.3 Strategic objectives

Council delivers services and initiatives under 26 major service groups. Each contributes to achieving Council's strategic objectives, which are grouped under five goals.

Connected community	In 2040 the City of Whittlesea is a place that opens its arms to every resident, where all walks of life are celebrated and supported. Our community is compassionate and welcoming. We are healthy and can easily access the support services we need. People of all backgrounds, ages and abilities feel that they are an essential part of the community. We work together, making our community a better place for all.
Liveable neighbourhoods	In 2040 the City of Whittlesea is well-planned and beautiful. Our neighbourhoods and town centres are convenient and vibrant places to live, work and play. Everything we need is close by. We have a variety of quality housing that suits our life stages and circumstances. Every resident is able to get where they need to go with ease and can leave the car at home.
Strong local economy	In 2040 the City of Whittlesea is the smart choice for innovation, business growth and industry. People of all ages have opportunities to learn and develop skills locally. There are many opportunities to gain employment and build careers not too far from home. Residents support local business and we are renowned for our successful local economy.
Sustainable environment	In 2040 the City of Whittlesea's superb landscapes and natural environment are an enduring source of pride. Our iconic River Red Gums, local biodiversity and precious natural assets are protected for future generations. Locals and visitors enjoy spending time in our natural environments and our leafy suburbs. Together, we are working to reduce our impact on the environment and adapt to the changing climate.
High performing organisation	Council delivers a range of internal functions and activities enabling the delivery of efficient and effective services and initiatives. Council's goal is to be a high-performing organisation which delivers best value to the community.

## 2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2022/23 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council’s operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.

Source: Department of Jobs, Precincts and Regions



### 2.1 Connected community

In 2040 the City of Whittlesea is a place that opens its arms to every resident, where all walks of life are celebrated and supported. Our community is compassionate and welcoming. We are healthy and can easily access the support services we need. People of all backgrounds, ages and abilities feel that they are an essential part of the community. We work together, making our community a better place for all.

#### Services

Service area	2020-21	2021-22	2022-23
	Actual \$'000	Forecast \$'000	Budget \$'000
<b>Aboriginal reconciliation</b>	Income	-	-
	Expense	794	1,005
	Surplus / (deficit)	(794)	(1,005)

We work with the whole community to increase awareness, heal the wrongs of the past and foster reconciliation. In addition we work with our Aboriginal residents to facilitate equal access to life opportunities and services and to facilitate recognition and continuity of culture. Specifically, we are working with service providers to assist them to locate in the City of Whittlesea. We are setting the example with a target to increase the proportion of Aboriginal people employed at Council to 2%, and the provision of Aboriginal awareness and capacity training to enable the whole organisation to deliver services to our Aboriginal residents. We facilitate the Whittlesea Reconciliation Group to foster reconciliation, run programs and events that raise awareness and promote discussion.

<b>Arts, heritage and festivals</b>	Income	75	10	14
	Expense	1,599	1,692	1,507
	Surplus / (deficit)	(1,524)	(1,682)	(1,494)

We seek to build identity, belonging and social cohesion; all of which are central to the achievement of the Whittlesea 2040 vision 'A place for all'. Our strategic approach:

- enables a creative sector that is vibrant and viable
- delivers events that showcase and celebrate our strengths and cultural diversity
- preserves and promotes our history, our living traditions and the co-creation of cultures
- ensures that Aboriginal, historic cultural and natural heritage places, assets and features are retained, conserved and integrated into the urban design and neighbourhood character of our City.



Service area		2020-21	2021-22	2022-23
		Actual \$'000	Forecast \$'000	Budget \$'000
<b>Community Facilities</b>	Income	650	2,598	3,748
	Expense	9,829	13,436	13,366
	Surplus / (deficit)	(9,179)	(10,838)	(9,618)

We plan, construct, manage and maintain Council-owned and operated facilities to support valued community services, conferences, events, leisure activities and community-run activities and groups. Specific Council services supported include maternal and child health, early childhood, social support activities. External services supported include other allied health and community services.

<b>Leisure and recreation</b>	Income	309	526	614
	Expense	4,600	2,919	2,442
	Surplus / (deficit)	(4,291)	(2,393)	(1,829)

We strategically plan and manage leisure and recreation activities within the City of Whittlesea. We manage and support community groups and organisations using Council spaces. We liaise with sports clubs to support their development, community participation and effective use of sports grounds, pavilions and other facilities.

<b>Ageing well</b>	Income	6,406	8,069	8,527
	Expense	10,677	11,248	10,809
	Surplus / (deficit)	(4,271)	(3,179)	(2,282)

We support older residents to age well by providing services, programs and activities such as delivered meals, domestic assistance, personal care, seniors' clubs support, positive ageing programs and social support. Our assessment service helps older residents to access user-directed aged care services under the new model following the Aged Care Reform. Furthermore, we facilitate partnerships and advocate for social and physical infrastructure.

<b>Animal management</b>	Income	1,923	2,216	2,204
	Expense	2,593	2,690	2,335
	Surplus / (deficit)	(670)	(474)	(131)

We ensure people and their pets can live together harmoniously and safely in our community. We reunite lost pets with their owners, facilitate pet adoptions, operate the Epping Animal Welfare Facility, investigate animal incidents and complaints, establish and monitor measures put in place to mitigate the risks posed by dangerous and restricted breed dogs, attend to wandering livestock, and audit animal-related businesses to ensure welfare standards are upheld. We keep a register of cats and dogs that live in the City of Whittlesea and promote responsible pet ownership through a series of communication campaigns and events each year.

<b>Family and children's services</b>	Income	5,310	5,183	5,417
	Expense	10,836	10,892	11,805
	Surplus / (deficit)	(5,527)	(5,709)	(6,388)

We aim to improve health, safety, social and educational outcomes for children and families within the City of Whittlesea. We provide high quality, evidence-based services, programs and activities to strengthen individual and community wellbeing, capacity and connection. Key services include maternal and child health and early years management and support.

<b>Public health and safety</b>	Income	7,871	3,499	4,535
	Expense	19,336	8,585	7,312
	Surplus / (deficit)	(11,464)	(5,086)	(2,776)

We protect and enhance community health, safety and wellbeing by:

- educating the community about their responsibilities to contribute to public health and safety
- enforcing state and local laws
- delivering immunisation programs
- working with emergency service agencies to plan and respond to emergencies
- deliver evidence-based projects and programs to address major health and wellbeing issues faced by the community.

<b>Youth services</b>	Income	38	40	41
	Expense	1,396	1,762	1,728
	Surplus / (deficit)	(1,358)	(1,722)	(1,687)

Baseline for Young People is our dedicated youth service. Baseline provides a range of programs, activities and events for young people aged 10-25 years and their families. Baseline also facilitates networks and advocates for inclusive social and physical infrastructure that support all young people, and works closely with a range of external organisations.

Service area		2020-21	2021-22	2022-23
		Actual \$'000	Forecast \$'000	Budget \$'000
<b>Community strengthening</b>	Income	330	189	169
	Expense	4,559	5,147	4,440
	Surplus / (deficit)	(4,229)	(4,958)	(4,271)

We aim to enhance our community wellbeing through building social capital and planning of local place-based programs and services, planning of community infrastructure, and actively engaging local residents, community organisations and other stakeholders.

<b>Customer service, communications and civic participation</b>	Income	-	-	-
	Expense	4,245	6,848	5,996
	Surplus / (deficit)	(4,245)	(6,848)	(5,996)

We manage key interactions with our community via the service counter, the customer contact centre, online service requests and complaints, engagement, our websites and other communication channels, civic functions, Council meetings and information requests.

#### Key actions

1. Enhance community safety by improving how we monitor and audit building and pool compliance
2. Deliver the second phase of the CALD (Culturally and Linguistically Diverse) Family Violence Project to normalise gender equality and reduce family violence
3. Reduce abuse of elders through education, awareness and prevention initiatives as part of the Northern Metro Elder Abuse Prevention Network
4. Deliver the De-sexing Cats Program to reduce the number of stray, abandoned and unwanted cats
5. Hold an annual Pet Expo in partnership with neighbouring councils
6. Increase community preparedness and resilience before, during and after emergencies
7. Work with partners to lead recovery from COVID-19 pandemic including vaccinations and COVID-19 safe health messaging
8. Deliver the Infrastructure Accessibility Program to make it easier for people of all abilities to access and use council facilities
9. Develop a Connected Community Strategy to guide how we create a socially cohesive, healthy, safe and engaging community
10. Review the Maternal Child Health service to improve cultural safety for our Aboriginal community
11. Deliver a place-based festival and events program including initiatives supporting arts, culture, heritage and community recovery efforts to reconnect and foster wellbeing
12. Support the Whittlesea Agricultural Show as one of the municipality's largest events
13. Progress delivery of an Aboriginal Gathering Place that will increase connections to culture, heritage, land and healing
14. Advocate for funding to build an Aboriginal Gathering Place
15. Pilot community programs to inform the Aboriginal Gathering Place
16. Continue to build leadership capacity and skills of residents through the delivery of a Community Leadership program
17. Advocate for mental health services
18. Deliver the Youth Mental Health and Wellbeing - Mental Health First Aid for Teens and Safe Minds jointly with the Department of Education
19. Undertake service planning which incorporates federal government reform anticipated over the next 2 years to ensure our older residents transition well to the national market-based aged care and disability system
20. Commence delivering social support services and positive ageing activities at the Mernda Social Support facility
21. Commence designing the regional sports and aquatic centre in Mernda
22. Design utility services to support the regional sports and aquatic centre in Mernda
23. Advocate for a regional sports and aquatic centre in Mernda
24. Complete the redevelopment of Mill Park Basketball Stadium
25. Complete the upgrade to the pavilion at HR Uren Reserve in Thomastown
26. Construct the basketball court, shelter and social gathering spaces and upgrade paths at the western end of at Norris Bank Reserve
27. Design the redevelopment of the Norris Bank tennis courts
28. Commence replacing the synthetic soccer pitch at Harvest Home Road in Epping North
29. Commence designing the Patterson Drive Community Centre in Wollert
30. Strengthen engagement activities with diverse communities
31. Consult with the Youth Advisory Committee about a transition to a Whittlesea Youth Council
32. Commence developing the new Whittlesea Reconciliation Action Plan

**Service Performance Outcome Indicators**

Service	Indicator	2020-21 Actual	2021-22 Forecast	2022-23 Budget
Animal Management	Health and safety	100.00%	100.00%	100.00%
Aquatic facilities	Utilisation	0.77	0.77	0.77
Governance	Satisfaction	57	57	57
Maternal and child health	Participation	73.35%	73.35%	73.35%
	(Aboriginal) Participation	88.41%	88.41%	88.41%
Food safety	Health and safety	100.00%	100.00%	100.00%

\* refer to table at end of section 2.5 for information on the calculation of Service Performance Outcome Indicators

**2.2 Liveable neighbourhoods**

In 2040 the City of Whittlesea is well-planned and beautiful. Our neighbourhoods and town centres are convenient and vibrant places to live, work and play.

Everything we need is close by. We have a variety of quality housing that suits our life stages and circumstances. Every resident is able to get where they need to go with ease and can leave the car at home.

**Services**

Service area		2020-21 Actual \$'000	2021-22 Forecast \$'000	2022-23 Budget \$'000
<b>Roads, public transport and footpaths</b>	Income	6,768	5,640	5,762
	Expense	19,966	22,412	20,757
	Surplus / (deficit)	(13,198)	(16,771)	(14,995)

We provide and maintain accessible, functional, safe and well connected local transport infrastructure and advocate for favourable transport outcomes regarding State roads and public transport.

<b>Traffic management</b>	Income	5,603	4,235	5,748
	Expense	12,524	4,968	6,174
	Surplus / (deficit)	(6,921)	(733)	(427)

We seek to ensure a safe and efficient road network for motorists, pedestrians and cyclists. Programs include staffing school crossings at flagged and un-flagged crossings, and running community education programs about safe traffic behaviour around schools.

<b>Parks and open space</b>	Income	836	15	282
	Expense	17,150	16,998	17,541
	Surplus / (deficit)	(16,314)	(16,983)	(17,259)

We manage and maintain Council's parks and open space assets such as parks, playgrounds, street trees, sports fields and lawns. We also plan for future parks and open space projects.

<b>Planning and building</b>	Income	3,617	3,386	3,523
	Expense	9,179	11,219	11,481
	Surplus / (deficit)	(5,562)	(7,833)	(7,958)

We administer and enforce building and planning legislation, and how land is being used and developed from a strategic and statutory perspective. This includes policy and master plan preparation and implementation, and approval of infrastructure and public spaces associated with urban development.

**Key actions**

33. Renew playgrounds and general landscape improvements
34. Continue improvements to Whittlesea Public Gardens which will include a skate, rock climbing wall, basketball courts, barbecue and shelter area and a car park
35. Develop and commence construction of the playground at Redleap Reserve
36. Commence construction of a new playground, shelters and a multi-purpose court at Kelynack Reserve
37. Upgrade the dog off leash park at Delacombe Park in South Morang
38. Rehabilitate the conservation reserve in the northern part of Worchester Park in Bundoora
39. Construct the pedestrian bridge at Huskisson Reserve in Lalor
40. Finalise new Public Toilet Amenity Plan and commence implementation
41. Start construction of Granite Hills Major Community Park

**Key actions (continued)**

42. Commence Quarry Hills Regional Park trail network construction
43. Deliver missing path links program to improve connectivity across our path network and help increase levels of walking and cycling participation
44. Commence upgrading the intersection at Findon Road and Williamsons Road
45. Deliver local road resurfacing works
46. Reconstruct local roads
47. Undertake condition and performance audit of roads
48. Advocate for funds for new or upgraded roads
49. Improve disability access to public transport including providing appropriate shelter and seating
50. Advocate for the construction of Wollert Rail
51. Advocate for better public transport, including better rail, tram and bus infrastructure and services
52. Improve road safety, paths, lighting, open space and overall liveability in the priority areas in Mill Park and Thomastown
53. Undertake assessments to protect dry stone walls
54. Continue the Aboriginal Heritage Study involving field work and assessment of significant cultural heritage sites
55. Draft neighbourhood design guidelines and principles for activity centres and medium-density housing to improve amenity and functionality
56. Commence streetscape improvements at Gorge Road shopping precinct in South Morang
57. Investigate and secure opportunities to facilitate social and affordable housing in Whittlesea through the Victorian Government Big Housing Build
58. Advocate for more affordable housing and emergency accommodation, including for our Hope Street First Response Youth Service accommodation partnership
59. Commence installing additional bins in parks
60. Upgrade school crossings, speed zones and paths as part of the Safe Routes to Schools program
61. Commence developing a Liveable Neighbourhoods Strategy to drive Council's program of work to deliver desirable transport, planning, urban design, open space and housing outcomes

**Service Performance Outcome Indicators**

Service	Indicator	2020-21 Actual	2021-22 Forecast	2022-23 Budget
Roads	Satisfaction	60.0	60.0	60.0
Statutory planning	Decision-making	45.83%	45.83%	45.83%

\* refer to table at end of section 2.5 for information on the calculation of Service Performance Outcome Indicators

**2.3 Strong local economy**

In 2040 the City of Whittlesea is the smart choice for innovation, business growth and industry investment.

People of all ages have opportunities to learn and develop skills locally. There are many opportunities to gain employment and build careers not too far from home. Residents support local business and we are renowned for our successful local economy.

**Services**

Service area		2020-21 Actual \$'000	2021-22 Forecast \$'000	2022-23 Budget \$'000
<b>Investment attraction</b>	Income	-	-	-
	Expense	156	150	150
	Surplus / (deficit)	(156)	(150)	(150)

We encourage new and support reinvestment within the City of Whittlesea through networking, relationship management with stakeholders and promotion of the opportunities and initiatives available.

<b>Libraries</b>	Income	-	-	-
	Expense	5,172	5,237	5,352
	Surplus / (deficit)	(5,172)	(5,237)	(5,352)

We offer library services through Yarra Plenty Regional Library in partnership with Banyule and Nillumbik Councils. We seek to build a skilled community that has a sense of wellbeing, inclusion and belonging through free access to relevant collections, public programs and welcoming, accessible spaces for learning.

Service area		2020-21	2021-22	2022-23
		Actual \$'000	Forecast \$'000	Budget \$'000
Local business support	Income	507	71	17
	Expense	1,756	1,691	1,964
	Surplus / (deficit)	(1,249)	(1,620)	(1,947)

We support our businesses by guiding and making it easy for them to engage with Council, promoting funding and employment opportunities, facilitating networking with complementary businesses, promoting business initiatives to increase customer base, coordinating special rate schemes, supporting trader associations, and case managing issues and planning applications.

#### Key actions

62. Strengthen the visitor and agri-tourism economies by implementing a new Destination Tourism Plan
63. Develop an Agri-Food Action Plan to attract investment in the sector and support existing businesses
64. As part of COVID-19 recovery, deliver a 'support local' campaign and incentive program to support the community and local businesses
65. Increase capacity building and training in the community to enhance employment opportunities for unemployed and underemployed residents
66. Develop and commence delivering the Economic Participation Plan to make it easier for underrepresented and vulnerable community members to participate and thrive
67. Streamline and digitise the business approvals process
68. Commence the Economic Development Communications and Engagement Framework to support local businesses to innovate and thrive
69. Launch a Council incentives package for business attraction and support
70. Commence implementing the Shopfront Improvement Program
71. Finalise draft of the Epping Central structure plan for community consultation
72. Work in partnership and advocate for the MFIX (Melbourne Food and Export Hub) and the BIFT (Beveridge Intermodal Freight Terminal)
73. Progress planning and development of key activity centres and employment precincts including Cloverton Metropolitan Activity Centre and the Plenty Valley and Epping Central structure plans
74. Finalise the development plan for Vearings Road employment precinct
75. Plan for increased kindergarten demand to support our growing population
76. Investigate co-working spaces with Yarra Plenty Regional Libraries to increase opportunities for residents to participate in the workforce
77. Review the library service to inform transition to a new entity as required under the Local Government Act 2020
78. Increase participation and access to library services through additional 'satellite' library programming at community centres
79. Progress the Whittlesea Community Farm and Food Collective
80. Support sustainable local agribusiness

#### Service Performance Outcome Indicators

Service	Indicator	2020-21	2021-22	2022-23
		Actual	Forecast	Budget
Libraries	Participation	10.85%	10.85%	10.85%

\* refer to table at end of section 2.5 for information on the calculation of Service Performance Outcome Indicators

#### 2.4 Sustainable environment

In 2040 the City of Whittlesea's superb landscapes and natural environment are an enduring source of pride.

Our iconic River Red Gums, local biodiversity and precious natural assets are protected for future generations. Locals and visitors enjoy spending time in our natural environments and our leafy suburbs. Together, we are working to reduce our impact on the environment and adapt to the changing climate.

**Services**

Service area	2020-21 Actual \$'000	2021-22 Forecast \$'000	2022-23 Budget \$'000
<b>Biodiversity and land management</b>			
Income	270	309	1,138
Expense	2,967	4,204	4,411
Surplus / (deficit)	(2,698)	(3,896)	(3,273)

The natural environment is an important asset and we ensure that it is looked after in our public open spaces and on private property. We proactively enhance our landscape and connect people with their environment, and protect the environmental assets from damage and degradation.

<b>Climate change action</b>			
Income	-	-	-
Expense	234	289	175
Surplus / (deficit)	(234)	(289)	(175)

We are committed to reducing our impact on climate change and helping the community to prepare for the unavoidable impacts of our changing climate. We reduce our reliance on non-renewable energy sources and mitigate the increased risk of extreme weather events on our community.

<b>Waste and recycling</b>			
Income	4,764	4,939	7,765
Expense	21,417	23,534	27,470
Surplus / (deficit)	(16,654)	(18,595)	(19,705)

We are committed to providing sustainable solutions for the collection, disposal and recovery of waste materials generated within the community and through our own operations. We develop waste management strategic policy and deliver education programs and operational maintenance activities to keep our city clean, healthy and safe.

<b>Water management</b>			
Income	26	15	15
Expense	1,135	1,227	873
Surplus / (deficit)	(1,109)	(1,212)	(858)

Our open waterways, built water supply and drainage systems are important parts of our urban environment. We carefully manage our water assets to ensure that they meet our needs, are environmentally sustainable and are planned, delivered, and maintained effectively. We are committed to ensure water is used efficiently throughout our City.

**Key actions**

81. Implement the Rethinking Waste Plan to support our community to become a leader in sustainable living
82. Introduce a rebate program for reusable nappies, reusable sanitary products and composting tools
83. Implement a glass recycling bin service as a fourth kerbside collection bin for residents, to further decrease waste to landfill and improve resource recovery
84. Renew and upgrade Peter Hopper Lake in Mill Park
85. Construct Wilton Vale Wetland Boardwalk in South Morang
86. Refurbish Janefield Wetlands Boardwalk in Bundoora
87. Draft and consult with community on a new Green Wedge Management Plan
88. Deliver the Residential Street Tree Renewal Planting Program
89. Deliver the Parks Tree and Major Facilities Planting Program
90. Deliver the Conservation Reserves Tree Planting Program
91. Work with Traditional Owners to obtain Aboriginal cultural heritage permits for land management works in conservation reserves
92. Better protect conservation reserves through rezoning
93. Map our biodiversity assets to help protect and enhance them throughout the planning process
94. Model habitat connectivity to better understand impacts of fragmentation and urban growth on our biodiversity, and to inform our incentive programs, land management and planning scheme for better biodiversity outcomes
95. Support our business community to improve the sustainability of their facilities using Environmental Upgrade Agreements
96. Partner with Traditional Owners to develop Land Management Partnerships
97. Help our community learn and connect with the environment through the Nature Stewards Program
98. Improve the energy efficiency of Council buildings and facilities including solar and lighting upgrades
99. Continue to replace our street lights with energy efficient bulbs
100. Advocate to protect the grassy eucalypt woodlands
101. Continue to manage populations of Matted Flax-lily relocated from the Mernda Rail site

**Service Performance Outcome Indicators**

Service	Indicator	2020-21 Actual	2021-22 Forecast	2022-23 Budget
Waste Collection	Waste diversion	46.05%	46.05%	46.05%

\* refer to table at end of section 2.5 for information on the calculation of Service Performance Outcome Indicators

**2.5 High-performing organisation**

Council delivers a range of internal functions and activities enabling the delivery of efficient and effective services and initiatives. Council's goal is to be a high-performing organisation which delivers best value to the community.

**Services**

Service area		2020-21 Actual \$'000	2021-22 Forecast \$'000	2022-23 Budget \$'000
<b>Our systems and knowledge</b>	Income	74	-	-
	Expense	10,676	12,241	11,840
	Surplus / (deficit)	(10,601)	(12,241)	(11,840)

We ensure our users can rely on an effective working environment in terms of technology, applications, information management, research and analytics. We provide the key platforms enabling service and infrastructure delivery across the organisation.

<b>Our finance and assets</b>	Income	2,963	2,769	3,120
	Expense	22,529	10,446	18,881
	Surplus / (deficit)	(19,566)	(7,678)	(15,761)

We ensure Council is managed in a financially sustainable way where resources are allocated effectively to support the delivery of the desired community outcomes. This includes rate setting and revenue generation, prudent financial planning and management, procurement of goods and services, and effective asset management.

<b>Our people</b>	Income	-	-	-
	Expense	3,265	4,275	3,353
	Surplus / (deficit)	(3,265)	(4,275)	(3,353)

We ensure the City of Whittlesea has adequate labour capacity (numbers) and capability (skills and knowledge) to provide services to our community now, and into the future in an efficient, effective, and sustainable manner.

<b>Our governance</b>	Income	595	1,337	877
	Expense	6,916	8,002	7,465
	Surplus / (deficit)	(6,321)	(6,665)	(6,588)

We ensure Council has adequate structures and processes in place to manage the business of local government in an effective and compliant manner. This includes key strategic planning, communications, advocacy, decision-making and monitoring/reporting activities to achieve Council's purpose of achieving the best outcomes for the local community.

**Key actions**

102. Through the delivery of our Customer First project, continue to make it easier for residents to interact with Council
103. Make it easier for our community to apply for local law permits online such as roadside and footpath trading
104. Continue our digital transformation to improve our efficiency and customer service
105. Advocate on behalf of our community leading up to the State election and work with new sitting State and Federal members post election
106. Implement the Workforce Plan to attract and retain skilled staff to deliver for our community
107. Implement the Gender Equality Action Plan to ensure a safe and equal workplace and progress towards becoming an Employer of Choice
108. Deliver the Emerging Leaders Program to to strengthen leadership skills of staff
109. Develop High-Performing Organisation Strategy to guide effective and efficient use of resources, and good governance at Council
110. Commence implementation of our place-based service delivery model, including promotion of local services and identification of service gaps
111. Deliver a place-based youth development program providing services to young people close to where they live, recreate,
112. Finalise the Thomastown and Lalor Urban Design Framework to enhance liveability and connection in the area
113. Develop the 2024-2027 Budget
114. Develop the 2024-2033 Financial Plan
115. Publicly report on Council's good governance and delivery of the Community Plan



**Key actions (continued)**

116. Develop a long-term Community Infrastructure Plan to guide the development of community, arts and cultural facilities
117. Create a program of regular pop-up activities across the municipality to increase engagement opportunities for community to help shape our programs and decision-making
118. Undertake communications-focused research to understand how we can best communicate with our diverse communities in a fast-changing digital landscape
119. Develop the 2021-2022 Annual Report
120. Finalise the organisational outcomes and measurements framework to ensure all the work Council does benefits community
121. Develop and implement Council's Research and Analytics Plan to inform evidence-based decision-making
122. Identify key initiatives that have a "direct and significant impact on community" for gender impact assessment under the Gender Equality Act 2020
123. Review policy for our fees and charges to ensure a fair system that is sustainable financially
124. Review children, family and ageing well service clinical governance model to better address an increasingly complex risk, compliance and legislative operating environment
125. Participate in tender and shared services opportunities prioritised by the Northern Councils Alliance

**Service Performance Outcome Indicators**

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions. (Community satisfaction rating out of 100 with how Council has performed in making decisions in the best interests of the community)	Community satisfaction rating out of 100 with the performance of Council in making decisions in the best interests of the community
Statutory planning	Decision making	Council planning decisions upheld at VCAT. (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Roads	Satisfaction	Satisfaction with sealed local roads. (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Libraries	Participation	Active library borrowers. (Percentage of the population that are active library borrowers)	[The sum of the number of active library borrowers in the last 3 financial years / The sum of the population in the last 3 financial years] x100
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill. (Percentage of recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities. (Number of visits to aquatic facilities per head of population)	Number of visits to aquatic facilities / Population

Service	Indicator	Performance Measure	Computation
Animal Management	Health and safety	Animal management prosecutions. (Percentage of animal management prosecutions which are successful)	Number of successful animal management prosecutions / Total number of animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance outcome notifications. (Percentage of critical and major non-compliance outcome notifications that are followed up by Council)	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x100
Maternal and Child Health	Participation	Participation in the MCH service. (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the financial year) / Number of children enrolled in the MCH service] x100
		Participation in the MCH service by Aboriginal children. (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the financial year) / Number of Aboriginal children enrolled in the MCH service] x100

## 2.6 Reconciliation with budgeted operating result

	Surplus/ (Deficit) \$'000	Expenditure \$'000	Revenue \$'000
Connected community	(37,476)	62,744	25,269
Liveable neighbourhoods	(40,639)	55,954	15,314
Strong local economy	(7,449)	7,466	17
Sustainable environment	(24,011)	32,930	8,919
High performing organisation	(37,541)	41,538	3,997
<b>Total</b>	<b>(147,116)</b>	<b>200,632</b>	<b>53,516</b>
<b>Expenses added in:</b>			
Depreciation	(42,490)		
Amortisation - intangible assets	(130)		
Amortisation - right of use assets	(691)		
Borrowing cost	(200)		
Finance cost leases	(34)		
<b>Deficit before funding sources</b>	<b>(190,661)</b>		
<b>Funding sources added in:</b>			
Rates and charges revenue		186,817	
Grants commission		15,683	
Monetary Contributions		16,627	
Capital contributions - non-monetary		106,162	
Capital grant non-recurrent		6,821	
Other income		670	
<b>Total funding sources</b>		<b>332,781</b>	
<b>Surplus/(deficit) for the year</b>		<b>142,120</b>	

### 3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2022-23 has been supplemented with projections to 2025-26.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

**Comprehensive Income Statement**

For the four years ending 30 June 2026

	NOTES	Forecast	Budget	Projections		
		Actual		2023-24	2024-25	2025-26
		2021-22	2022-23	2023-24	2024-25	2025-26
		\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income</b>						
Rates and charges	4.1.1	178,288	<b>186,818</b>	196,267	206,392	217,261
Statutory fees and fines	4.1.2	13,930	<b>15,785</b>	16,142	16,546	16,960
User fees	4.1.3	11,671	<b>16,001</b>	20,602	22,580	24,836
Grants - Operating	4.1.4	28,794	<b>30,028</b>	30,622	31,386	32,169
Grants - Capital	4.1.4	21,878	<b>8,021</b>	5,479	1,000	1,000
Contributions - monetary	4.1.5	16,862	<b>16,627</b>	20,117	19,481	20,844
Contributions - non-monetary	4.1.5	104,080	<b>106,162</b>	108,550	111,264	114,046
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		-	<b>226</b>	442	453	464
Fair value adjustments for investment property		-	-	-	-	-
Share of net profits/(losses) of associates and joint ventures		-	-	-	-	-
Other income	4.1.6	5,755	<b>6,629</b>	6,941	11,103	7,269
<b>Total income</b>		<b>381,258</b>	<b>386,297</b>	<b>405,162</b>	<b>420,205</b>	<b>434,849</b>
<b>Expenses</b>						
Employee costs	4.1.7	99,739	<b>104,903</b>	107,866	110,900	114,007
Materials and services	4.1.8	77,726	<b>79,908</b>	93,987	89,773	98,030
Depreciation	4.1.9	41,181	<b>42,490</b>	44,368	46,766	49,430
Amortisation - intangible assets	4.1.10	102	<b>130</b>	135	140	145
Amortisation - right of use assets	4.1.11	120	<b>691</b>	679	694	716
Bad and doubtful debts		418	<b>450</b>	450	450	450
Borrowing costs		215	<b>200</b>	127	516	3,536
Finance Costs - leases		30	<b>34</b>	22	33	53
Other expenses	4.1.12	15,164	<b>15,371</b>	15,839	16,482	17,034
<b>Total expenses</b>		<b>234,695</b>	<b>244,177</b>	<b>263,473</b>	<b>265,754</b>	<b>283,401</b>
<b>Surplus/(deficit) for the year</b>		<b>146,563</b>	<b>142,120</b>	<b>141,689</b>	<b>154,451</b>	<b>151,448</b>
<b>Total comprehensive result</b>		<b>146,563</b>	<b>142,120</b>	<b>141,689</b>	<b>154,451</b>	<b>151,448</b>

**Balance Sheet**

For the four years ending 30 June 2026

	NOTES	Forecast	Budget	Projections		
		Actual 2021-22 \$'000	2022-23 \$'000	2023-24 \$'000	2024-25 \$'000	2025-26 \$'000
<b>Assets</b>						
<b>Current assets</b>						
Cash and cash equivalents		64,743	63,038	43,186	40,284	43,341
Trade and other receivables		29,550	30,180	30,667	31,089	31,543
Other financial assets		160,000	185,000	195,000	190,000	180,000
Inventories		327	327	327	327	327
Other assets		1,238	1,238	1,238	1,238	1,238
<b>Total current assets</b>	4.2.1	255,858	279,783	270,418	262,938	256,449
<b>Non-current assets</b>						
Other financial assets		22	22	22	22	22
Investments in associates, joint arrangement and subsidiaries		2,911	2,911	2,911	2,911	2,911
Property, infrastructure, plant & equipment		4,183,991	4,299,118	4,447,026	4,620,557	4,816,751
Right-of-use assets	4.2.4	2,094	1,403	725	3,026	2,837
Intangible assets		668	615	530	440	345
<b>Total non-current assets</b>	4.2.1	4,189,686	4,304,069	4,451,214	4,626,956	4,822,866
<b>Total assets</b>		4,445,544	4,583,852	4,721,632	4,889,894	5,079,315
<b>Liabilities</b>						
<b>Current liabilities</b>						
Trade and other payables		19,812	19,149	18,471	17,774	17,061
Trust funds and deposits		15,906	15,807	15,708	15,609	15,510
Unearned Income		22,315	22,315	22,315	22,315	22,315
Provisions		21,622	21,622	21,622	21,622	21,622
Interest-bearing liabilities	4.2.3	2,363	2,448	1,567	2,956	6,186
Lease liabilities	4.2.4	685	684	312	701	713
<b>Total current liabilities</b>	4.2.2	82,703	82,025	79,995	80,977	83,407
<b>Non-current liabilities</b>						
Provisions		1,715	1,715	1,715	1,715	1,715
Interest-bearing liabilities	4.2.3	11,640	9,191	7,624	18,539	54,268
Lease liabilities	4.2.4	997	312	-	1,914	1,728
<b>Total non-current liabilities</b>	4.2.2	14,352	11,218	9,339	22,168	57,711
<b>Total liabilities</b>		97,055	93,243	89,334	103,145	141,118
<b>Net assets</b>		4,348,489	4,490,609	4,632,298	4,786,749	4,938,197
<b>Equity</b>						
Accumulated surplus		2,851,358	2,968,790	3,119,067	3,280,210	3,437,335
Reserves		1,497,131	1,521,819	1,513,231	1,506,539	1,500,862
<b>Total equity</b>		4,348,489	4,490,609	4,632,298	4,786,749	4,938,197

**Statement of Changes in Equity**

For the four years ending 30 June 2026

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
<b>2022 Forecast Actual</b>					
Balance at beginning of the financial year		4,201,926	2,721,657	1,294,172	186,097
Impact of adoption of new accounting standards		-	-	-	-
Adjusted opening balance		4,201,926	2,721,657	1,294,172	186,097
Surplus/(deficit) for the year		146,563	146,563	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		-	(16,862)	-	16,862
Transfers from other reserves		-	-	-	-
<b>Balance at end of the financial year</b>		<b>4,348,489</b>	<b>2,851,358</b>	<b>1,294,172</b>	<b>202,959</b>
<b>2023 Budget</b>					
Balance at beginning of the financial year		4,348,489	2,851,358	1,294,172	202,959
Surplus/(deficit) for the year		142,120	142,120	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves	4.3.1	-	(38,064)	-	38,064
Transfers from other reserves	4.3.1	-	13,376	-	(13,376)
<b>Balance at end of the financial year</b>	4.3.2	<b>4,490,609</b>	<b>2,968,790</b>	<b>1,294,172</b>	<b>227,647</b>
<b>2024</b>					
Balance at beginning of the financial year		4,490,609	2,968,790	1,294,172	227,647
Surplus/(deficit) for the year		141,689	141,689	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		-	(20,117)	-	20,117
Transfers from other reserves		-	28,705	-	(28,705)
<b>Balance at end of the financial year</b>		<b>4,632,298</b>	<b>3,119,067</b>	<b>1,294,172</b>	<b>219,059</b>
<b>2025</b>					
Balance at beginning of the financial year		4,632,298	3,119,067	1,294,172	219,059
Surplus/(deficit) for the year		154,451	154,451	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		-	(19,481)	-	19,481
Transfers from other reserves		-	26,173	-	(26,173)
<b>Balance at end of the financial year</b>		<b>4,786,749</b>	<b>3,280,210</b>	<b>1,294,172</b>	<b>212,367</b>
<b>2026</b>					
Balance at beginning of the financial year		4,786,749	3,280,210	1,294,172	212,367
Surplus/(deficit) for the year		151,448	151,448	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		-	(20,844)	-	20,844
Transfers from other reserves		-	26,521	-	(26,521)
<b>Balance at end of the financial year</b>		<b>4,938,197</b>	<b>3,437,335</b>	<b>1,294,172</b>	<b>206,690</b>

**Statement of Cash Flows**

For the four years ending 30 June 2026

Notes	Forecast	Budget	Projections		
	Actual 2021-22 \$'000	2022-23 \$'000	2023-24 \$'000	2024-25 \$'000	2025-26 \$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>Cash flows from operating activities</b>					
Rates and charges	178,041	<b>186,562</b>	195,984	206,088	216,935
Statutory fees and fines	14,641	<b>15,112</b>	15,650	16,047	16,460
User fees	11,413	<b>15,850</b>	20,441	22,511	24,757
Grants - operating	28,794	<b>30,028</b>	30,622	31,386	32,169
Grants - capital	21,878	<b>8,021</b>	5,479	1,000	1,000
Contributions - monetary	16,862	<b>16,627</b>	20,117	19,481	20,844
Interest received	800	<b>671</b>	1,984	1,905	1,842
Trust funds and deposits taken	7,455	<b>7,455</b>	7,455	7,455	7,455
Other receipts	4,955	<b>5,958</b>	4,956	9,197	5,426
Net GST refund / payment	-	-	-	-	-
Employee costs	(99,738)	<b>(104,903)</b>	(107,866)	(110,900)	(114,007)
Materials and services	(77,726)	<b>(79,908)</b>	(93,988)	(89,774)	(98,031)
Short-term, low value and variable lease payments	(579)	<b>(664)</b>	(679)	(695)	(712)
Trust funds and deposits repaid	(7,554)	<b>(7,554)</b>	(7,554)	(7,554)	(7,554)
Other payments	(15,164)	<b>(15,371)</b>	(15,839)	(16,482)	(17,034)
<b>Net cash provided by/(used in) operating activities</b>	4.4.1	<b>84,078</b>	76,762	89,666	89,551
<b>Cash flows from investing activities</b>					
Payments for property, infrastructure, plant and equipment	(86,832)	<b>(51,647)</b>	(84,127)	(109,444)	(131,998)
Payments for investments	(80,000)	<b>(25,000)</b>	(10,000)	5,000	10,000
<b>Net cash provided by/ (used in) investing activities</b>	4.4.2	<b>(166,832)</b>	(93,333)	(103,630)	(121,164)
<b>Cash flows from financing activities</b>					
Finance costs	(215)	<b>(200)</b>	(127)	(516)	(3,536)
Proceeds from borrowings	13,000	-	-	15,194	45,158
Repayment of borrowings	(1,538)	<b>(2,363)</b>	(2,448)	(2,890)	(6,198)
Interest paid - lease liability	(30)	<b>(34)</b>	(22)	(33)	(53)
Repayment of lease liabilities	(538)	<b>(685)</b>	(684)	(693)	(701)
<b>Net cash provided by/(used in) financing activities</b>	4.4.3	<b>10,679</b>	(3,281)	11,062	34,670
<b>Net increase/(decrease) in cash &amp; cash equivalents</b>		<b>(72,075)</b>	(19,852)	(2,903)	3,057
Cash and cash equivalents at the beginning of the financial year		136,818	63,038	43,186	40,284
<b>Cash and cash equivalents at the end of the financial year</b>		<b>64,743</b>	43,186	40,284	43,341



**Statement of Capital Works**

For the four years ending 30 June 2026

	NOTES	Forecast	Budget	Projections		
		Actual	2022-23	2023-24	2024-25	2025-26
		2021-22	2022-23	2023-24	2024-25	2025-26
		\$'000	\$'000	\$'000	\$'000	\$'000
<b>Property</b>						
Land		-	200	3,000	-	-
<b>Total land</b>		-	200	3,000	-	-
Buildings		14,741	1,666	8,987	33,120	66,693
Building improvements		8,411	2,099	15,814	12,834	9,424
<b>Total buildings</b>		23,152	3,765	15,814	45,953	76,116
<b>Total property</b>		23,152	3,965	18,814	45,953	76,116
<b>Plant and equipment</b>						
Plant, machinery and equipment		1,950	3,725	2,144	1,054	1,450
Fixtures, fittings and furniture		251	380	190	155	155
Computers and telecommunications		314	1,504	478	428	2,081
<b>Total plant and equipment</b>		2,515	5,609	2,811	1,637	3,686
<b>Infrastructure</b>						
Roads		25,058	15,653	22,234	18,440	18,903
Bridges		150	1,250	100	100	4,736
Footpaths and cycleways		5,175	3,364	2,250	2,608	2,316
Drainage		704	515	450	625	1,340
Recreational, leisure and community facilities		5,742	2,315	10,065	10,445	12,244
Parks, open space and streetscapes		18,438	11,114	20,793	16,406	12,027
Off street car parks		1,434	75	1,575	580	80
Waste management		-	3,900	-	-	-
Other infrastructure		4,466	3,810	4,985	12,600	500
<b>Total infrastructure</b>		61,166	41,996	62,452	61,804	52,146
<b>Total capital works expenditure</b>	4.5.1	86,833	51,570	84,077	109,394	131,948
<b>Represented by:</b>						
New asset expenditure		30,522	21,208	34,889	52,942	94,470
Asset renewal expenditure		35,853	19,823	31,965	33,120	29,283
Asset expansion expenditure		550	250	1,500	10,250	-
Asset upgrade expenditure		19,908	10,288	15,723	13,082	8,195
<b>Total capital works expenditure</b>	4.5.1	86,833	51,570	84,077	109,394	131,948
<b>Funding sources represented by:</b>						
External funding		21,878	8,466	6,273	5,814	1,834
Contributions		650	-	4,220	7,057	5,080
Council cash/reserves		64,304	43,104	73,584	81,329	79,875
Borrowings		-	-	-	15,194	45,158
<b>Total capital works expenditure</b>	4.5.1	86,833	51,570	84,077	109,394	131,948

**Statement of Human Resources**

For the four years ending 30 June 2026

	Forecast	Budget	Projections		
	Actual	2022-23	2023-24	2024-25	2025-26
	2021-22	2022-23	2023-24	2024-25	2025-26
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Staff expenditure</b>					
Employee costs - operating	98,997	103,795	106,739	109,753	112,840
Employee costs - capital	742	1,108	1,127	1,147	1,167
<b>Total staff expenditure</b>	<b>99,739</b>	<b>104,903</b>	<b>107,866</b>	<b>110,900</b>	<b>114,007</b>
	FTE	FTE	FTE	FTE	FTE
<b>Staff numbers</b>					
Employees	820.0	900.0	909.5	919.0	928.5
<b>Total staff numbers</b>	<b>820.0</b>	<b>900.0</b>	<b>909.5</b>	<b>919.0</b>	<b>928.5</b>

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget	Comprises			
		Permanent		Casual	Temporary
		Full Time	Part time		
	2022-23	Full Time	Part time	Casual	Temporary
	\$'000	\$'000	\$'000	\$'000	\$'000
Office of CEO	826	826	-	-	-
Executive	5,844	5,317	527	-	-
Community Wellbeing	32,230	14,941	17,289	-	-
Planning and Development	21,554	17,084	4,470	-	186
Infrastructure and Environment	27,337	26,588	749	-	-
Corporate Services and Performance	15,234	12,839	2,395	-	585
<b>Total permanent staff expenditure</b>	<b>103,025</b>	<b>77,595</b>	<b>25,430</b>	<b>-</b>	<b>771</b>
Other employee related expenditure	771				
Capitalised labour costs	1,108				
<b>Total expenditure</b>	<b>104,903</b>				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget	Comprises			
		Permanent		Casual	Temporary
		Full Time	Part time		
	2022-23	Full Time	Part time	Casual	Temporary
Office of CEO	5.0	5.0	-	-	-
Executive	40.2	38.6	1.6	-	-
Community Wellbeing	265.0	123.7	141.3	-	0.4
Planning and Development	196.8	147.2	49.6	-	1.7
Infrastructure and Environment	251.4	243.9	7.4	-	-
Corporate Services and Performance	124.7	103.8	20.9	-	6.0
<b>Total permanent staff expenditure</b>	<b>883.0</b>	<b>662.2</b>	<b>220.8</b>	<b>-</b>	<b>8.0</b>
Other employee related expenditure	8.0				
Capitalised labour costs	9.0				
<b>Total staff</b>	<b>900.0</b>				

**Summary of Planned Human Resources Expenditure  
For the four years ended 30 June 2026**

	2022-23	2023-24	2024-25	2025-26
	\$'000	\$'000	\$'000	\$'000
<b>Office of CEO</b>				
Permanent - Full time	826	841	856	870
Women	447	455	463	471
Men	379	386	393	399
Persons of self-described gender	-	-	-	-
Permanent - Part time	-	-	-	-
Women	-	-	-	-
Men	-	-	-	-
Persons of self-described gender	-	-	-	-
<b>Total Office of the CEO</b>	<b>826</b>	<b>841</b>	<b>856</b>	<b>870</b>
<b>Executive</b>				
Permanent - Full time	5,317	5,587	5,867	6,154
Women	3,746	3,930	4,120	4,315
Men	1,571	1,657	1,747	1,839
Persons of self-described gender	-	-	-	-
Permanent - Part time	527	536	546	555
Women	439	447	455	463
Men	88	89	91	92
Persons of self-described gender	-	-	-	-
<b>Total Executive</b>	<b>5,844</b>	<b>6,123</b>	<b>6,413</b>	<b>6,709</b>
<b>Community Wellbeing</b>				
Permanent - Full time	14,941	15,440	15,952	16,477
Women	12,012	12,341	12,678	13,023
Men	2,929	3,099	3,274	3,454
Persons of self-described gender	-	-	-	-
Permanent - Part time	17,289	17,592	17,900	18,213
Women	16,067	16,348	16,634	16,925
Men	1,222	1,244	1,266	1,288
Persons of self-described gender	-	-	-	-
<b>Total Community Wellbeing</b>	<b>32,230</b>	<b>33,032</b>	<b>33,852</b>	<b>34,690</b>
<b>Planning and Development</b>				
Permanent - Full time	17,083	17,620	18,169	18,733
Women	8,647	8,917	9,194	9,478
Men	8,436	8,703	8,975	9,255
Persons of self-described gender	-	-	-	-
Permanent - Part time	4,471	4,549	4,629	4,709
Women	2,743	2,791	2,840	2,889
Men	1,728	1,758	1,789	1,820
Persons of self-described gender	-	-	-	-
<b>Total Planning and Development</b>	<b>21,554</b>	<b>22,169</b>	<b>22,798</b>	<b>23,442</b>
<b>Infrastructure and Environment</b>				
Permanent - Full time	26,587	27,290	28,009	28,745
Women	6,930	7,170	7,416	7,669
Men	19,657	20,120	20,593	21,076
Persons of self-described gender	-	-	-	-
Permanent - Part time	749	762	776	789
Women	666	678	690	702
Men	83	84	86	87
Persons of self-described gender	-	-	-	-
<b>Total Infrastructure and Environment</b>	<b>27,336</b>	<b>28,052</b>	<b>28,785</b>	<b>29,534</b>
<b>Corporate Services and Performance</b>				
Permanent - Full time	12,840	13,301	13,775	14,263
Women	7,306	7,552	7,805	8,065
Men	5,534	5,749	5,970	6,198
Persons of self-described gender	-	-	-	-
Permanent - Part time	2,394	2,436	2,479	2,522
Women	2,102	2,139	2,176	2,214
Men	172	175	178	181
Persons of self-described gender	120	122	125	127
<b>Total Corporate Services and Performance</b>	<b>15,234</b>	<b>15,737</b>	<b>16,254</b>	<b>16,785</b>
<b>Casuals, temporary and other expenditure</b>	<b>771</b>	<b>784</b>	<b>797</b>	<b>811</b>
<b>Capitalised labour costs</b>	<b>1,108</b>	<b>1,127</b>	<b>1,147</b>	<b>1,167</b>
<b>Total staff expenditure</b>	<b>104,903</b>	<b>107,865</b>	<b>110,902</b>	<b>114,008</b>

	2022-23 FTE	2023-24 FTE	2024-25 FTE	2025-26 FTE
<b>Office of CEO</b>				
Permanent - Full time	5.0	5.0	5.0	5.0
Women	4.0	4.0	4.0	4.0
Men	1.0	1.0	1.0	1.0
Persons of self-described gender	-	-	-	-
Permanent - Part time	-	-	-	-
Women	-	-	-	-
Men	-	-	-	-
Persons of self-described gender	-	-	-	-
<b>Total Office of the CEO</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>
<b>Executive</b>				
Permanent - Full time	38.6	40.1	41.6	43.1
Women	28.2	29.2	30.2	31.2
Men	10.3	10.8	11.3	11.8
Persons of self-described gender	-	-	-	-
Permanent - Part time	1.6	1.6	1.6	1.6
Women	0.7	0.7	0.7	0.7
Men	0.9	0.9	0.9	0.9
Persons of self-described gender	-	-	-	-
<b>Total Executive</b>	<b>40.2</b>	<b>41.7</b>	<b>43.2</b>	<b>44.7</b>
<b>Community Wellbeing</b>				
Permanent - Full time	123.7	125.7	127.7	129.7
Women	95.5	96.5	97.5	98.5
Men	28.2	29.2	30.2	31.2
Persons of self-described gender	-	-	-	-
Permanent - Part time	141.3	141.3	141.3	141.3
Women	131.2	131.2	131.2	131.2
Men	10.1	10.1	10.1	10.1
Persons of self-described gender	-	-	-	-
<b>Total Community Wellbeing</b>	<b>265.0</b>	<b>267.0</b>	<b>269.0</b>	<b>271.0</b>
<b>Planning and Development</b>				
Permanent - Full time	147.2	149.2	151.2	153.2
Women	76.4	77.4	78.4	79.4
Men	70.8	71.8	72.8	73.8
Persons of self-described gender	-	-	-	-
Permanent - Part time	49.6	49.6	49.6	49.6
Women	29.5	29.5	29.5	29.5
Men	20.1	20.1	20.1	20.1
Persons of self-described gender	-	-	-	-
<b>Total Planning and Development</b>	<b>196.8</b>	<b>198.8</b>	<b>200.8</b>	<b>202.8</b>
<b>Infrastructure and Environment</b>				
Permanent - Full time	243.9	245.9	247.9	249.9
Women	60.2	61.2	62.2	63.2
Men	183.7	184.7	185.7	186.7
Persons of self-described gender	-	-	-	-
Permanent - Part time	7.4	7.4	7.4	7.4
Women	6.2	6.2	6.2	6.2
Men	1.2	1.2	1.2	1.2
Persons of self-described gender	-	-	-	-
<b>Total Infrastructure and Environment</b>	<b>251.4</b>	<b>253.4</b>	<b>255.4</b>	<b>257.4</b>
<b>Corporate Services and Performance</b>				
Permanent - Full time	103.8	105.8	107.8	109.8
Women	64.3	65.3	66.3	67.3
Men	39.6	40.6	41.6	42.6
Persons of self-described gender	-	-	-	-
Permanent - Part time	20.9	20.9	20.9	20.9
Women	18.5	18.5	18.5	18.5
Men	1.6	1.6	1.6	1.6
Persons of self-described gender	0.8	0.8	0.8	0.8
<b>Total Corporate Services and Performance</b>	<b>124.7</b>	<b>126.7</b>	<b>128.7</b>	<b>130.7</b>
<b>Casuals and temporary staff</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>
<b>Capitalised labour</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>
<b>Total staff numbers</b>	<b>900.0</b>	<b>909.5</b>	<b>919.0</b>	<b>928.5</b>

## 4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

### 4.1 Comprehensive Income Statement

#### 4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the Local Government Act 2020, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Community Plan (Council Plan), program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. For 2022-23 rate cap has been set at 1.75%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 1.75% in line with the rate cap.

This will raise total rates and charges for 2022-23 to \$187 million.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	Forecast Actual	Budget	Change	
	2021-22	2022-23	\$'000	%
	\$'000	\$'000	\$'000	%
General Rate*	164,063	<b>170,357</b>	6,294	<b>3.84%</b>
Waste management charge	10,027	<b>11,810</b>	1,783	<b>17.78%</b>
Special rates and charges	250	<b>255</b>	5	<b>2.00%</b>
Supplementary rates and rate adjustments	3,168	<b>3,616</b>	448	<b>14.14%</b>
Interest on rates and charges	900	<b>900</b>	-	<b>0.00%</b>
Rebates <sup>1</sup>	(120)	<b>(120)</b>	-	<b>0.00%</b>
<b>Total rates and charges</b>	<b>178,288</b>	<b>186,818</b>	<b>8,530</b>	<b>4.78%</b>

\*These items are subject to the rate cap established under the FGRS and sustainable land management rebate

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2021-22 cents/\$NAV	2022-23 cents/\$NAV	Change
General rate for residential properties <sup>2</sup>	0.051384790	<b>0.05138479</b>	<b>0.00%</b>
General rate for commercial properties <sup>2</sup>	0.051384790	<b>0.05138479</b>	<b>0.00%</b>
General rate for industrial properties <sup>2</sup>	0.051384790	<b>0.05138479</b>	<b>0.00%</b>
General rate for farm properties <sup>2</sup>	0.030830880	<b>0.03083088</b>	<b>0.00%</b>

<sup>2</sup>Subject to certified valuation data being received from the Valuer General Victoria.

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2021-22	2022-23	Change	
	\$	\$	\$	%
Residential <sup>3</sup>	134,758,916	<b>143,155,687</b>	8,396,771	6.23%
Commercial <sup>3</sup>	16,319,363	<b>14,148,845</b>	(2,170,518)	(13.30)%
Industrial <sup>3</sup>	11,865,956	<b>12,211,702</b>	345,746	2.91%
Farm <sup>3</sup>	1,119,108	<b>1,114,047</b>	(5,061)	(0.45)%
<b>Total amount to be raised by general rates</b>	<b>164,063,343</b>	<b>170,630,281</b>	<b>6,566,938</b>	<b>4.00%</b>
Annualised 2021-22 supplementary rate revenue	3,631,281	-		
	<b>167,694,624</b>	<b>170,630,281</b>	<b>2,935,657</b>	<b>1.75%</b>

<sup>3</sup>Note the amount to be raised by general rates for 2022-23 is subject to the final certified valuations for 1 January 2022 being received from the Valuer General Victoria.

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2021-22	2022-23	Change	
	Number	Number	Number	%
Residential <sup>4</sup>	87,235	<b>88,796</b>	1,561	1.79%
Commercial <sup>4</sup>	3,256	<b>2,854</b>	(402)	(12.35)%
Industrial <sup>4</sup>	3,191	<b>4,032</b>	841	26.36%
Farm <sup>4</sup>	155	<b>137</b>	(18)	(11.61)%
<b>Total number of assessments</b>	<b>93,837</b>	<b>95,819</b>	<b>1,982</b>	<b>2.11%</b>

<sup>4</sup>Note the number of assessments for 2022-23 may change as further supplementary valuations are completed.

4.1.1(e) The basis of valuation to be used is the Net Annual Value (NAV).

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2021-22	2022-23	Change	
	\$	\$	\$	%
Residential <sup>5</sup>	2,622,544,850	<b>2,736,392,275</b>	113,847,425	4.34%
Commercial <sup>5</sup>	317,591,310	<b>271,440,700</b>	(46,150,610)	(14.53)%
Industrial <sup>5</sup>	230,923,500	<b>234,277,265</b>	3,353,765	1.45%
Farm <sup>5</sup>	36,257,250	<b>35,621,000</b>	(636,250)	(1.75)%
<b>Total value of land</b>	<b>3,207,316,910</b>	<b>3,277,731,240</b>	<b>70,414,330</b>	<b>2.20%</b>

<sup>5</sup>Note the value of land for 2022-23 is subject to the final certified valuations for 1 January 2022 being received from the Valuer General Victoria.

4.1.1(g) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2021-22	Per Rateable Property 2022-23	Change	
	\$	\$	\$	%
Residential/Farm waste charge	114.40	<b>130.20</b>	15.80	13.80%
Commercial/Industrial waste charge	175.20	<b>199.40</b>	24.20	13.80%

4.1.1(h) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2021-22	2022-23	Change	
	\$	\$	\$	%
Residential/Farm waste charge	9,381	<b>10,955</b>	1,574	16.78%
Commercial/Industrial waste charge	646	<b>855</b>	209	32.35%
<b>Total</b>	<b>10,027</b>	<b>11,810</b>	<b>1,783</b>	<b>17.78%</b>

4.1.1(i) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2021-22	2022-23	Change	
	\$	\$	\$	%
Residential	134,758,916	<b>143,155,687</b>	8,396,771	6.23%
Commercial	16,319,363	<b>14,148,845</b>	(2,170,518)	(13.30)%
Industrial	11,865,956	<b>12,211,702</b>	345,746	2.91%
Farm rate	1,119,108	<b>1,114,047</b>	(5,061)	(0.45)%
Residential/Farm waste charge	9,381	<b>10,955</b>	1,574	16.78%
Commercial/Industrial waste charge	646	<b>855</b>	209	32.35%
Supplementary rates	3,168	<b>3,616</b>	448	14.14%
<b>Total Rates and charges</b>	<b>164,076,538</b>	<b>170,645,707</b>	<b>6,569,169</b>	<b>4.00%</b>

4.1.1(j) Fair Go Rates System Compliance

The City of Whittlesea is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2021-22	2022-23
Total Rates	\$ 164,063,343	\$ <b>170,630,281</b>
Number of rateable properties	93,837	<b>95,819</b>
Base Average Rate	\$ 1,748.39	\$ <b>1,780.76</b>
Maximum Rate Increase (set by the State Government)	1.50%	<b>1.75%</b>
Capped Average Rate	\$ 1,731.94	\$ <b>1,780.73</b>
Maximum General Rates and Municipal Charges Revenue	\$ 162,520,054	\$ 170,628,015
Budgeted General Rates and Municipal Charges Revenue	\$ 164,063,000	\$ <b>170,628,015</b>
Budgeted Supplementary Rates	\$ 3,168,000	\$ <b>3,616,000</b>
Budgeted Total Rates and Municipal Charges Revenue	\$ 167,231,000	\$ <b>174,244,015</b>

4.1.1(k) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2022-23: estimated \$3,616,000 and 2021-22: \$3,168,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(l) Differential rates

The rate and amount of rates payable in relation to land in each category of differential are:

- rate of 0.05138479 in the NAV dollar in respect of residential, commercial and industrial use land (of a non-farm nature)
- rate of 0.03083088 in the NAV dollar in respect of farm land.

Each differential rate will be determined by multiplying the Net Annual Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of its functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate, are set out below.

#### **General rate**

The general rate for rateable residential, commercial and industrial properties applies to all properties which do not fall into the farm rate classification (see below).

#### **Farm rate**

The farm rate may be applied to some properties within the Municipality which are classified by Council as Farm Land as defined in Section 2(1) of the Valuation of Land Act 1960 which states, "farm land" means any rateable land

- that is not less than 2 hectares in area; and
- that is used primarily for grazing (including agistment), dairying, pig-farming, poultry-farming, fish-farming, tree-farming, bee-keeping, viticulture, horticulture, fruit-growing or the growing of crops of any kind or for any combination of those activities; and

(c) that is used by a business— (i) that has a significant and substantial commercial purpose or character; and (ii) that seeks to make a profit on a continuous or repetitive basis from its activities on the land; and (iii) that is making a profit from its activities on the land, or that has a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating.

The objective of Council's differential rates, is to ensure that Council has adequate funding to undertake its strategic, statutory, service provision and community services obligations and to ensure that the differential rate in the dollar declared for both "general" and "farm" properties is fair and equitable, having regard to the cost and the level of benefits derived from provision of Council services.

#### 4.1.2 Statutory fees and fines

	Forecast Actual	Budget	Change	
	2021-22	2022-23	\$'000	%
	\$'000	\$'000	\$'000	%
Infringements and costs	4,551	6,296	1,745	38.34%
Court recoveries	1,021	798	(223)	(21.81)%
Permit fees	7,446	7,623	177	2.37%
Certificates and regulatory service fees	912	1,068	156	17.11%
<b>Total statutory fees and fines</b>	<b>13,930</b>	<b>15,785</b>	<b>1,855</b>	<b>13.32%</b>

Statutory fees and fines that relate mainly to fees and fines levied in accordance with legislation and include parking infringements, animal registrations, Health Act registrations, building control permits, statutory planning permits and subdivision supervision fees.

#### 4.1.3 User fees

	Forecast Actual	Budget	Change	
	2021-22	2022-23	\$'000	%
	\$'000	\$'000	\$'000	%
Aged and health services	1,770	1,461	(310)	(17.50)%
Child care/children's program	309	355	46	14.97%
Tip fees	1,008	1,330	322	31.94%
Leisure centre fees	179	200	21	11.73%
Property leases and rentals	2,534	3,209	675	26.64%
Registrations	1,642	2,451	809	49.27%
Waste management charges	3,928	6,429	2,501	63.67%
Other fees and charges	301	567	266	88.20%
<b>Total user fees</b>	<b>11,671</b>	<b>16,001</b>	<b>4,594</b>	<b>39.36%</b>

User charges relate to the recovery of service delivery costs through the charging of fees to users of services. These include green organics waste services, fees for the use of leisure facilities, entertainment, equipment hire and other community facilities and the provision of human services such as family day care and home help services. The increase in revenue from fees and charges set out in this Proposed 2022-23 Budget are based on the assumption that the usage of Council services and facilities will return to a pre-COVID environment in 2022-23.



**4.1.4 Grants**

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

	Forecast Actual	Budget	Change	
	2021/22	2022/23	\$'000	%
	\$'000	\$'000	\$'000	%
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	29,287	22,942	(6,344)	(21.66)%
State funded grants	20,451	14,144	(6,307)	(30.84)%
Other grants	935	963	27	2.93%
<b>Total grants received</b>	<b>50,673</b>	<b>38,049</b>	<b>- 12,624</b>	<b>-24.91%</b>
<b>(a) Operating Grants</b>				
<b>Recurrent - Commonwealth Government</b>				
Financial Assistance Grants	15,455	15,683	228	1.48%
Aged care	5,256	6,022	766	14.57%
Immunisation	34	37	3	7.35%
<b>Recurrent - State Government</b>				
Aged care	1,058	1,104	46	4.38%
School crossing supervisors	747	747	-	0.00%
Early Years	316	336	20	6.20%
Family day care	600	670	70	11.67%
Maternal and Child health	3,858	3,922	64	1.67%
Immunisation	120	123	3	2.08%
Public Health	22	23	1	6.18%
Resilience & Emergency Management	60	60	-	0.00%
Youth Services	24	35	11	45.83%
Sustainability	10	10	0	4.21%
Community development	86	86	-	0.00%
Other	120	127	7	6.13%
<b>Recurrent - Other</b>				
Roads grant	901	946	45	5.00%
Safety and Innovations project	17	17	-	0.00%
<b>Total recurrent grants</b>	<b>28,683</b>	<b>29,947</b>	<b>1,265</b>	<b>4.41%</b>
<b>Non-recurrent - Commonwealth Government</b>				
<b>Non-recurrent - State Government</b>				
Economic Development	59	-	(59)	(100.00)%
Social Policy	43	-	(43)	(100.00)%
Immunisation	-	70	70	100.00%
Family day care	1	1	-	0.00%
Other	-	10	10	100.00%

	Forecast Actual 2020-21 \$'000	Budget 2021-22 \$'000	Change	
			\$'000	%
<b>Non-recurrent- Other</b>				
Youth Services	10	-	(10)	(100.00)%
<b>Total non-recurrent grants</b>	<b>112</b>	<b>81</b>	<b>(31)</b>	<b>(27.77)%</b>
<b>Total operating grants</b>	<b>28,794</b>	<b>30,028</b>	<b>1,234</b>	<b>4.28%</b>
<b>(b) Capital Grants</b>				
<b>Recurrent - Commonwealth Government</b>				
Roads and Infrastructure	1,150	1,200	50	4.35%
<b>Recurrent - State Government</b>				
<b>Total recurrent grants</b>	<b>1,150</b>	<b>1,200</b>	<b>50</b>	<b>4.35%</b>
<b>Non-recurrent - Commonwealth Government</b>				
Buildings	1,752	-	(1,752)	(100.00)%
Roads and Infrastructure	4,881	-	(4,881)	(100.00)%
Other	758	-	(758)	(100.00)%
<b>Non-recurrent - State Government</b>				
Buildings	5,752	-	(5,752)	(100.00)%
Roads and Infrastructure	3,669	6,821	3,152	85.92%
Recreational, leisure and community	844	-	(844)	(100.00)%
Parks, Open Space and Streetscapes	3,065	-	(3,065)	(100.00)%
<b>Non-recurrent - Other</b>				
Recreational, leisure and community	8	-	(8)	(100.00)%
<b>Total non-recurrent grants</b>	<b>20,728</b>	<b>6,821</b>	<b>(13,907)</b>	<b>(67.09)%</b>
<b>Total capital grants</b>	<b>21,878</b>	<b>8,021</b>	<b>(13,857)</b>	<b>(63.34)%</b>
<b>Total Grants</b>	<b>50,673</b>	<b>38,049</b>	<b>(12,624)</b>	<b>(24.91)%</b>

#### 4.1.5 Contributions

	Forecast Actual 2021-22 \$'000	Budget 2022-23 \$'000	Change	
			\$'000	%
Monetary	16,862	16,627	(235)	(1.39)%
Non-monetary	104,080	106,162	2,082	2.00%
<b>Total contributions</b>	<b>120,942</b>	<b>122,789</b>	<b>1,847</b>	<b>1.53%</b>

Monetary contributions are those contributions and reimbursements from organisations such as sporting clubs for works carried out on their behalf, as well as contributions from developers towards specific capital works projects.

Non monetary contributions are those assets that have been transferred to Council by developers.

#### 4.1.6 Other income

	Forecast Actual 2021-22 \$'000	Budget 2022-23 \$'000	Change	
			\$'000	%
Interest	800	671	(129)	(16.13)%
Reimbursements	3,138	3,274	136	4.32%
Sales	1,817	2,684	867	47.72%
Other income	-	-	-	100.00%
<b>Total other income</b>	<b>5,755</b>	<b>6,629</b>	<b>874</b>	<b>15.18%</b>

Other income relates to items such as interest on investments and operational sales.

**4.1.7 Employee costs**

	Forecast Actual	Budget	Change	
	2021-22	2022-23	\$'000	%
	\$'000	\$'000		
Wages and salaries	87,511	91,678	4,167	4.76%
Casual staff	1,454	1,043	(411)	(28.27)%
Superannuation	8,955	10,282	1,327	14.82%
Workcover	1,640	1,721	81	4.94%
Fringe benefits tax	179	179	-	0.00%
<b>Total employee costs</b>	<b>99,739</b>	<b>104,903</b>	<b>5,164</b>	<b>5.18%</b>

Employee costs include all labour related expenditure such as salaries, wages, allowances and on-costs such as leave entitlements, superannuation and WorkCover.

Employee costs are estimated to increase due to the following factors:

- Increase in staff numbers due largely to growth within the municipality resulting in expansion of programs, services and administration
- Includes positions which have been funded from specific grants
- Salary movements through banding adjustments and the Enterprise Agreement
- Moving to an in-house service delivery model to reduce costs and use of external consultants in areas such as legal, graphic design and Epping Animal Welfare Facility
- A portion of the increase in employee costs will be offset by savings in consultancy fees and agency staff.

**4.1.8 Materials and services**

	Forecast Actual	Budget	Change	
	2021-22	2022-23	\$'000	%
	\$'000	\$'000		
External works (contractors)	47,409	55,158	7,749	16.34%
Support services	8,688	6,575	(2,113)	(24.32)%
Design work	8	22	14	175.00%
Facilities management	1,764	1,708	(56)	(3.17)%
Supplies and services	10,190	7,764	(2,426)	(23.81)%
Plant and fleet operations	2,543	1,900	(643)	(25.29)%
Computer services	4,307	4,168	(139)	(3.23)%
Communications	1,347	1,100	(247)	(18.34)%
Catering supplies and services	499	629	130	26.05%
Construction materials	771	771	-	0.00%
Travel and accommodation	200	113	(87)	(43.50)%
<b>Total materials and services</b>	<b>77,726</b>	<b>79,908</b>	<b>2,182</b>	<b>2.81%</b>

Materials and services include the purchase of supplies and consumables, payments for the provision of services, and fleet costs.

**4.1.9 Depreciation**

	Forecast Actual	Budget	Change	
	2021-22	2022-23	\$'000	%
	\$'000	\$'000		
Property	8,285	7,641	(644)	(7.77)%
Plant & equipment	2,199	2,423	224	10.19%
Infrastructure	30,697	32,426	1,729	5.63%
<b>Total depreciation</b>	<b>41,181</b>	<b>42,490</b>	<b>1,309</b>	<b>3.18%</b>

Depreciation relates to the usage of Council's property, plant and equipment including infrastructure assets such as roads and drains expressed in financial terms.

**4.1.10 Amortisation - Intangible assets**

	Forecast Actual	Budget	Change	
	2021-22	2022-23	\$'000	%
	\$'000	\$'000		
Intangible assets	102	130	28	27.45%
<b>Total amortisation - intangible assets</b>	<b>102</b>	<b>130</b>	<b>28</b>	<b>27.45%</b>



**4.1.11 Amortisation - Right of use assets**

	Forecast Actual	Budget	Change	
	2021-22	2022-23	\$'000	%
	\$'000	\$'000		
Right of use assets	120	691	571	475.83%
<b>Total amortisation - right of use assets</b>	<b>120</b>	<b>691</b>	<b>571</b>	<b>475.83%</b>

**4.1.12 Other expenses**

	Forecast Actual	Budget	Change	
	2021-22	2022-23	\$'000	%
	\$'000	\$'000		
Contributions and donations	7,407	7,559	152	2.05%
Utilities	4,276	4,081	(195)	(4.56)%
Auditing	227	237	10	4.41%
Other costs	3,254	3,494	240	7.38%
<b>Total other expenses</b>	<b>15,164</b>	<b>15,371</b>	<b>207</b>	<b>1.37%</b>

Other expenses relate to a range of unclassified items including utilities and contributions to community groups.

**4.2 Balance Sheet****4.2.1 Assets**

The increase in current assets is mainly due to the increase in cash and cash equivalents and trade and other receivables (see Budget Standard Cash Flow Statement) and financial assets. This is partly due to the increase support of future investment in capital works.

The increase in non-current assets is the net result of the capital works program and transfer to Council of non-monetary assets \$157.73 million, partly offset by the depreciation of non-current assets (\$42.49 million).

**4.2.2 Liabilities**

Trade and other payables (being the amounts that Council owes to suppliers) are expected to decrease in line with Capital Works program (See Budgeted Statement of Capital Works).

Non-current liabilities (that is, obligations Council must pay beyond the next financial year) will decrease due to repayment of borrowing and reduction of leased liabilities.

**4.2.3 Borrowings**

The table below shows information on borrowings specifically required by the Regulations.

	Forecast Actual	Budget	Projections		
	2021-22	2022-23	2023-24	2024-25	2025-26
	\$'000	\$'000	\$'000	\$'000	\$'000
Amount borrowed as at 30 June of the prior year	2,541	14,003	11,640	9,192	21,496
Amount proposed to be borrowed*	13,000	-	-	15,194	45,158
Amount projected to be redeemed	(1,538)	(2,363)	(2,448)	(2,890)	(6,198)
<b>Amount of borrowings as at 30 June</b>	<b>14,003</b>	<b>11,640</b>	<b>9,192</b>	<b>21,496</b>	<b>60,456</b>

\*Prior year approved borrowings planned to be taken up in 2021-22.

**4.2.4 Leases by category**

As a result of the introduction of *AASB 16 Leases*, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Forecast Actual	Budget
	2021-22	2022-23
	\$'000	\$'000
<b>Right-of-use assets</b>		
Property	1,685	1,160
Vehicles	-	-
Plant and equipment	409	243
<b>Total right-of-use assets</b>	<b>2,094</b>	<b>1,403</b>
<b>Lease liabilities</b>		
<b>Current lease Liabilities</b>		
Property	520	529
Vehicles	-	-
Plant and equipment	165	155
<b>Total current lease liabilities</b>	<b>685</b>	<b>684</b>
<b>Non-current lease liabilities</b>		
Property	751	220
Vehicles	-	-
Plant and equipment	246	92
<b>Total non-current lease liabilities</b>	<b>997</b>	<b>312</b>
<b>Total lease liabilities</b>	<b>1,682</b>	<b>996</b>

### 4.3 Statement of changes in Equity

#### 4.3.1 Reserves

	Balance at beginning of reporting period \$'000	Transfers to Reserve \$'000	Transfers from Reserve \$'000	Balance at end of reporting period \$'000
Asset Revaluation Reserve	1,294,172	-	-	1,294,172
<b>Discretionary reserves</b>				
LASF defined benefit plan liability	3,739	-	-	3,739
Native vegetation offset site maintenance	1,241	-	-	1,241
Strategic investment reserve	32,414	-	(250)	32,164
Strategic properties reserve	4,878	-	(200)	4,678
Synthetic Turf replacement	1,880	-	-	1,880
Technology improvement fund	5,678	-	(2,454)	3,224
Transport Infrastructure reserve	28	-	-	28
Waste reserve	4,864	-	(1,000)	3,864
Regional Sports and Aquatic fund	-	15,194	-	15,194
	<b>54,723</b>	<b>15,194</b>	<b>(3,904)</b>	<b>66,014</b>
<b>Non-discretionary reserves</b>				
Community Infrastructure Levy	9,950	1,721	-	11,670
Developers contributions	107,973	21,148	(9,472)	119,649
Donnybrook Woodstock ICP	3,331	-	-	3,331
Epping Plaza DC	983	-	-	983
Net gain compensation	3,273	-	-	3,273
Non standard street lighting contributions	3,528	-	-	3,528
Parklands contribution	7,486	-	-	7,486
Planning Permit Drainage Levy	10,024	-	-	10,024
Plenty Road duplication	67	-	-	67
Purchase of Lutheran Church and Cemetery	380	-	-	380
Street tree contributions reserve	458	-	-	458
Traffic lights construction	783	-	-	783
	<b>148,237</b>	<b>22,869</b>	<b>(9,472)</b>	<b>161,634</b>
	<b>1,497,131</b>	<b>38,064</b>	<b>(13,376)</b>	<b>1,521,819</b>

#### Statutory reserves

These funds must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. Whilst these funds earn interest revenue for Council, they are not available for other purposes.

#### Discretionary reserves

There are no restrictions on the use of these funds other than as Council may itself impose. In this case Council has made decisions regarding the future use of these funds and, unless there is a Council resolution to change those decisions, these funds should be used for those earmarked purposes. These decisions about future use of these funds will be made in the context of the long term funding requirements as set out in the plan.

#### 4.3.2 Equity

The net increase in equity (or net assets) will be \$142.12 million and will continue to increase over the future years due to Council's contribution in Infrastructure, Property Plant and Equipment to support the delivery of services to the community.

#### 4.4 Statement of Cash Flows

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2022-23 year. Budgeting cash flows assists in determining the balance between the level of cash available for investment in Council services and infrastructure, whilst ensuring long term financial sustainability of Council.

This analysis is based on three main categories of cash flows:

- Operating activities - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provisions of services to the community may be available for investment in capital works, or repayment debt.
- Investing activities - Refers to the cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.
- Financing activities - Refers to the cash generated or used in financing of Council functions and include borrowing from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayment of the year.

##### 4.4.1 Net cash flows provided by/used in operating activities

The decrease in cash flow from operating activities is mainly due to decrease in grants income (\$13.86 million), expected increased payments to suppliers (\$2.18 million) and higher employee payments (\$5.16 million). This is partly offset by higher rates and charges of \$8.52 million.

The net cash flows from the operating activities does not equal the operating result of the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash flow Statement.

##### 4.4.2 Net cash flows provided by/used in investing activities

The decrease in payments for investing activities represents increased funds invested \$25 million and decrease in capital works expenditure (\$35.18 million) over the 2022-23 year.

Redemption/(payments) for investments (maturing later than 90 days) relate to financial assets which are cash investments (predominantly term deposits) that have maturity date greater than 90 days. To Council's cash flow (and maximise interest revenue), investments are either redeemed or placed throughout the year dependent on the receipt of revenue and the timing of expenditure.

##### 4.4.3 Net cash flows provided by/used in financing activities

The decrease in cash flow from financing activities was driven by prior year approved borrowings taken up in 2021-22 of \$13 million. This partially offset by increased loan principal repayments of \$0.82 million.

Proceeds from borrowings relate to funding received under loan obligations Council must pay beyond the next financial year. These funds are generally applied to fund capital projects undergone in the financial year the loan was obtained.



**4.5 Capital works program**

This section presents a listing of the capital works projects that will be undertaken for the 2022-23 year, classified by expenditure type and funding source.

**4.5.1 Summary**

	Forecast Actual	Budget	Change	
	2021-22 \$'000	2022-23 \$'000	\$'000	%
Property	23,152	3,965 -	19,187	(82.87)%
Plant and equipment	2,515	5,609	3,094	123.05%
Infrastructure	61,166	41,996 -	19,170	(31.34)%
<b>Total</b>	<b>86,833</b>	<b>51,570 -</b>	<b>35,263</b>	<b>(40.61)%</b>

The capital works program for the 2022-23 year is expected to be \$51.57 million.

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	External Funding \$'000	Contrib. \$'000	Council Cash/Reserves \$'000	Borrowings \$'000
Property	3,965	1,025	1,135	1,806	-	724	-	3,241	-
Plant and equipment	5,609	4,716	-	892	-	340	-	5,269	-
Infrastructure	41,996	15,467	18,689	7,591	250	7,402	-	34,594	-
<b>Total</b>	<b>51,570</b>	<b>21,208</b>	<b>19,823</b>	<b>10,288</b>	<b>250</b>	<b>8,466</b>	<b>-</b>	<b>43,104</b>	<b>-</b>

4.5.2 Current Budget

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	External Funding \$'000	Contrib. \$'000	Council Cash/Reserves \$'000	Borrowings \$'000
<b>PROPERTY</b>									
<b>Land</b>	<b>200</b>	<b>200</b>	-	-	-	-	-	<b>200</b>	-
17 - 19 Johnsons Road, Mernda	200	200	-	-	-	-	-	200	-
<b>Buildings</b>	<b>1,666</b>	<b>825</b>	<b>85</b>	<b>757</b>	-	-	-	<b>1,666</b>	-
22-23 Detailed Design Preparedness	250	250	-	-	-	-	-	250	-
CAP - Mill Park Basketball Stadium Redevelopment	141	-	85	57	-	-	-	141	-
Construct AFL/Tennis/Cricket Pavilion - Edgars Creek	75	75	-	-	-	-	-	75	-
Regional Sports and Aquatic Facility - Indoor Sports Stadium	500	500	-	-	-	-	-	500	-
Upgrade pavilion - HR Uren Reserve	700	-	-	700	-	-	-	700	-
<b>Building Improvements</b>	<b>2,099</b>	-	<b>1,050</b>	<b>1,049</b>	-	<b>724</b>	-	<b>1,375</b>	-
22-23 Disability Action Plan - Ongoing Program	150	-	-	150	-	-	-	150	-
22-23 Planned renewal - Minor works	650	-	650	-	-	-	-	650	-
Bubup Wilam Extension and Upgrade (Stage 3)	499	-	50	449	-	499	-	-	-
Energy Efficiency Program - Various	250	-	-	250	-	-	-	250	-
Office Refurbishment and Alterations	50	-	-	50	-	-	-	50	-
PRACC and PRACC North Building Services Upgrades	500	-	350	150	-	225	-	275	-
<b>TOTAL PROPERTY</b>	<b>3,965</b>	<b>1,025</b>	<b>1,135</b>	<b>1,806</b>	-	<b>724</b>	-	<b>3,241</b>	-
<b>PLANT AND EQUIPMENT</b>									
<b>Plant, machinery and equipment</b>	<b>3,725</b>	<b>3,725</b>	-	-	-	<b>340</b>	-	<b>3,385</b>	-
Conservation Reserve Signage Delivery	50	50	-	-	-	-	-	50	-
Furniture and equipment purchases	50	50	-	-	-	-	-	50	-
Implementation of Signage Management Plan - Various	125	125	-	-	-	-	-	125	-
Replacement of Council Fleet - Ongoing Program	3,500	3,500	-	-	-	340	-	3,160	-
<b>Fixtures, fittings and furniture</b>	<b>380</b>	<b>380</b>	-	-	-	-	-	<b>380</b>	-
Acquisition of Visual Art - Civic Centre	10	10	-	-	-	-	-	10	-
Design and Delivery of Public Art (Murals)	20	20	-	-	-	-	-	20	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	External Funding \$'000	Contrib. \$'000	Council Cash/Reserves \$'000	Borrowings \$'000
Furniture and fittings for halls and CACs - Various Locations	50	50	-	-	-	-	-	50	-
Kindergarten on a School Site - Lalor Primary School	150	150	-	-	-	-	-	150	-
Kindergarten on a School Site - Wollert West Primary School	150	150	-	-	-	-	-	150	-
<b>Computers and telecommunications</b>	<b>1,504</b>	<b>611</b>	-	<b>892</b>	-	-	-	<b>1,504</b>	-
IT - Hardware	1,454	581	-	872	-	-	-	1,454	-
IT - ICT Network Infrastructure	50	30	-	20	-	-	-	50	-
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>5,609</b>	<b>4,716</b>	-	<b>892</b>	-	<b>340</b>	-	<b>5,269</b>	-
<b>INFRASTRUCTURE</b>									
<b>Roads</b>	<b>15,653</b>	<b>2,319</b>	<b>11,959</b>	<b>1,375</b>	-	<b>1,200</b>	-	<b>14,453</b>	-
22-23 Local Road Reconstruction / Rehabilitation	3,000	-	3,000	-	-	1,200	-	1,800	-
22-23 Local Road Resurfacing works	8,959	-	8,959	-	-	-	-	8,959	-
22-23 Roadside hazard protection	200	200	-	-	-	-	-	200	-
22-23 Traffic control devices - un-programmed works	150	75	-	75	-	-	-	150	-
22-23 Upgrade disabled parking bays to DDA requirements - Various locations	50	-	-	50	-	-	-	50	-
Findon Road and Williamsons Road intersection upgrade	1,250	-	-	1,250	-	-	-	1,250	-
Meriang Stockpile - construction of internal fire tracks	44	44	-	-	-	-	-	44	-
Quarry Hills Regional Park - Trunk Infrastructure	2,000	2,000	-	-	-	-	-	2,000	-
<b>Bridges</b>	<b>1,250</b>	<b>650</b>	<b>600</b>	-	-	<b>325</b>	-	<b>925</b>	-
22-23 Boardwalk / bridges refurbishment	100	-	100	-	-	-	-	100	-
Huskisson Reserve Pedestrian Bridge	650	650	-	-	-	325	-	325	-
Janefield Wetlands Boardwalk Refurbishment	250	-	250	-	-	-	-	250	-
Wilton Vale Wetland Boardwalk	250	-	250	-	-	-	-	250	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	External Funding \$'000	Contrib. \$'000	Council Cash/Reserves \$'000	Borrowings \$'000
<b>Footpaths and Cycleways</b>	<b>3,364</b>	<b>2,441</b>	<b>500</b>	<b>424</b>	-	<b>1,322</b>	-	<b>2,042</b>	-
22-23 Bicycle facilities - provide new on-road & off-road paths	120	96	-	24	-	-	-	120	-
22-23 Improve disability access (DDA) to public transport	85	-	-	85	-	-	-	85	-
22-23 Kerb Ramp DDA Upgrades - Kerb Alignment	50	-	-	50	-	-	-	50	-
22-23 Missing Footpath Links Program - Various locations	250	-	-	250	-	-	-	250	-
22-23 Safe Routes to Schools	29	15	-	15	-	-	-	29	-
Construct shared path - Edgars Creek Trail - Main Street to Kingsway Drive	200	200	-	-	-	-	-	200	-
Footpath Reconstruction / Renewal	500	-	500	-	-	-	-	500	-
Quarry Hills Priority Links	1,000	1,000	-	-	-	1,000	-	-	-
Quarry Hills Regional Park Implementation – Connecting Trails 1, 2 & 4	1,130	1,130	-	-	-	322	-	808	-
<b>Drainage</b>	<b>515</b>	<b>363</b>	<b>40</b>	<b>113</b>	-	-	-	<b>515</b>	-
22-23 Drainage improvement works - Various Locations	250	250	-	-	-	-	-	250	-
Quarry Hills Drainage Interface	225	113	-	113	-	-	-	225	-
WSUD (Water Sensitive Urban Design) Asset Renewal	40	-	40	-	-	-	-	40	-
<b>Recreational, Leisure &amp; Community Facilities</b>	<b>2,315</b>	<b>430</b>	<b>1,655</b>	<b>230</b>	-	-	-	<b>2,315</b>	-
22-23 Cricket Wickets Upgrade (various locations)	55	-	55	-	-	-	-	55	-
22-23 Public Toilet Amenity Plan Implementation	300	-	300	-	-	-	-	300	-
22-23 Sporting Nets (various locations)	200	-	-	200	-	-	-	200	-
22-23 Upgrade Coaches Boxes - Epping Soccer Stadium	30	-	-	30	-	-	-	30	-
Delacombe Park, South Morang - Dog Off Leash Park Upgrade	300	300	-	-	-	-	-	300	-
Harvest Home Road Synthetic Soccer Pitch Replacement	1,000	-	1,000	-	-	-	-	1,000	-
Norris Bank Tennis Courts Redevelopment (SIRP)	300	-	300	-	-	-	-	300	-
Sporting Infrastructure Major improvement works - Sport Club Contribution Policy	50	50	-	-	-	-	-	50	-
Whittlesea Community Skate Park - Stage 2	80	80	-	-	-	-	-	80	-

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	External Funding	Contrib.	Council Cash/Reserves	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Waste Management</b>	<b>3,900</b>	<b>3,900</b>	-	-	-	<b>1,300</b>	-	<b>2,600</b>	-
Implementation of Bins in Parks Plan	100	100	-	-	-	-	-	100	-
Implementation of Glass Bin Service	3,800	3,800	-	-	-	1,300	-	2,500	-
<b>Parks, Open Space and Streetscapes</b>	<b>11,114</b>	<b>2,605</b>	<b>3,610</b>	<b>4,900</b>	-	<b>3,255</b>	-	<b>7,859</b>	-
22-23 Installation bus shelters - Various Locations	24	5	19	-	-	-	-	24	-
22-23 Renewal of playgrounds and general landscape improvements	1,560	-	1,248	312	-	-	-	1,560	-
22-23 Residential Street Tree Renewal Planting Program	450	68	383	-	-	-	-	450	-
22-23 Vehicle Exclusion Fencing	50	38	13	-	-	-	-	50	-
Alexander Avenue Shops and Nick Ascenzo Reserve Precinct Masterplan, Thomastown	220	-	220	-	-	-	-	220	-
BMX Dirt Jumps (Doreen)	250	250	-	-	-	-	-	250	-
CAP - Streets for people - Study and Implementation of LATM areas 26 and 32 in N	400	400	-	-	-	-	-	400	-
Carlingford Triangle Land - Future Growing Grass Frog Habitat Link	30	30	-	-	-	-	-	30	-
City Presentation Rapid Response	100	-	100	-	-	-	-	100	-
Conservation Reserves Tree Planting Program	100	100	-	-	-	-	-	100	-
Epping Recreation Reserve - Car Park Delivery	1,000	-	-	1,000	-	-	-	1,000	-
Kelynack Reserve Master Plan Implementation	1,200	840	360	-	-	675	-	525	-
Main Roads and High Profile Streetscapes Planting Program	300	300	-	-	-	-	-	300	-
Memorial Avenue Precinct Plan, Epping	80	-	80	-	-	-	-	80	-
Mill Park Drive Precinct	50	-	50	-	-	-	-	50	-
Minor Refresh of Streetscapes	100	-	100	-	-	-	-	100	-
Norris Bank Reserve - West Park Precinct	750	225	263	263	-	600	-	150	-
Parks Tree and Major Facilities Planting Program	350	350	-	-	-	-	-	350	-
Peter Hopper Lake renewal and upgrade	100	-	50	50	-	-	-	100	-
Redleap Reserve Master Plan Development and Implementation	900	-	-	900	-	525	-	375	-
Streetscape Improvements - Gorge Road Shopping Precinct, South Morang	425	-	-	425	-	425	-	-	-
The Boulevard Shops, Thomastown	50	-	50	-	-	-	-	50	-
Tramoo Street x High Street Shops, Lalor	50	-	50	-	-	-	-	50	-
Whittlesea Park - Amenity Improvement	75	-	75	-	-	-	-	75	-
Whittlesea Public Gardens STAGE 2 Implementation	1,950	-	-	1,950	-	650	-	1,300	-
Worcester Park Renewal (north)	550	-	550	-	-	380	-	170	-
<b>Off Street Car Parks</b>	<b>75</b>	-	<b>75</b>	-	-	-	-	<b>75</b>	-
22-23 Car Park rehabilitation	75	-	75	-	-	-	-	75	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	External Funding \$'000	Contrib. \$'000	Council Cash/Reserves \$'000	Borrowings \$'000
<b>Other Infrastructure</b>	<b>3,810</b>	<b>2,760</b>	<b>250</b>	<b>550</b>	<b>250</b>	-	-	<b>3,810</b>	-
22-23 Planning and Feasibility Studies for Future Projects	500	-	-	500	-	-	-	500	-
22-23 Traffic Management Around Schools	350	350	-	-	-	-	-	350	-
22-23 Water Efficiency Program	150	150	-	-	-	-	-	150	-
Aboriginal Gathering Place	250	-	-	-	250	-	-	250	-
Cooper Street, Epping - fire service	1,000	1,000	-	-	-	-	-	1,000	-
Duffy Street Works Storage Depot	360	360	-	-	-	-	-	360	-
Initial Implementation of RV Friendly Sites	100	100	-	-	-	-	-	100	-
Regional Sports and Aquatic Facility Utility Provision	500	500	-	-	-	-	-	500	-
Outdoor Activation - Civic Centre	300	300	-	-	-	-	-	300	-
Public Lighting in Local Streets	50	-	-	50	-	-	-	50	-
SIP - Street Light bulk replacement program	250	-	250	-	-	-	-	250	-
<b>TOTAL INFRASTRUCTURE</b>	<b>41,996</b>	<b>15,467</b>	<b>18,689</b>	<b>7,591</b>	<b>250</b>	<b>7,402</b>	-	<b>34,594</b>	-
<b>TOTAL NEW CAPITAL WORKS</b>	<b>51,570</b>	<b>21,208</b>	<b>19,823</b>	<b>10,288</b>	<b>250</b>	<b>8,466</b>	-	<b>43,104</b>	-

**Summary of Planned Capital Works Expenditure  
For the years ending 30 June 2024, 2025 & 2026**

2023-24	Asset Expenditure Types					Summary of Funding Sources				
	Total	New	Renewal	Expansion	Upgrade	Total	External Funding	Contributions	Council Cash/Reserves	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Property</b>										
Land	3,000	3,000	-	-	-	3,000	-	-	3,000	-
<b>Total Land</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,000</b>	<b>-</b>	<b>-</b>	<b>3,000</b>	<b>-</b>
Buildings	8,987	8,987	-	-	-	8,987	2,709.50	2,251.04	4,026.80	-
Building improvements	6,827	125	4,735	500	1,467	6,827	-	-	6,827	-
<b>Total Buildings</b>	<b>15,814</b>	<b>9,112</b>	<b>4,735</b>	<b>500</b>	<b>1,467</b>	<b>15,814</b>	<b>2,710</b>	<b>2,251</b>	<b>10,853</b>	<b>-</b>
<b>Total Property</b>	<b>18,814</b>	<b>12,112</b>	<b>4,735</b>	<b>500</b>	<b>1,467</b>	<b>18,814</b>	<b>2,710</b>	<b>2,251</b>	<b>13,853</b>	<b>-</b>
<b>Plant and Equipment</b>										
Plant, machinery and equipment	2,144	2,144	-	-	-	2,144	794	-	1,350	-
Fixtures, fittings and furniture	190	190	-	-	-	190	-	-	190	-
Computers and telecommunications	478	211	-	-	267	478	-	-	478	-
<b>Total Plant and Equipment</b>	<b>2,811</b>	<b>2,545</b>	<b>-</b>	<b>-</b>	<b>267</b>	<b>2,811</b>	<b>794</b>	<b>-</b>	<b>2,017</b>	<b>-</b>
<b>Infrastructure</b>										
Roads	22,234	5,976	14,750	-	1,508	22,234	1,270	1,169	19,795	-
Bridges	100	-	100	-	-	100	-	-	100	-
Footpaths and cycleways	2,250	1,445	500	-	305	2,250	-	-	2,250	-
Drainage	450	410	40	-	-	450	-	-	450	-
Recreational, leisure and community facilities	10,065	4,605	3,540	-	1,920	10,065	-	800	9,265	-
Parks, open space and streetscapes	20,793	3,411	7,726	-	9,657	20,793	1,500	-	19,293	-
Off street car parks	1,575	1,500	75	-	-	1,575	-	-	1,575	-
Other infrastructure	4,985	2,885	500	1,000	600	4,985	-	-	4,985	-
<b>Total Infrastructure</b>	<b>62,452</b>	<b>20,232</b>	<b>27,231</b>	<b>1,000</b>	<b>13,990</b>	<b>62,452</b>	<b>2,770</b>	<b>1,969</b>	<b>57,713</b>	<b>-</b>
<b>Total Capital Works Expenditure</b>	<b>84,077</b>	<b>34,889</b>	<b>31,965</b>	<b>1,500</b>	<b>15,723</b>	<b>84,077</b>	<b>6,273</b>	<b>4,220</b>	<b>73,584</b>	<b>-</b>

2024-25	Asset Expenditure Types					Summary of Funding Sources				
	Total	New	Renewal	Expansion	Upgrade	Total	External Funding	Contributions	Council Cash/Reserves	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Property</b>										
Land	-	-	-	-	-	-	-	-	-	-
<b>Total Land</b>	-	-	-	-	-	-	-	-	-	-
Buildings	33,120	33,120	-	-	-	33,120	-	6,647	11,279	15,194
Building improvements	12,834	1,500	5,959	1,500	3,875	12,834	-	-	12,834	-
<b>Total Buildings</b>	<b>45,953</b>	<b>34,620</b>	<b>5,959</b>	<b>1,500</b>	<b>3,875</b>	<b>45,953</b>	-	<b>6,647</b>	<b>24,112</b>	<b>15,194</b>
<b>Total Property</b>	<b>45,953</b>	<b>34,620</b>	<b>5,959</b>	<b>1,500</b>	<b>3,875</b>	<b>45,953</b>	-	<b>6,647</b>	<b>24,112</b>	<b>15,194</b>
<b>Plant and Equipment</b>										
Plant, machinery and equipment	1,054	1,054	-	-	-	1,054	814	-	240	-
Fixtures, fittings and furniture	155	155	-	-	-	155	-	-	155	-
Computers and telecommunications	428	161	-	-	267	428	-	-	428	-
<b>Total Plant and Equipment</b>	<b>1,637</b>	<b>1,370</b>	-	-	<b>267</b>	<b>1,637</b>	<b>814</b>	-	<b>823</b>	-
<b>Infrastructure</b>										
Roads	18,440	2,680	15,500	-	260	18,440	1,000	-	17,440	-
Bridges	100	-	100	-	-	100	-	-	100	-
Footpaths and cycleways	2,608	1,795	500	-	314	2,608	-	10	2,598	-
Drainage	625	585	40	-	-	625	-	-	625	-
Recreational, leisure and community facilities	10,445	4,615	3,605	-	2,225	10,445	-	400	10,045	-
Parks, open space and streetscapes	16,406	4,028	6,836	-	5,542	16,406	-	-	16,406	-
Off street car parks	580	500	80	-	-	580	-	-	580	-
Other infrastructure	12,600	2,750	500	8,750	600	12,600	4,000	-	8,600	-
<b>Total Infrastructure</b>	<b>61,804</b>	<b>16,952</b>	<b>27,161</b>	<b>8,750</b>	<b>8,941</b>	<b>61,804</b>	<b>5,000</b>	<b>410</b>	<b>56,394</b>	-
<b>Total Capital Works Expenditure</b>	<b>109,394</b>	<b>52,942</b>	<b>33,120</b>	<b>10,250</b>	<b>13,082</b>	<b>109,394</b>	<b>5,814</b>	<b>7,057</b>	<b>81,329</b>	<b>15,194</b>



2025-26	Asset Expenditure Types					Summary of Funding Sources				
	Total	New	Renewal	Expansion	Upgrade	Total	External Funding	Contributions	Council Cash/Reserves	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Property</b>										
Land	-	-	-	-	-	-	-	-	-	-
<b>Total Land</b>	-	-	-	-	-	-	-	-	-	-
Buildings	66,693	66,693	-	-	-	66,693	-	4,792	16,743	45,158
Building improvements	9,424	1,000	5,599	-	2,825	9,424	-	-	9,424	-
<b>Total Buildings</b>	<b>76,116</b>	<b>67,693</b>	<b>5,599</b>	<b>-</b>	<b>2,825</b>	<b>76,116</b>	<b>-</b>	<b>4,792</b>	<b>26,166</b>	<b>45,158</b>
<b>Total Property</b>	<b>76,116</b>	<b>67,693</b>	<b>5,599</b>	<b>-</b>	<b>2,825</b>	<b>76,116</b>	<b>-</b>	<b>4,792</b>	<b>26,166</b>	<b>45,158</b>
<b>Plant and Equipment</b>										
Plant, machinery and equipment	1,450	1,450	-	-	-	1,450	834	-	616	-
Fixtures, fittings and furniture	155	155	-	-	-	155	-	-	155	-
Computers and telecommunications	2,081	1,022	-	-	1,058	2,081	-	-	2,081	-
<b>Total Plant and Equipment</b>	<b>3,686</b>	<b>2,627</b>	<b>-</b>	<b>-</b>	<b>1,058</b>	<b>3,686</b>	<b>834</b>	<b>-</b>	<b>2,851</b>	<b>-</b>
<b>Infrastructure</b>										
Roads	18,903	3,615	14,500	-	788	18,903	1,000	-	17,903	-
Bridges	4,736	4,636	100	-	-	4,736	-	-	4,736	-
Footpaths and cycleways	2,316	1,994	-	-	322	2,316	-	200	2,116	-
Drainage	1,340	1,340	-	-	-	1,340	-	88	1,252	-
Recreational, leisure and community facilities	12,244	11,604	20	-	620	12,244	-	-	12,244	-
Parks, open space and streetscapes	12,027	960	8,985	-	2,082	12,027	-	-	12,027	-
Off street car parks	80	-	80	-	-	80	-	-	80	-
Other infrastructure	500	-	-	-	500	500	-	-	500	-
<b>Total Infrastructure</b>	<b>52,146</b>	<b>24,150</b>	<b>23,685</b>	<b>-</b>	<b>4,312</b>	<b>52,146</b>	<b>1,000</b>	<b>288</b>	<b>50,858</b>	<b>-</b>
<b>Total Capital Works Expenditure</b>	<b>131,948</b>	<b>94,470</b>	<b>29,283</b>	<b>-</b>	<b>8,195</b>	<b>131,948</b>	<b>1,834</b>	<b>5,080</b>	<b>79,875</b>	<b>45,158</b>

## 5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives. The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Actual 2020-21	Forecast 2021-22	Budget 2022-23	Projections 2023-24	2024-25	2025-26	Trend +/-
<b>Operating position</b>									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	-12.96%	2.04%	<b>4.87%</b>	3.24%	8.19%	5.52%	+
<b>Liquidity</b>									
Working Capital	Current assets / current liabilities	2	305.84%	309.37%	<b>341.10%</b>	338.04%	324.71%	307.47%	-
Unrestricted cash	Unrestricted cash / current liabilities	3	89.69%	110.62%	<b>132.23%</b>	125.34%	118.57%	104.81%	-
<b>Obligations</b>									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	1.50%	7.85%	<b>6.23%</b>	4.68%	10.41%	27.83%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		3.98%	0.98%	<b>1.37%</b>	1.31%	1.65%	4.48%	+
Indebtedness	Non-current liabilities / own source revenue		2.07%	6.84%	<b>4.98%</b>	3.89%	8.64%	21.67%	+
Asset renewal	Asset renewal and upgrade expense / Asset depreciation	5	82.21%	135.40%	<b>70.87%</b>	107.48%	98.79%	75.82%	-
<b>Stability</b>									
Rates concentration	Rate revenue / adjusted underlying revenue	6	71.77%	74.41%	<b>72.78%</b>	72.08%	71.30%	72.43%	o
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.28%	0.28%	<b>0.27%</b>	0.27%	0.26%	0.26%	o
Indicator	Measure	Notes	Actual 2020-21	Forecast 2021-22	Budget 2022-23	Projections 2023-24	2024-25	2025-26	Trend +/-
<b>Efficiency</b>									
Expenditure level	Total expenses/ no. of property assessments		\$2,848	\$2,449	<b>\$2,426</b>	\$2,497	\$2,408	\$2,460	o
Revenue level	Total rate revenue / no. of property assessments		\$1,707	\$1,612	<b>\$1,729</b>	\$1,834	\$1,928	\$2,013	+
Workforce turnover	Number of permanent staff resignations and terminations / Average number of permanent staff for the		16.67%	13.50%	<b>8.99%</b>	8.99%	8.99%	8.99%	o
<b>Sustainability Capacity</b>									
Population	Total expenses/ Municipal population		\$1,130	\$942	<b>\$953</b>	\$999	\$981	\$1,016	+
Population	Value of infrastructure / Municipal population		\$10,382	\$8,839	<b>\$8,937</b>	\$9,099	\$9,252	\$9,345	+
Population	Municipal population / Kilometres of local roads		\$172	\$179	<b>\$180</b>	\$180	\$181	\$182	o
Own-source revenue	Own source revenue / Municipal population		\$847	\$842	<b>\$879</b>	\$910	\$947	\$955	+
Recurrent grants	Recurrent grants / Municipal population		\$128	\$120	<b>\$122</b>	\$121	\$120	\$119	o

### Key to Forecast

#### Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

**Notes to indicators****1. Adjusted underlying result**

The adjusted underlying operating result excludes the impact of non-recurrent capital grants, non-monetary asset contributions and contributions from developers to fund capital expenditure. It is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives.

**2. Working Capital**

The proportion of current liabilities represented by current assets. Working capital is forecast to decrease over the following years due funding large capital projects.

**3. Unrestricted Cash**

This represents cash funds which are free of all specific Council commitments and are available to meet daily cash flow requirements, unexpected short term needs and any Budget commitments.

**4. Debt compared to rates**

This indicator observes Council's ability to repay its debts using its key source of income, Rates. Trend indicates Council's continued use of debt to fund significant capital projects.

**5. Asset renewal**

This percentage indicates the extent of Council's renewal against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

**6. Rates concentration**

Reflects the extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council's rates concentration is expected to remain consistent over the future years. Rate revenue continues to be an important source of revenue for Council to be able to deliver services and renew its assets.



# Proposed Fees and Charges Schedule 2022–2023

This appendix presents the fees and charges of a statutory/non-statutory nature which will be charged in respect to various goods and services during the FY 2022/23.  
Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation.

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Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/Decrease %	Increase/Decrease \$	Basis of Fee
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**Planning Services**

**Planning Permits**

Class 1	per permit	N	\$1,318.10	\$1,337.70	1.49%	\$19.60	Statutory
Class 2	per permit	N	\$199.90	\$202.90	1.50%	\$3.00	Statutory
Class 3	per permit	N	\$629.40	\$638.80	1.49%	\$9.40	Statutory
Class 4	per permit	N	\$1,288.50	\$1,307.60	1.48%	\$19.10	Statutory
Class 5	per permit	N	\$1,392.10	\$1,412.80	1.49%	\$20.70	Statutory
Class 6	per permit	N	\$1,495.80	\$1,518.00	1.48%	\$22.20	Statutory
Class 7	Per Permit	N	\$199.90	\$202.90	1.50%	\$3.00	Statutory
Class 8	per permit	N	\$429.50	\$435.90	1.49%	\$6.40	Statutory
Class 9	per permit	N	\$199.90	\$202.90	1.50%	\$3.00	Statutory
Class 10	per permit	N	\$1,147.80	\$1,164.80	1.48%	\$17.00	Statutory
Class 11	per permit	N	\$1,547.60	\$1,570.60	1.49%	\$23.00	Statutory
Class 12	per permit	N	\$3,413.70	\$3,464.40	1.49%	\$50.70	Statutory
Class 13	per permit	N	\$8,700.90	\$8,830.10	1.48%	\$129.20	Statutory
Class 14	per permit	N	\$25,658.30	\$26,039.50	1.49%	\$381.20	Statutory
Class 15	per permit	N	\$57,670.10	\$58,526.80	1.49%	\$856.70	Statutory
Class 16	per permit	N	\$1,318.10	\$1,337.70	1.49%	\$19.60	Statutory
Class 17	per permit	N	\$1,318.10	\$1,337.70	1.49%	\$19.60	Statutory
Class 18	per permit	N	\$1,318.10	\$1,337.70	1.49%	\$19.60	Statutory
Class 19	per permit	N	\$1,318.10	\$1,337.70	1.49%	\$19.60	Statutory
Class 20	per permit	N	\$1,318.10	\$1,337.70	1.49%	\$19.60	Statutory
Class 21	per permit	N	\$1,318.10	\$1,337.70	1.49%	\$19.60	Statutory

**Planning Permits Amendments**

Class 1	per permit	N	\$1,318.10	\$1,337.70	1.49%	\$19.60	Statutory
Class 2	per permit	N	\$1,318.10	\$1,337.70	1.49%	\$19.60	Statutory
Class 3	per permit	N	\$199.90	\$202.90	1.50%	\$3.00	Statutory
Class 4	per permit	N	\$629.40	\$638.80	1.49%	\$9.40	Statutory
Class 5	per permit	N	\$1,288.50	\$1,307.60	1.48%	\$19.10	Statutory
Class 6	per permit	N	\$1,392.10	\$1,412.80	1.49%	\$20.70	Statutory
Class 7	per permit	N	\$199.90	\$202.90	1.50%	\$3.00	Statutory
Class 8	per permit	N	\$429.50	\$435.90	1.49%	\$6.40	Statutory
Class 9	per permit	N	\$199.90	\$202.90	1.50%	\$3.00	Statutory
Class 10	per permit	N	\$1,147.80	\$1,164.80	1.48%	\$17.00	Statutory
Class 11	per permit	N	\$1,547.60	\$1,570.60	1.49%	\$23.00	Statutory
Class 12	per permit	N	\$3,413.70	\$3,464.40	1.49%	\$50.70	Statutory
Class 13	per permit	N	\$1,318.10	\$1,337.70	1.49%	\$19.60	Statutory
Class 14	per permit	N	\$1,318.10	\$1,337.70	1.49%	\$19.60	Statutory
Class 15	per permit	N	\$1,318.10	\$1,337.70	1.49%	\$19.60	Statutory
Class 16	per permit	N	\$1,318.10	\$1,337.70	1.49%	\$19.60	Statutory
Class 17	per permit	N	\$1,318.10	\$1,337.70	1.49%	\$19.60	Statutory
Class 18	per permit	N	\$1,318.10	\$1,337.70	1.49%	\$19.60	Statutory



Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/Decrease %	Increase/Decrease \$	Basis of Fee
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### Planning Applications

Public Notice on Site (per notice)	per notice	N	\$17.00	\$17.30	1.76%	\$0.30	Non-Statutory
Notice to adjoining owners/ occupiers (per letter)	per letter	N	\$13.00	\$13.25	1.92%	\$0.25	Non-Statutory
Copy of Certified Plan	per plan	N	\$54.00	\$55.00	1.85%	\$1.00	Non-Statutory

### Planning Application – Amendments

Amend an application for a permit after notice (advertising) has been given but not yet determined for every class of application (other than Class 4 application where there is no fee) listed under Regulation 7	per application	N	Statutory fee that is variable based on a percentage of the cost of development			Statutory
Amend an application for a permit after notice of the application has been given but not yet determined for every class of application (other than Class 5 application where there is no fee) listed under Regulation 8B	Per Application	N	Statutory fee that is variable based on a percentage of the cost of development			Statutory

### Planning Certificates

Planning Certificates – Section 198	per certificate	N	\$22.20	\$22.55	1.58%	\$0.35	Statutory
Certificates of Compliance – Section 97N	per certificate	N	\$325.80	\$330.70	1.50%	\$4.90	Statutory
Satisfaction Matters	Per Matter	N	\$325.80	\$330.70	1.50%	\$4.90	Statutory

### Planning Scheme – Amendments

Stage 1	Per Amendment Stage	N	\$3,050.90	\$3,096.20	1.48%	\$45.30	Statutory
Stage 2 – up to and including 10 Submissions	Per Amendment Stage	N	\$15,121.00	\$15,345.60	1.49%	\$224.60	Statutory
Stage 2 – 11 (and including) 20 submissions	Per Amendment Stage	N	\$30,212.40	\$30,661.20	1.49%	\$448.80	Statutory
Stage 2 – exceed 20 submissions	Per Amendment Stage	N	\$40,386.90	\$40,986.80	1.49%	\$599.90	Statutory
Stage 3	Per Amendment Stage	N	\$481.30	\$488.50	1.50%	\$7.20	Statutory
Stage 4	Per Amendment Stage	N	\$481.30	\$488.50	1.50%	\$7.20	Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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### Subdivision

Multi Lot (per lot)	Per Application	N	\$174.80	\$177.35	1.46%	\$2.55	Statutory
Procedural	Per Application	N	\$174.80	\$177.35	1.46%	\$2.55	Statutory
Consolidation		N	\$174.80	\$177.35	1.46%	\$2.55	Statutory
Strata Redevelopment	Per Application	N	\$174.80	\$177.35	1.46%	\$2.55	Statutory
Resort & Recreation Open Space Contribution	Per Application	N	Percentage of land value				Statutory
Amended subdivision plans	Per Application	N	\$111.10	\$112.70	1.44%	\$1.60	Statutory
Amended plan before Certification	Per Application	N	\$140.70	\$112.70	-19.90%	-\$28.00	Statutory
Amended Certified Plan	Per Application	N	\$140.70	\$142.80	1.49%	\$2.10	Statutory

### Development Plans Amendments

Development Plan Fee (includes Amendment)	per amendment	N	\$950.00	\$969.00	2.00%	\$19.00	Non-Statutory
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### Planning Fees

Extension of time to a planning permit	per permit	N	\$305.00	\$311.10	2.00%	\$6.10	Non-Statutory
Variation to a Building Envelope (other than applications made under Regulation 8B)	per variation	N	\$305.00	\$311.10	2.00%	\$6.10	Non-Statutory
Demolition Approvals (S29A Building Act)	per approval	N	\$85.20	\$86.40	1.41%	\$1.20	Statutory
Planning Information Request	per request	N	\$153.00	\$156.00	1.96%	\$3.00	Non-Statutory
Amend or end Sec 173 Agreement	per amendment	N	\$659.05	\$668.80	1.48%	\$9.75	Statutory
File retrieval off site	per retrieval	N	\$100.00	\$102.00	2.00%	\$2.00	Non-Statutory
File retrieval on site	per retrieval	N	\$60.00	\$61.20	2.00%	\$1.20	Non-Statutory
Title Search (simple)	per search	N	\$51.00	\$52.00	1.96%	\$1.00	Non-Statutory
Title Search (complex)	per search	N	\$66.00	\$67.30	1.97%	\$1.30	Non-Statutory
Preparation of a Straight forward S.173 Agreement	per agreement	Y	\$835.00	\$851.70	2.00%	\$16.70	Non-Statutory
Bond Administration	Per Application	N	\$68.00	\$69.35	1.99%	\$1.35	Non-Statutory
Secondary Consent - Minor	Per Application	N	\$305.00	\$311.10	2.00%	\$6.10	Non-Statutory
Secondary Consent - Major	Per Application	N	\$540.00	\$550.80	2.00%	\$10.80	Non-Statutory
Pre application concept plans – minor development	Per Meeting and Written Advice	Y	\$160.00	\$160.00	0.00%	\$0.00	Non-Statutory
Pre application concept plans – major development	Per Meeting and Written Advice	Y	\$260.00	\$260.00	0.00%	\$0.00	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/Decrease %	Increase/Decrease \$	Basis of Fee
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### Planning Copy Fees

#### Permit Fee (per copy)

Hard copy of permit	per permit	N	\$100.00	\$102.00	2.00%	\$2.00	Non-Statutory
Electronic copy of permit (if available)	per permit	N	\$60.00	\$61.20	2.00%	\$1.20	Non-Statutory

#### Approved Plans (per copy)

Hard copy of plans per permit	per permit	N	\$100.00	\$102.00	2.00%	\$2.00	Non-Statutory
Electronic copy of plans per permit (if available)	per permit	N	\$60.00	\$61.20	2.00%	\$1.20	Non-Statutory

#### Copy of Documentation

Copy of Planning application register (per month)	Per Retrieval	N	\$35.00	\$35.70	2.00%	\$0.70	Non-Statutory
Copy of advertised documentation (plans)	per plan	N	\$15.00	\$15.30	2.00%	\$0.30	Non-Statutory
Copy of advertised documentation (plans and reports)	Per Retrieval	N	\$25.00	\$25.50	2.00%	\$0.50	Non-Statutory

### Building Services

#### Residential Permits

Dwelling Extensions/Alterations (All) (includes Class 1b) over \$100,000	per permit	Y	\$1,583.00	\$1,614.66	2.00%	\$31.66	Non-Statutory
Dwellings Extensions/Alterations (All) (includes Class 1b) (includes brick garages) up to \$100,000	per permit	Y	\$1,220.00	\$1,244.40	2.00%	\$24.40	Non-Statutory
New Dwelling (between \$300,000 and \$600,000)	per permit	Y	\$2,600.00	\$2,652.00	2.00%	\$52.00	Non-Statutory
New Dwelling (over \$600,000)	per permit	Y				Price on Application	Non-Statutory
New Dwelling (up to \$300,000)	per permit	Y	\$1,930.00	\$1,968.60	2.00%	\$38.60	Non-Statutory
Minor Dwelling Alterations (removal of internal wall, increasing a window size etc.) (excludes masonry garages)	per permit	Y	\$570.00	\$581.40	2.00%	\$11.40	Non-Statutory
Multi Unit Development (each dwelling)	per permit	Y	\$885.00	\$902.70	2.00%	\$17.70	Non-Statutory
Multi Unit Development (Over \$300,000 each unit)	per permit	Y	\$1,580.00	\$1,611.60	2.00%	\$31.60	Non-Statutory
Demolitions (where protection work not required)	per permit	Y	\$600.00	\$612.00	2.00%	\$12.00	Non-Statutory
Protection Work Notices (When determined by relevant building surveyor)	per permit	Y	\$365.00	\$372.30	2.00%	\$7.30	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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### Swimming Pools & Safety Barriers

Lodgement Certificate of Compliance	per certificate	N	\$20.40	\$20.70	1.47%	\$0.30	Statutory
Lodgement Certificate of Non-Compliance	per certificate	N	\$385.00	\$390.80	1.51%	\$5.80	Statutory
Pool Registration	per registration	N	\$31.80	\$32.30	1.57%	\$0.50	Statutory
Search Fee	per search	N	\$47.20	\$47.90	1.48%	\$0.70	Statutory
Swimming Pools	per inspection	Y	\$880.00	\$897.60	2.00%	\$17.60	Non-Statutory

### Commercial Works

All Commercial Works	per inspection	Y				Price on Application	Non-Statutory
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### Building Fees

Report & Consent Dispensation (siting)	per application	N	\$290.40	\$299.10	3.00%	\$8.70	Statutory
Build Over Easement Consent or Flood Prone Land Consent	per application	N	\$290.40	\$299.10	3.00%	\$8.70	Statutory
Stormwater Drainage Asset Information	Per Retrieval	N	\$60.90	\$146.80	141.05%	\$85.90	Statutory
Property Information	Per Retrieval	N	\$48.60	\$47.90	-1.44%	-\$0.70	Statutory
Lodgement fee	per lodgement	N	\$121.90	\$123.70	1.48%	\$1.80	Statutory
Combining of Essential Safety Measure Schedule Reg. 1206	per application	N				Price on Application	Non-Statutory
Building Permit Extension of Time	per permit	Y	\$210.00	\$214.20	2.00%	\$4.20	Non-Statutory
Amendment of Building Permit/ Occupancy Permit/Warranty Certificate	per permit	N	\$132.00	\$134.60	1.97%	\$2.60	Non-Statutory
Amended Plans	per plan	N				Price on Application	Non-Statutory
Change of Use No building work	per application	N	\$610.00	\$622.20	2.00%	\$12.20	Non-Statutory
Report for the purposes Liquor Licensing	per report	N	\$285.00	\$290.70	2.00%	\$5.70	Non-Statutory
Bushfire Tank signage	per sign	Y	\$57.00	\$58.14	2.00%	\$1.14	Non-Statutory
Section 29A Report and Consent		N	\$85.20	\$86.40	1.41%	\$1.20	Statutory
Bushfire Tank signage with postage	per sign	Y	\$75.00	\$76.50	2.00%	\$1.50	Non-Statutory
Additional inspections above allowed by Building Permit	per inspection	Y	\$170.00	\$173.40	2.00%	\$3.40	Non-Statutory
Weekend inspections	per inspection	Y	\$275.00	\$280.50	2.00%	\$5.50	Non-Statutory
Application for occupancy Permit for a Place of Public Entertainment (POPE) Circus and public event on land (Per structure)	per structure	N	\$345.00	\$350.00	1.45%	\$5.00	Non-Statutory
Application for occupancy Permit for a Place of Public Entertainment (POPE) Public Building	per application	N	\$630.00	\$642.60	2.00%	\$12.60	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Building Fees** [continued]

Report and Consent to occupy road reserve "hoardings" for commercial projects	per application	N	\$287.55	\$299.10	4.02%	\$11.55	Statutory
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**Building Copy Fees**

A1 Sheets or larger (or scanning of copies)	per A1 sheet	N	\$10.00	\$10.20	2.00%	\$0.20	Non-Statutory
Any search that exceeds 1hour will incur an additional fee per hour or part thereof	per search	N	\$25.00	\$25.50	2.00%	\$0.50	Non-Statutory
Copy of Residential Plans	per plan	N	\$112.00	\$114.20	1.96%	\$2.20	Non-Statutory
Copy of Commercial Plans/multi unit site (search fee only) + charges per copied sheet	per plan	N	\$213.00	\$217.25	2.00%	\$4.25	Non-Statutory
Copy of Building Permit or Occupancy Permit	per permit	N	\$52.00	\$53.00	1.92%	\$1.00	Statutory

**City Design and Transportation****Subdivision**

Supervision of works	per cost of works	N	2.5% of cost of works (inc GST) under the Subdivision Act 1988				Statutory
Checking of engineering plans	per cost of works	N	0.75% of cost of works (inc GST) under the Subdivision Act 1988				Statutory

**Engineering plans**

Engineering Plans Assessment fee – for developments up to 2 units	per assessment	N	\$84.50	\$86.15	1.95%	\$1.65	Non-Statutory
Engineering Plans Assessment fee – for developments 3 to 10 units	per assessment	N	\$168.95	\$172.30	1.98%	\$3.35	Non-Statutory
Engineering Plans Assessment fee – for more than 10 units, small commercial/industrial developments	per assessment	N	\$337.95	\$344.70	2.00%	\$6.75	Non-Statutory
Engineering Plans Assessment fee – for large commercial/industrial developments	per assessment	N	\$675.85	\$689.35	2.00%	\$13.50	Non-Statutory

**Road Opening Applications for consent****Consent Fees – other than Minor****On roadway, shoulder or pathway**

Council road where speed limit is greater than 50km/hr	Per Permit	N	\$638.30	\$638.30	0.00%	\$0.00	Statutory
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Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**On roadway, shoulder or pathway** [continued]

Council road where speed limit is 50km/hr or less	per permit	N	\$348.00	\$348.00	0.00%	\$0.00	Statutory
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**Not on roadway, shoulder or pathway**

Council road where speed limit is greater than 50km/hr	per permit	N	\$348.00	\$348.00	0.00%	\$0.00	Statutory
Council road where speed limit is 50km/hr or less	per permit	N	\$88.80	\$88.80	0.00%	\$0.00	Statutory

**Consent Fees – Minor****On roadway, shoulder or pathway**

Council road where speed limit is greater than 50km/hr	per permit	N	\$137.70	\$137.70	0.00%	\$0.00	Statutory
Council road where speed limit is 50km/hr or less	per permit	N	\$137.70	\$137.70	0.00%	\$0.00	Statutory

**Not on roadway, shoulder or pathway**

Council road where speed limit is greater than 50km/hr	per permit	N	\$88.80	\$88.80	0.00%	\$0.00	Statutory
Council road where speed limit is 50km/hr or less	per permit	N	\$88.80	\$88.80	0.00%	\$0.00	Statutory

**Fee for consent to works in Nature strips**

Council road where speed limit is greater than 50km/hr	per permit	N	\$29.60	\$29.60	0.00%	\$0.00	Statutory
Council where speed limit is 50km/hr or less	per permit	N	\$29.60	\$29.60	0.00%	\$0.00	Statutory

**Transport and Engineering Fees**

Infrastructure Protection Fee ( 2-5 residential units)	per permit	N	\$976.90	\$996.44	2.00%	\$19.54	Non-Statutory
Traffic Management Plan Fee	per permit	N	\$101.50	\$103.53	2.00%	\$2.03	Non-Statutory

**Asset Protection****Asset Protection-Commerical**

Asset Inspection Permit Fee – Commercial \$500,000 to \$1,000,000	Per permit	N	\$2,346.25	\$2,393.20	2.00%	\$46.95	Non-Statutory
Asset Inspection Permit Fee – Commercial \$1,000,001 to \$2,500,000	per permit	N	\$3,367.40	\$3,434.75	2.00%	\$67.35	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/Decrease %	Increase/Decrease \$	Basis of Fee
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**Asset Protection-Commerical** [continued]

Asset Inspection Permit Fee – Commercial \$2,500,001 to \$5,000,000	per permit	N	\$5,850.05	\$5,967.05	2.00%	\$117.00	Non-Statutory
Asset Inspection Permit Fee – Commercial \$5,000,001 to \$7,500,000	per permit	N	\$9,989.20	\$10,189.00	2.00%	\$199.80	Non-Statutory
Asset Inspection Permit Fee – Commercial \$7,500,001 to \$10,000,000	per permit	N	\$14,127.30	\$14,409.85	2.00%	\$282.55	Non-Statutory
Asset Inspection Permit Fee – Commercial \$10,000,001 to \$15,000,000	per permit	N	\$23,552.15	\$24,023.20	2.00%	\$471.05	Non-Statutory
Asset Inspection Permit Fee – Commercial \$15,000,001 to \$20,000,000	per permit	N	\$26,497.15	\$27,027.10	2.00%	\$529.95	Non-Statutory
Asset Inspection Permit Fee – Commercial \$20,000,001 to \$25,000,000	per permit	N	\$29,442.10	\$30,030.95	2.00%	\$588.85	Non-Statutory
Asset Inspection Permit Fee – Commercial \$25,000,001 to \$30,000,000	per permit	N	\$32,386.00	\$33,033.70	2.00%	\$647.70	Non-Statutory
Asset Inspection Permit Fee – Commercial \$30,000,001 to \$35,000,000	per permit	N	\$35,331.05	\$36,037.65	2.00%	\$706.60	Non-Statutory
Asset Inspection Permit Fee – Commercial \$35,000,001 to \$40,000,000	per permit	N	\$38,275.95	\$39,041.45	2.00%	\$765.50	Non-Statutory
Asset Inspection Permit Fee – Commercial \$40,000,001 to \$45,000,000	per permit	N	\$41,221.00	\$42,045.40	2.00%	\$824.40	Non-Statutory
Asset Inspection Permit Fee – Commercial \$45,000,001 to \$50,000,000	per permit	N	\$44,164.90	\$45,048.20	2.00%	\$883.30	Non-Statutory
Asset Inspection Permit Fee – Commercial \$50,000,001 plus	per permit	N	\$47,109.85	\$48,052.05	2.00%	\$942.20	Non-Statutory

**Asset Inspections**

Asset Inspection Permit Fee	Per permit	N	\$432.95	\$441.60	2.00%	\$8.65	Non-Statutory
Local Law Permit fee – Building Site Bins (Council Land)	Per permit	N	\$179.50	\$183.05	1.98%	\$3.55	Non-Statutory
Local Law Permit fee – Occupation of Council Land	Per Permit	N	\$179.50	\$183.05	1.98%	\$3.55	Non-Statutory

**City Presentation****Reinstatements**

Footpaths 100mm concrete (reinforced) \$/sqm	per square metre	N	\$192.35	\$196.20	2.00%	\$3.85	Non-Statutory
Footpaths 125mm concrete (reinforced) \$/sqm	per square metre	N	\$213.65	\$217.90	1.99%	\$4.25	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/Decrease %	Increase/Decrease \$	Basis of Fee
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### Reinstatements [continued]

Footpaths & Crossovers 150mm concrete (reinforced) \$/sqm	per square metre	N	\$224.30	\$228.75	1.98%	\$4.45	Non-Statutory
Footpaths & Crossovers 200mm concrete (reinforced) \$/sqm	per square metre	N	\$254.75	\$259.85	2.00%	\$5.10	Non-Statutory
DDA Tactile tiles – less than 2 Sq M	Per Square Meter	N	\$351.20	\$358.20	1.99%	\$7.00	Non-Statutory
DDA Tactile tiles – greater than 2 Sq M	Per Square Meter	N	\$349.15	\$356.15	2.00%	\$7.00	Non-Statutory
Road General \$/sqm	per square metre	N	\$182.70	\$186.35	2.00%	\$3.65	Non-Statutory
Deep lift asphalt \$/sqm	per square metre	N	\$238.55	\$243.30	1.99%	\$4.75	Non-Statutory
Kerb & Channel \$/m	per metre	N	\$225.35	\$229.85	2.00%	\$4.50	Non-Statutory
Footpath Granitic Sand \$/sqm	per square metre	N	\$114.70	\$116.95	1.96%	\$2.25	Non-Statutory
Footpath Asphalt \$/sqm	per square metre	N	\$112.15	\$114.35	1.96%	\$2.20	Non-Statutory

### Waste Management

#### Waste Fees

Compost Bin (220ltr)	Per Palamont	N	\$47.45	\$48.40	2.00%	\$0.95	Non-Statutory
Garden Waste Bin Service	per bin	N	\$77.00	\$87.63	13.81%	\$10.63	Non-Statutory
Extra 120 Litre Garbage Bin (per annum)	per bin per annum	N	\$222.95	\$253.74	13.81%	\$30.79	Non-Statutory
Extra 240 Litre Recycling Bin (per annum)	per bin per annum	N	\$88.28	\$100.47	13.81%	\$12.19	Non-Statutory
Extra 240 Litre Commercial Garbage Bin (per annum)	per bin per annum	N	\$542.85	\$617.82	13.81%	\$74.97	Non-Statutory
Extra Commercial Recycling Bin (per annum)	per bin per annum	N	\$88.28	\$100.47	13.81%	\$12.19	Non-Statutory
Rein Worm Factory	per worm factory	Y	\$74.10	\$75.55	1.96%	\$1.45	Non-Statutory
Delivery Fee	per delivery	Y	\$6.45	\$6.55	1.55%	\$0.10	Non-Statutory
Bokash Bin	per bin	Y	\$67.00	\$68.30	1.94%	\$1.30	Non-Statutory

### Parks and Urban Design

#### Street Trees

Street Tree Replacement Fee(New or Juvenile) < 5 metres	per tree less than 5 metres	N	\$600.75	\$612.75	2.00%	\$12.00	Non-Statutory
Street Tree Replacement Fee (Other Trees) > 5 metres	per tree greater than 5 metres	N	Burnley Method (ATV) + Purchase + Planting + 2 Summers Establishment + Admin				Non-Statutory



Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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### Subdivision

Engineering Plans Checking Fees – Landscape Works Plan	each plan submission (usually stage based)	N	0.75% of landscape construction costs (inc GST) under the Subdivision Act 1988				Statutory
Engineering Surveillance Fees – Landscape Works	each plan submission (usually stage based)	N	2.5% of landscape construction costs (inc GST) under the Subdivision Act 1988				Statutory

### Native Vegetation Management Costs

Native Vegetation Offset Management Costs (urban) – per hectare, per year	per hectare per year	N	\$6,902.00	\$7,040.05	2.00%	\$138.05	Non-Statutory
Native Vegetation Offset Management Costs (rural) – per hectare, per year	per hectare per year	N	\$2,030.00	\$2,070.60	2.00%	\$40.60	Non-Statutory

### Resident Access Request to undertake works

#### Bond Fees for accessing Council reserves for private works

Material Delivery Access	per access request	N	\$2,588.25	\$2,640.00	2.00%	\$51.75	Non-Statutory
Fencing Works	per access request	N	\$2,588.25	\$2,640.00	2.00%	\$51.75	Non-Statutory
Stockpiling material on Council Land	per access request	N	\$5,176.50	\$5,280.05	2.00%	\$103.55	Non-Statutory
Concrete pouring from Council	per access request	N	\$5,176.50	\$5,280.05	2.00%	\$103.55	Non-Statutory
Minor Works Excavations (Works valued less than \$10,000)	per access request	N	\$5,176.50	\$5,280.05	2.00%	\$103.55	Non-Statutory
Major Works Excavations (Works valued more than \$10,000)	per access request	N	\$10,353.00	\$10,560.05	2.00%	\$207.05	Non-Statutory
Soil and Rock Removal via Council Reserve	per access request	N	\$10,353.00	\$10,560.05	2.00%	\$207.05	Non-Statutory

### Administrative charges

Key Replacement	per key	Y	\$258.85	\$264.00	1.99%	\$5.15	Non-Statutory
Admin Charges for repair to council assets or remediation works on Council Land	per application	N	\$258.85	\$264.00	1.99%	\$5.15	Non-Statutory

### Financial Services

#### Revenue

Land information certificates per property (Standard)	per property	N	\$27.54	\$27.90	1.31%	\$0.36	Statutory
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Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Revenue** [continued]

Land information certificates per property (Urgency fee)	per property	N	\$41.10	\$41.90	1.95%	\$0.80	Non-Statutory
Duplicate rate notice per property (Current year)	per property	N	\$15.35	\$15.65	1.95%	\$0.30	Non-Statutory
Duplicate rate notice per property (Per non-current year)	per property	N	\$24.25	\$24.70	1.86%	\$0.45	Non-Statutory
Plan 'n' pay card per property	per property	N	\$15.85	\$16.15	1.89%	\$0.30	Non-Statutory
Cheque dishonour – Bank	per dishonour	N	\$10.55	\$10.75	1.90%	\$0.20	Non-Statutory
Cheque dishonour – Australia Post	per dishonour	N	\$14.25	\$14.50	1.75%	\$0.25	Non-Statutory
Direct debit dishonour (bank account)	per dishonour	N	\$34.80	\$35.45	1.87%	\$0.65	Non-Statutory
Rates transaction statement (per property)	per property	N	\$48.90	\$49.85	1.94%	\$0.95	Non-Statutory
Confirmation of historical ownership (0.5 hrs) per property	per property	N	\$65.75	\$67.05	1.98%	\$1.30	Non-Statutory
Rates Search Fee – Per 0.5 hrs for searching archives per property	per property	N	\$65.75	\$67.05	1.98%	\$1.30	Non-Statutory
Processing fee for title search per property	per property	N	\$73.10	\$74.55	1.98%	\$1.45	Non-Statutory

**Property and Valuations**

Valuation search on computer	per property	N	\$63.35	\$64.60	1.97%	\$1.25	Non-Statutory
Valuation search in basement	Per Property	N	\$127.75	\$130.30	2.00%	\$2.55	Non-Statutory

**Civic Administration****Freedom of Information**

Freedom of Information Application Fee	per application	N	\$30.50	\$30.50	0.00%	\$0.00	Statutory
FOI – Charge for search time (Per hour or part of an hour)	per hour	N	\$22.90	\$22.90	0.00%	\$0.00	Statutory
FOI – Charge for supervision (Per quarter hour or part of a quarter hour)	per quarter hour	N	\$5.80	\$5.80	0.00%	\$0.00	Statutory
FOI – Charge for providing black and white photocopy (Per A4 page, single sided)	A4 page	N	\$0.30	\$0.30	0.00%	\$0.00	Statutory
FOI – Charge for providing copy of document other than black and white photocopy (Per A4 coloured page, single sided)	A4 page	N	\$1.10	\$1.10	0.00%	\$0.00	Non-Statutory
Local Laws (request for printed copy – available for free download from website)	per document	N	\$10.15	\$10.35	1.97%	\$0.20	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/Decrease %	Increase/Decrease \$	Basis of Fee
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## Local Laws

### Local Laws

Filming Permit - Commercial Operator	Per Permit	N	\$200.00	\$204.00	2.00%	\$4.00	Non-Statutory
Towing Fee	Per Tow	N	At external contractor's cost				Non-Statutory
Release Fee – for impounded goods	Per Item	N	\$101.50	\$103.50	1.97%	\$2.00	Non-Statutory
Release Fee – for impounded vehicle	Per Vehicle	N	\$380.65	\$388.00	1.93%	\$7.35	Non-Statutory
Litter Offences Asset Protection – 'On the Spot' Fines – Minimum	Per Litter Offence	N	\$1,290.30	\$1,290.30	0.00%	\$0.00	Statutory
Litter Offences Asset Protection – 'On the Spot' Fines – Maximum	Per Litter Offence	N	\$1,934.94	\$1,934.94	0.00%	\$0.00	Statutory
Municipal Law fines - per penalty unit	Per Penalty Unit	N	\$100.00	\$100.00	0.00%	\$0.00	Statutory
Infringement Courtesy Letter (Final Notice) fee	Per Notice	N	\$28.00	\$28.00	0.00%	\$0.00	Statutory

## Street Activities

A frame/tear drop signs - per sign - annual fee	Per Sign	N	\$87.00	\$88.70	1.95%	\$1.70	Non-Statutory
Clothing bins - per bin	Per Bin	N	\$203.00	\$207.00	1.97%	\$4.00	Non-Statutory
Domestic skip bin permit - public land - per bin	Per Bin	N	\$87.00	\$88.70	1.95%	\$1.70	Non-Statutory
Footpath Dining - 3 tables or more	Per permit that includes 3 tables or more	N	\$170.00	\$170.00	0.00%	\$0.00	Non-Statutory
Footpath Dining - up to 2 tables	Per permit that includes 1 or 2 tables	N	\$102.00	\$102.00	0.00%	\$0.00	Non-Statutory
Footpath trading - goods display - annual fee	Per Annual Permit	N	\$51.00	\$51.00	0.00%	\$0.00	Non-Statutory
Fundraising permit - registered charity organisations	Per Permit	N	No Fee				Non-Statutory
Fundraising permit application fee	Per Application	N	\$172.55	\$176.00	2.00%	\$3.45	Non-Statutory
Real estate pointer boards - per real estate agency - annual fee	Per Permit	N	\$370.50	\$377.90	2.00%	\$7.40	Non-Statutory
Roadside Trading Permit - 12 Months	Per Permit	N	\$1,421.00	\$1,449.00	1.97%	\$28.00	Non-Statutory
Roadside Trading Permit - 3 Months	Per Permit	N	\$355.25	\$362.00	1.90%	\$6.75	Non-Statutory
Roadside Trading Permit - 6 Months	Per Permit	N	\$710.50	\$724.70	2.00%	\$14.20	Non-Statutory
Roadside Trading Permit - 9 Months	Per Permit	N	\$1,065.75	\$1,087.00	1.99%	\$21.25	Non-Statutory
Shipping container permit - public land - per container	Per Container	N	\$203.00	\$207.00	1.97%	\$4.00	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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### Animal Management

Foster organisations registration - annual fee per organisation	Per Organisation	N	\$50.00	\$50.00	0.00%	\$0.00	Non-Statutory
Rescue / Foster carer dog registration fee - per dog	Per Dog	N	\$7.00	\$7.00	0.00%	\$0.00	Statutory
Rescue/foster carer cat registration fee - per cat	Per Cat	N	\$4.00	\$4.00	0.00%	\$0.00	Statutory
Domestic Animal Business registration - annual	Per Annual Registration	N	\$314.65	\$321.00	2.02%	\$6.35	Non-Statutory
Excess animal permit application fee	Per Application	N	\$101.50	\$103.50	1.97%	\$2.00	Non-Statutory
Replacement animal registration tag fee	Per Tag	N	\$10.15	\$10.35	1.97%	\$0.20	Non-Statutory
Inspection of animal registration records	Per Inspection	N	\$20.30	\$20.70	1.97%	\$0.40	Non-Statutory

### Livestock

Livestock transport	At Contractors Cost	N	At contractors cost				Non-Statutory
Release Fee – per animal	Per Animal	N	n/a				Non-Statutory
Keeping/feeding fee - impounded livestock - per day per animal	Per Day Per Animal	N	\$38.55	\$39.30	1.95%	\$0.75	Non-Statutory

### Animal Registration

#### Dog

Restricted breed, Dangerous dog, Menacing dog	per dog	N	\$314.65	\$320.95	2.00%	\$6.30	Non-Statutory
Standard Registration Fee – Guard Dog/Protective Services	per dog	N	\$157.35	\$160.50	2.00%	\$3.15	Non-Statutory
Standard Registration Fee – dog unsterilised	per dog	N	\$157.35	\$160.00	1.68%	\$2.65	Non-Statutory
Standard Registration Fee – dog sterilised, or trained by an approved dog obedience training organisation.	per dog	N	\$50.75	\$51.75	1.97%	\$1.00	Non-Statutory
Pensioner – Dog – unsterilised	per dog	N	\$78.15	\$79.70	1.98%	\$1.55	Non-Statutory
Pensioner – Dog – sterilised, or trained by an approved dog obedience training organisation	per dog	N	\$25.40	\$25.90	1.97%	\$0.50	Non-Statutory
Pro-rata Registrations – less than 6 months - 50% of applicable registration fee	per dog	N	50% of registration				Non-Statutory

#### Cat

Standard Registration Fee – cat unsterilised	per cat	N	\$91.35	\$93.00	1.81%	\$1.65	Non-Statutory
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Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/Decrease %	Increase/Decrease \$	Basis of Fee
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**Cat** [continued]

Standard Registration Fee – cat sterilised registered member of approved feline association	per cat	N	\$26.40	\$26.90	1.89%	\$0.50	Non-Statutory
Pensioner – Cat – unsterilised	per cat	N	\$45.70	\$46.50	1.75%	\$0.80	Non-Statutory
Pensioner – Cat – sterilised or registered member of approved feline association.	per cat	N	\$13.20	\$13.45	1.89%	\$0.25	Non-Statutory
Pro-rata Registrations – less than 6 months - 50% of applicable registration fee	per cat	N	50% of registration				Non-Statutory

**Fire Prevention**

Fire Prevention Administrative Fee - Subsequent Offences	Per Subsequent Fine	N	\$507.50	\$517.00	1.87%	\$9.50	Non-Statutory
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**Parking**

Parking Infringement - Offence Codes 701-714	Per Infringement	N	0.5 Penalty units				Statutory
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**Animal Pound Release Fees**

Impounded animals - medical fees	At Contractors Cost	N	External contractor's rate.				Non-Statutory
Keeping/feeding fee - cats - per day	Per Cat Per Day	N	\$15.25	\$15.25	0.00%	\$0.00	Non-Statutory
Keeping/feeding fee - dogs - per day	Per Dog Per Day	N	\$20.30	\$20.30	0.00%	\$0.00	Non-Statutory
Release fee - unregistered cat - same day collection	Per Cat	N	\$50.75	\$51.75	1.97%	\$1.00	Non-Statutory
Release fee - unregistered dog - same day collection	Per Dog	N	\$50.75	\$51.75	1.97%	\$1.00	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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## Active & Creative Communities

### Plenty Ranges Arts & Convention Centre

#### Room Hire

#### Eucalypt

#### Peak Rates

#### Monday to Friday 8:30 - 5pm

##### 4 Hour Hire

Community Rates: Hourly Rate	Per booking	Y	\$383.65	\$391.32	2.00%	\$7.67	Non-Statutory
Community Rates: Total Rate	Per booking	Y	\$1,534.70	\$1,565.39	2.00%	\$30.69	Non-Statutory
Hourly Rate	Per booking	Y	\$426.30	\$434.83	2.00%	\$8.53	Non-Statutory
Total Rate	Per booking	Y	\$1,705.20	\$1,739.30	2.00%	\$34.10	Non-Statutory

##### 8 Hour Hire

Community Rate : Total Rate	Per booking	Y	\$1,808.75	\$1,844.93	2.00%	\$36.18	Non-Statutory
Community Rate:Hourly Rate	Per booking	Y	\$226.10	\$230.63	2.00%	\$4.53	Non-Statutory
Hourly Rate	Per booking	Y	\$251.20	\$256.22	2.00%	\$5.02	Non-Statutory
Total Rate	Per booking	Y	\$2,009.70	\$2,049.89	2.00%	\$40.19	Non-Statutory

#### Saturday and after hours

##### 4 Hour Hire

Community Rate: Hourly Rate	Per booking	Y	\$433.90	\$442.57	2.00%	\$8.67	Non-Statutory
Community Rate: Total Rate	Per booking	Y	\$1,735.65	\$1,770.36	2.00%	\$34.71	Non-Statutory
Hourly Rate	Per booking	Y	\$482.15	\$491.80	2.00%	\$9.65	Non-Statutory
Total Rate	Per booking	Y	\$1,928.50	\$1,967.07	2.00%	\$38.57	Non-Statutory

##### 8 Hour Hire

Community Rate: Total Rate	Per booking	Y	\$2,411.65	\$2,459.88	2.00%	\$48.23	Non-Statutory
Community Rate:Hourly Rate	Per booking	Y	\$301.45	\$307.48	2.00%	\$6.03	Non-Statutory
Hourly Rate	Per booking	Y	\$334.95	\$341.65	2.00%	\$6.70	Non-Statutory
Total Rate	Per booking	Y	\$2,679.60	\$2,733.19	2.00%	\$53.59	Non-Statutory

#### Off Peak Rates

#### Monday to Friday

##### 4 Hour Hire

Community Rate: Hourly Rate	Per booking	Y	\$326.10	\$332.60	1.99%	\$6.50	Non-Statutory
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Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**4 Hour Hire** [continued]

Community Rate: Total Rate	Per booking	Y	\$1,304.45	\$1,330.53	2.00%	\$26.08	Non-Statutory
Hourly Rate	Per booking	Y	\$362.35	\$369.60	2.00%	\$7.25	Non-Statutory
Total Rate	Per booking	Y	\$1,449.40	\$1,478.39	2.00%	\$28.99	Non-Statutory

**8 Hour Hire**

Community Rate: Hourly Rate	Per booking	Y	\$192.20	\$196.05	2.00%	\$3.85	Non-Statutory
Community Rate: Total Rate	Per booking	Y	\$1,537.40	\$1,568.15	2.00%	\$30.75	Non-Statutory
Hourly Rate	Per booking	Y	\$213.55	\$217.83	2.00%	\$4.28	Non-Statutory
Total Rate	Per booking	Y	\$1,708.25	\$1,742.41	2.00%	\$34.16	Non-Statutory

**Saturday, Sunday and After Hours****4 Hour Hire**

Community Rate: Hourly Rate	Per booking	Y	\$368.80	\$376.17	2.00%	\$7.37	Non-Statutory
Community Rate: Total Rate	Per booking	Y	\$1,475.30	\$1,504.80	2.00%	\$29.50	Non-Statutory
Hourly Rate	Per booking	Y	\$482.15	\$491.80	2.00%	\$9.65	Non-Statutory
Total Rate	Per booking	Y	\$1,639.20	\$1,671.98	2.00%	\$32.78	Non-Statutory

**8 Hour Hire**

Community Rate: Hourly Rate	Per booking	Y	\$256.25	\$261.37	2.00%	\$5.12	Non-Statutory
Community Rate: Total Rate	Per booking	Y	\$2,049.90	\$2,090.90	2.00%	\$41.00	Non-Statutory
Hourly Rate	Per booking	Y	\$284.70	\$290.40	2.00%	\$5.70	Non-Statutory
Total Rate	Per booking	Y	\$2,277.65	\$2,323.20	2.00%	\$45.55	Non-Statutory

**Blue/Red Gum****Peak Rates****Monday to Friday 8:30 - 5pm****4 Hour Hire**

Community Rate :Total Rate	Per booking	Y	\$767.35	\$782.70	2.00%	\$15.35	Non-Statutory
Community Rate: Hourly Rate	Per booking	Y	\$191.85	\$195.69	2.00%	\$3.84	Non-Statutory
Hourly Rate	Per booking	Y	\$213.15	\$217.41	2.00%	\$4.26	Non-Statutory
Total Rate		Y	\$852.60	\$869.65	2.00%	\$17.05	Non-Statutory

**8 Hour Hire**

Community Rate : Monday-Friday (8:30-5pm) Total Rate	Per booking	Y	\$904.35	\$922.44	2.00%	\$18.09	Non-Statutory
Community Rate: Monday-Friday (8:30-5pm) Hourly Rate	Per booking	Y	\$113.05	\$115.31	2.00%	\$2.26	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**8 Hour Hire** [continued]

Monday-Friday (8:30-5pm) Total Rate	Per booking	Y	\$1,004.85	\$1,024.95	2.00%	\$20.10	Non-Statutory
Monday-Friday (8:30-5pm) Hourly Rate	Per booking	Y	\$125.60	\$128.11	2.00%	\$2.51	Non-Statutory

**Saturday and after hours****4 Hour Hire**

Community Rate :Total Rate	Per booking	Y	\$867.80	\$885.16	2.00%	\$17.36	Non-Statutory
Community Rate: Hourly Rate	Per booking	Y	\$216.95	\$221.29	2.00%	\$4.34	Non-Statutory
Hourly Rate	Per booking	Y	\$241.05	\$245.88	2.00%	\$4.83	Non-Statutory
Total Rate	Per booking	Y	\$964.25	\$983.53	2.00%	\$19.28	Non-Statutory

**8 Hour Hire**

Community Rate :Total Rate	Per booking	Y	\$1,205.80	\$1,229.91	2.00%	\$24.11	Non-Statutory
Community Rate Hourly Rate	Per booking	Y	\$150.75	\$153.77	2.00%	\$3.02	Non-Statutory
Hourly Rate	Per booking	Y	\$167.50	\$170.85	2.00%	\$3.35	Non-Statutory
Total Rate	Per booking	Y	\$1,339.80	\$1,366.60	2.00%	\$26.80	Non-Statutory

**Off Peak Rates****Monday to Friday****4 Hour Hire**

Community Rate- Total Rate	Per booking	Y	\$652.25	\$665.29	2.00%	\$13.04	Non-Statutory
Community Rate: Hourly Rate	Per booking	Y	\$163.05	\$166.31	2.00%	\$3.26	Non-Statutory
Hourly Rate	Per booking	Y	\$181.15	\$184.77	2.00%	\$3.62	Non-Statutory
Total Rate	Per booking	Y	\$724.70	\$739.20	2.00%	\$14.50	Non-Statutory

**8 Hour Hire**

Community Rate: Hourly Rate	Per booking	Y	\$96.10	\$98.02	2.00%	\$1.92	Non-Statutory
Community Rate: Total Rate	Per booking	Y	\$768.70	\$784.08	2.00%	\$15.38	Non-Statutory
Hourly Rate	Per booking	Y	\$106.75	\$108.89	2.00%	\$2.14	Non-Statutory
Total Rate	Per booking	Y	\$854.10	\$871.18	2.00%	\$17.08	Non-Statutory

**Saturday, Sunday and After Hours****4 Hour Hire**

Community Rate: Hourly Rate	Per booking	Y	\$184.40	\$188.09	2.00%	\$3.69	Non-Statutory
Community Rate: Total Rate	Per booking	Y	\$737.65	\$752.40	2.00%	\$14.75	Non-Statutory
Hourly Rate	Per booking	Y	\$204.90	\$208.99	2.00%	\$4.09	Non-Statutory



Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**4 Hour Hire** [continued]

Total Rate	Per booking	Y	\$819.60	\$835.99	2.00%	\$16.39	Non-Statutory
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**8 Hour Hire**

Community Rate: Hourly Rate	Per booking	Y	\$128.10	\$130.66	2.00%	\$2.56	Non-Statutory
Community Rate: Total Rate	Per booking	Y	\$1,024.95	\$1,045.45	2.00%	\$20.50	Non-Statutory
Hourly Rate	Per booking	Y	\$142.35	\$145.20	2.00%	\$2.85	Non-Statutory
Total Rate	Per booking	Y	\$1,138.85	\$1,161.63	2.00%	\$22.78	Non-Statutory

**Lakeview****Peak Rates****Monday to Friday 8:30 - 5pm****4 Hour Hire**

Community Rate: Hourly Rate	Per booking	Y	\$79.95	\$81.55	2.00%	\$1.60	Non-Statutory
Community Rates: Total Rate	Per booking	Y	\$319.70	\$326.10	2.00%	\$6.40	Non-Statutory
Hourly Rate	Per booking	Y	\$89.00	\$90.78	2.00%	\$1.78	Non-Statutory
Total Rate	Per booking	Y	\$355.25	\$362.35	2.00%	\$7.10	Non-Statutory

**8 Hour Hire**

Community Rate : Total Rate	Per booking	Y	\$411.05	\$419.27	2.00%	\$8.22	Non-Statutory
Community Rate: Hourly Rate	Per booking	Y	\$51.40	\$52.43	2.00%	\$1.03	Non-Statutory
Hourly Rate	Per booking	Y	\$52.55	\$53.60	2.00%	\$1.05	Non-Statutory
Total Rate	Per booking	Y	\$456.75	\$465.89	2.00%	\$9.14	Non-Statutory

**Saturday and after hours****4 Hour Hire**

Community Rate : Total Rate	Per booking	Y	\$388.25	\$396.01	2.00%	\$7.76	Non-Statutory
Community Rate: Hourly Rate	Per booking	Y	\$97.05	\$98.99	2.00%	\$1.94	Non-Statutory
Hourly Rate	Per booking	Y	\$100.40	\$102.40	1.99%	\$2.00	Non-Statutory
Total Rate	Per booking	Y	\$431.35	\$439.98	2.00%	\$8.63	Non-Statutory

**8 Hour Hire**

Community Rate Hourly Rate	Per booking	Y	\$64.30	\$65.58	1.99%	\$1.28	Non-Statutory
Coummunity Rate: Total Rate	Per booking	Y	\$511.55	\$521.79	2.00%	\$10.24	Non-Statutory
Hourly Rate	Per booking	Y	\$71.05	\$72.47	2.00%	\$1.42	Non-Statutory
Total Rate	Per booking	Y	\$568.40	\$579.77	2.00%	\$11.37	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/Decrease %	Increase/Decrease \$	Basis of Fee
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**Off Peak Rates**

**Monday to Friday 8:30am to 5pm**

**4 Hour Hire**

Community Rates: Hourly Rate	Per booking	Y	\$79.95	\$81.55	2.00%	\$1.60	Non-Statutory
Community Rates: Total Rate	Per booking	Y	\$319.70	\$326.10	2.00%	\$6.40	Non-Statutory
Hourly Rate	Per booking	Y	\$89.00	\$90.78	2.00%	\$1.78	Non-Statutory
Total Rate	Per booking	Y	\$301.95	\$307.99	2.00%	\$6.04	Non-Statutory

**8 Hour Hire**

Community Rate: Total Rate	Per booking	Y	\$411.05	\$419.27	2.00%	\$8.22	Non-Statutory
Community Rates: Hourly Rate	Per booking	Y	\$51.40	\$52.43	2.00%	\$1.03	Non-Statutory
Hourly Rate	Per booking	Y	\$52.55	\$53.60	2.00%	\$1.05	Non-Statutory
Total Rate	Per booking	Y	\$358.05	\$365.21	2.00%	\$7.16	Non-Statutory

**Saturday, Sunday and After hours**

**4 Hour Hire**

Community Rate: Total Rate	Per booking	Y	\$388.25	\$396.01	2.00%	\$7.76	Non-Statutory
Community Rates: Hourly Rate	Per booking	Y	\$97.05	\$98.99	2.00%	\$1.94	Non-Statutory
Hourly Rate	Per booking	Y	\$100.40	\$102.40	1.99%	\$2.00	Non-Statutory
Total Rate	Per booking	Y	\$340.80	\$347.62	2.00%	\$6.82	Non-Statutory

**8 Hour Hire**

Community Rate: Total Rate	Per booking	Y	\$358.05	\$365.21	2.00%	\$7.16	Non-Statutory
Community Rates: Hourly Rate	Per booking	Y	\$44.75	\$45.64	1.99%	\$0.89	Non-Statutory
Hourly Rate	Per booking	Y	\$59.55	\$60.70	1.93%	\$1.15	Non-Statutory
Total Rate	Per booking	Y	\$476.25	\$485.77	2.00%	\$9.52	Non-Statutory

**Boardroom**

**Peak Rates**

**Monday to Friday 8:30 - 5pm**

**4 Hour Hire**

Community Rate : Total Rate	Per booking	Y	\$116.75	\$119.05	1.97%	\$2.30	Non-Statutory
Coommunity Rate: Hourly Rate	Per booking	Y	\$29.20	\$29.75	1.88%	\$0.55	Non-Statutory
Hourly Rate	Per booking	Y	\$38.05	\$38.81	2.00%	\$0.76	Non-Statutory
Total Rate	Per booking	Y	\$152.25	\$155.30	2.00%	\$3.05	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/Decrease %	Increase/Decrease \$	Basis of Fee
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**8 Hour Hire**

Community Rate : Total Rate	Per booking	Y	\$218.20	\$222.56	2.00%	\$4.36	Non-Statutory
Community Rate Hourly Rate	Per booking	Y	\$27.30	\$27.80	1.83%	\$0.50	Non-Statutory
Hourly Rate	Per booking	Y	\$31.70	\$32.30	1.89%	\$0.60	Non-Statutory
Total Rate	Per booking	Y	\$253.75	\$258.82	2.00%	\$5.07	Non-Statutory

**Off Peak Rates****Monday to Friday 8:30am to 5pm****4 Hour Hire**

Community Rate: Hourly Rate	Per booking	Y	\$29.20	\$29.75	1.88%	\$0.55	Non-Statutory
Hourly Rate	Per booking	Y	\$31.70	\$32.30	1.89%	\$0.60	Non-Statutory
Total Rate	Per booking	Y	\$126.90	\$129.43	1.99%	\$2.53	Non-Statutory

**8 Hour Hire**

Community Rate: Hourly Rate	Per booking	Y	\$27.30	\$27.80	1.83%	\$0.50	Non-Statutory
Community Rate: Total Rate	Per booking	Y	\$218.20	\$222.56	2.00%	\$4.36	Non-Statutory
Hourly Rate	Per booking	Y	\$25.40	\$25.90	1.97%	\$0.50	Non-Statutory
Total Rate	Per booking	Y	\$203.00	\$207.07	2.00%	\$4.07	Non-Statutory

**Site Fees****Whittlesea Community Festival****Commercial**

Market Stalls with infrastructure	Per booking	N	\$305.00	\$310.00	1.64%	\$5.00	Cost recovery
Market Stalls without infrastructure	Per booking	N	\$172.00	\$175.00	1.74%	\$3.00	Cost recovery
Food Stalls with infrastructure	Per booking	N	\$406.00	\$410.00	0.99%	\$4.00	Cost recovery
Food Stalls without infrastructure	Per booking	N	\$235.00	\$239.70	2.00%	\$4.70	Cost recovery

**Community**

Market Stalls with infrastructure	Per booking	N	\$172.00	\$175.00	1.74%	\$3.00	Non-Statutory
Market Stalls without infrastructure	Per booking	N	\$134.00	\$136.65	1.98%	\$2.65	Non-Statutory
Food Stalls with infrastructure	Per booking	N	\$212.00	\$215.00	1.42%	\$3.00	Non-Statutory
Food Stalls without infrastructure	Per booking	N	\$134.00	\$135.00	0.75%	\$1.00	Non-Statutory

**Hire of Equipment**

Display Board	Per booking	Y	\$56.10	\$57.20	1.96%	\$1.10	Non-Statutory
Extra Trestle Table	Per booking	Y	\$35.15	\$35.85	1.99%	\$0.70	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Hire of Equipment** [continued]

Extra Chair	Per booking	Y	\$15.40	\$15.70	1.95%	\$0.30	Non-Statutory
Floor Covering (3m x 3m)	Per booking	Y	\$101.20	\$103.20	1.98%	\$2.00	Non-Statutory
Power 10 amp	Per booking	Y	\$99.00	\$99.00	0.00%	\$0.00	Non-Statutory
Power 15 amp	Per booking	Y	\$133.10	\$133.10	0.00%	\$0.00	Non-Statutory

**Carols by Candlelight****Commercial**

With power	Per booking	N	\$245.00	\$249.90	2.00%	\$4.90	Non-Statutory
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**Community**

With power	Per booking	N	\$145.00	\$145.00	0.00%	\$0.00	Non-Statutory
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**Hire of Equipment**

Marquee	Per booking	Y	\$253.00	\$258.05	2.00%	\$5.05	Non-Statutory
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**Rockin' @ Redleap****Commercial**

With power	Per booking	N	\$245.00	\$249.90	2.00%	\$4.90	Non-Statutory
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**Community**

With power	Per booking	N	\$145.00	\$147.90	2.00%	\$2.90	Non-Statutory
Without power	Per booking	N	\$88.00	\$89.75	1.99%	\$1.75	Non-Statutory

**Hire of Equipment**

Marquee	Per booking	Y	\$253.00	\$258.05	2.00%	\$5.05	Non-Statutory
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**Cultural Heritage Program****Event Fee**

Full Day Fee	Per booking	N	\$30.00	\$30.00	0.00%	\$0.00	Non-Statutory
Half Day Fee	Per booking	N	\$15.00	\$15.00	0.00%	\$0.00	Non-Statutory

**Hire of mini bus**

Half Day Fee	Per booking	Y	\$20.00	\$20.40	2.00%	\$0.40	Non-Statutory
Full Day Fee	Per booking	Y	\$40.00	\$40.80	2.00%	\$0.80	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/Decrease %	Increase/Decrease \$	Basis of Fee
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## Family, Children and Young People

### Family Services

#### Kindergarten

Kindergarten applications (combined 3&4 year olds)		N	\$45.00	\$45.00	0.00%	\$0.00	Non-Statutory
Kindergarten applications	per application	N	\$23.80	\$24.20	1.68%	\$0.40	Non-Statutory

#### Early years

Early Years Services Property Lease	Annual Fee	Y	\$137.30	\$140.05	2.00%	\$2.75	Non-Statutory
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#### Family day care

Annual registration fee	Per new child registration	N	\$31.00	\$31.50	1.61%	\$0.50	Non-Statutory
Administration levy	Per hour of care per child	N	\$1.90	\$1.90	0.00%	\$0.00	Non-Statutory
Late fee	Per late annual re-registration	N	\$45.70	\$46.60	1.97%	\$0.90	Non-Statutory

#### Playgroups

Rental of community space (per group) for Vasey Park Pre School & Carrington Children's Centre	Per hour	Y	\$7.10	\$7.20	1.41%	\$0.10	Non-Statutory
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#### Other Fees

Grab Bags	Per bag	Y	\$22.35	\$22.75	1.79%	\$0.40	Non-Statutory
Grab Bags – concession rate for Health Care Cardholders	Per bag	Y	\$18.25	\$18.60	1.92%	\$0.35	Non-Statutory

## Public Health

### Food Act

#### Registration

Add fee for each staff member in excess of 5	Per registration	N	\$25.40	\$25.90	1.97%	\$0.50	Non-Statutory
Follow up inspection	Per registration	N	\$146.00	\$149.00	2.05%	\$3.00	Non-Statutory
Request inspection priority fee (within 4 working days)	Per inspection	N	\$400.00	\$408.00	2.00%	\$8.00	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Registration** [continued]

Request inspection fee (within 10 working days)	Per inspection	N	\$290.00	\$295.80	2.00%	\$5.80	Non-Statutory
Plans approval (Class 1, 2, 3)	Per Approval	N	\$201.00	\$205.00	1.99%	\$4.00	Non-Statutory
Food sampling analysis recoup	Per registration	N	\$315.00	\$321.00	1.90%	\$6.00	Non-Statutory

**Food Safety Program****Registration – Initial**

Class 1 premises	Per Registration	N	\$975.00	\$994.00	1.95%	\$19.00	Non-Statutory
Class 2 premises	Per registration	N	\$698.00	\$712.00	2.01%	\$14.00	Non-Statutory
Class 3 premises	Per registration	N	\$487.00	\$497.00	2.05%	\$10.00	Non-Statutory

**Registration – Renewal**

Class 1 premises	Per registration	N	\$832.00	\$849.00	2.04%	\$17.00	Non-Statutory
Class 2 premises	Pre registration	N	\$568.00	\$579.00	1.94%	\$11.00	Non-Statutory
Class 3 premises	Per registration	N	\$352.00	\$359.00	1.99%	\$7.00	Non-Statutory

**Public Health & Wellbeing Act****Registration**

Initial Registration Fee	Per registration	N	\$330.00	\$337.00	2.12%	\$7.00	Non-Statutory
Renewal registration Fee	Per registration	N	\$226.00	\$230.00	1.77%	\$4.00	Non-Statutory
Hairdresser Registration Fee (one off fee)	One off fee	N	\$330.00	\$337.00	2.12%	\$7.00	Non-Statutory
Accommodation houses	Per registration	N	\$404.00	\$412.00	1.98%	\$8.00	Non-Statutory
Plans approval – general	Per Approval	N	\$215.00	\$219.00	1.86%	\$4.00	Non-Statutory
Plans approval – accommodation	Per Approval	N	\$338.00	\$344.75	2.00%	\$6.75	Non-Statutory
Request inspection priority fee (within 4 working days)	Per inspection	N	\$274.00	\$279.00	1.82%	\$5.00	Non-Statutory
Request inspection fee (within 10 working days)	Per inspection	N	\$203.00	\$207.00	1.97%	\$4.00	Non-Statutory
Caravan permit	Per Permit	N	\$178.00	\$181.55	1.99%	\$3.55	Non-Statutory
Head lice services 2nd visit (per hour per nurse)	Per hour	Y	\$66.00	\$67.32	2.00%	\$1.32	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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### Registration – Transfer

Transfer of registration – general	Per registration	N	\$113.00	\$115.00	1.77%	\$2.00	Non-Statutory
Transfer of registration – accommodation	Per registration	N	\$202.00	\$206.00	1.98%	\$4.00	Non-Statutory

### Acquatic Fees

Additional Pool Fee (each pool greater than 1 pool)	No. of additional pools	N	\$65.00	\$65.00	0.00%	\$0.00	Statutory
Base Aquatic Facility Fee (includes one pool)	per aquatic facility	N	\$220.00	\$220.00	0.00%	\$0.00	Statutory

### Sharps Containers

4 litres	Per container	Y	\$25.40	\$25.90	1.97%	\$0.50	Non-Statutory
21 litres	Per container	Y	\$40.60	\$41.40	1.97%	\$0.80	Non-Statutory

### Septic Tank

Onsite Wastewater Management System (OWMS) Amend a Permit Fee	10.38	N	\$156.00	\$156.00	0.00%	\$0.00	Statutory
Onsite Wastewater Management System (OWMS) Exemption Assessment Fee	14.67	N	\$220.50	\$220.50	0.00%	\$0.00	Statutory
Onsite Wastewater Management System (OWMS) Installation Additional hourly fee (greater than 8.2 hrs)	6.12	N	\$92.00	\$92.00	0.00%	\$0.00	Statutory
Onsite Wastewater Management System (OWMS) Installation Permit Fee	48.88	N	\$734.70	\$734.70	0.00%	\$0.00	Statutory
Onsite Wastewater Management System (OWMS) Minor Alteration Permit Fee	37.25	N	\$559.90	\$559.90	0.00%	\$0.00	Statutory
Onsite Wastewater Management System (OWMS) Renew a Permit Fee	8.31	N	\$124.90	\$124.90	0.00%	\$0.00	Statutory
Onsite Wastewater Management System (OWMS) Transfer a Permit Fee	9.93	N	\$149.20	\$149.20	0.00%	\$0.00	Statutory

### Immunisation workplace program

Influenza Vaccine	Per injection	Y	\$15.00	\$15.00	0.00%	\$0.00	Non-Statutory
Hepatitis B per dose (20 years & over)	Per injection	Y	\$28.00	\$28.55	1.96%	\$0.55	Non-Statutory
Combined Hepatitis A & B per dose (20 years and over)	Per injection	Y	\$81.00	\$81.05	0.06%	\$0.05	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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### Immunisation workplace program [continued]

Meningococcal ACWY(per dose)	Per injection	Y	\$96.00	\$96.00	0.00%	\$0.00	Non-Statutory
Diphtheria, Tetanus, Pertussis (Boostrix)	Per injection	Y	\$38.00	\$38.00	0.00%	\$0.00	Non-Statutory
Workplace Influenza – over 21 employees	Per injection	Y	\$24.35	\$24.80	1.85%	\$0.45	Non-Statutory
Workplace immunisation extra nurse fee \$/hr (1 extra nurse)	Per hour	Y	\$147.20	\$150.15	2.00%	\$2.95	Non-Statutory
Flat fee for Workplace Vaccination Visit – Under 21 employees	One off - flat fee	Y	\$487.00	\$496.00	1.85%	\$9.00	Non-Statutory

### Hall Hire

10 Hour Package	10 hour rate	Y	\$718.60	\$732.95	2.00%	\$14.35	Non-Statutory
Bond - High Risk (conditions apply)	One off fee	N	\$1,000.00	\$1,020.00	2.00%	\$20.00	Non-Statutory
Bond - Key Bond	One off fee	N	\$30.00	\$30.60	2.00%	\$0.60	Non-Statutory
Bond - Low Risk (conditions apply)	One off fee	N	\$100.00	\$102.00	2.00%	\$2.00	Non-Statutory
Bond - Standard	One off fee	N	\$500.00	\$510.00	2.00%	\$10.00	Non-Statutory
Public Liability Insurance - Administration Fee	One off fee	Y	\$0.00	\$25.00	∞	\$25.00	Non-Statutory

### Barry Road Community Activity Centre

#### Casual/ Business

Community Hall Whole (capacity 150 seated / 200 standing)	Per hour	Y	\$57.10	\$58.20	1.93%	\$1.10	Non-Statutory
Hall 1 (capacity 75 seated / 100 standing)	Per hour	Y	\$44.10	\$44.95	1.93%	\$0.85	Non-Statutory
Hall 2 (capacity 75 seated / 100 standing)	Per hour	Y	\$44.10	\$44.95	1.93%	\$0.85	Non-Statutory
Kitchen	Per hour	Y	\$20.50	\$20.70	0.98%	\$0.20	Non-Statutory
Meeting Room (capacity 25 seated / 35 standing)	Per hour	Y	\$34.50	\$35.15	1.88%	\$0.65	Non-Statutory

#### Community

Community Hall Whole (capacity 150 seated / 200 standing)	Per hour	Y	\$29.10	\$29.65	1.89%	\$0.55	Non-Statutory
Hall 1 (capacity 75 seated / 100 standing)	Per hour	Y	\$22.60	\$23.05	1.99%	\$0.45	Non-Statutory
Hall 2 (capacity 75 seated / 100 standing)	Per hour	Y	\$22.60	\$23.05	1.99%	\$0.45	Non-Statutory
Kitchen	Per hour	Y	\$11.80	\$11.80	0.00%	\$0.00	Non-Statutory
Meeting Room (capacity 25 seated / 35 standing)	Per hour	Y	\$18.30	\$18.65	1.91%	\$0.35	Non-Statutory



Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Senior Citizens**

Community Hall Whole (capacity 150 seated / 200 standing)	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Community Hall 1 (capacity 75 seated / 100 standing)	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Community Hall 2 (capacity 75 seated / 100 standing)	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Kitchen	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Meeting Room (capacity 25 seated / 35 standing)	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

**Regular Group**

Community Hall Whole (capacity 150 seated / 200 standing)	Per hour	Y	\$42.00	\$42.80	1.90%	\$0.80	Non-Statutory
Community Hall 1 (capacity 75 seated / 100 standing)	Per hour	Y	\$33.35	\$34.00	1.95%	\$0.65	Non-Statutory
Community Hall 2 (capacity 75 seated / 100 standing)	Per hour	Y	\$33.35	\$34.00	1.95%	\$0.65	Non-Statutory
Kitchen	Per hour	Y	\$17.25	\$17.25	0.00%	\$0.00	Non-Statutory
Meeting Room (capacity 25 seated / 35 standing)	Per hour	Y	\$25.85	\$26.35	1.93%	\$0.50	Non-Statutory

**Brookwood Community Centre****Casual/ Business**

Community Hall (capacity seated 50 / standing 65)	Per hour	Y	\$38.75	\$39.50	1.94%	\$0.75	Non-Statutory
Hazel Glen Room (capacity seated 50 / standing 65)	Per hour	Y	\$38.75	\$39.50	1.94%	\$0.75	Non-Statutory
Meeting Room (capacity seated 8 / standing 10)	Per hour	Y	\$19.40	\$19.40	0.00%	\$0.00	Non-Statutory

**Community**

Community Hall	Per hour	Y	\$20.45	\$20.85	1.96%	\$0.40	Non-Statutory
Hazel Glen Room	Per hour	Y	\$20.45	\$20.85	1.96%	\$0.40	Non-Statutory
Meeting Room	Per hour	Y	\$10.75	\$10.95	1.86%	\$0.20	Non-Statutory

**Senior Citizens**

Community Hall	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Hazel Glen Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Meeting Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

**Regular Group**

Community Hall	Per hour	Y	\$29.10	\$29.65	1.89%	\$0.55	Non-Statutory
Hazel Glen Room	Per hour	Y	\$29.10	\$29.65	1.89%	\$0.55	Non-Statutory
Meeting Room	Per hour	Y	\$15.05	\$15.05	0.00%	\$0.00	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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### Epping Community Activity Centre

#### Regular Group

Regulars - Hall & Kitchenette	Per hour	Y	\$38.80	\$39.57	1.98%	\$0.77	Non-Statutory
Regulars - Main Kitchen	Per hour	Y	\$10.75	\$10.95	1.86%	\$0.20	Non-Statutory
Regulars - Meeting Room	Per hour	Y	\$20.50	\$20.90	1.95%	\$0.40	Non-Statutory

#### Community

Community - Hall & Kitchenette	Per hour	Y	\$28.00	\$28.55	1.96%	\$0.55	Non-Statutory
Community - Main Kitchen	Per hour	Y	\$7.50	\$7.65	2.00%	\$0.15	Non-Statutory
Community - Meeting Room	Per hour	Y	\$15.05	\$15.35	1.99%	\$0.30	Non-Statutory

#### Senior Citizens

Senior Citizens - Community Hall & Kitchen	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Senior Citizens - Main Kitchen	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Senior Citizens - Meeting Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

#### Casual / Business

Casual - Hall & Kitchenette	Per hour	Y	\$49.15	\$50.13	1.99%	\$0.98	Non-Statutory
Casual - Main Kitchen	Per hour	Y	\$12.55	\$12.80	1.99%	\$0.25	Non-Statutory
Regulars - Meeting Room	Per hour	Y	\$26.15	\$26.65	1.91%	\$0.50	Non-Statutory

### Epping Views Family and Community Centre

#### Casual/ Business

Foyer, Display Space, Kitchenette (capacity seated 30 / standing 40)	Per hour	Y	\$32.35	\$32.95	1.85%	\$0.60	Non-Statutory
Meeting Room 1 (capacity seated 8 / standing 10)	Per hour	Y	\$16.15	\$16.45	1.86%	\$0.30	Non-Statutory
Meeting Room 2 (capacity seated 8 / standing 10)	Per hour	Y	\$16.15	\$16.45	1.86%	\$0.30	Non-Statutory
MCH Programs Room (capacity seated 15 / standing 20)	Per hour	Y	\$26.90	\$27.40	1.86%	\$0.50	Non-Statutory

#### Community

Foyer, Display Space, Kitchenette	Per hour	Y	\$17.25	\$17.55	1.74%	\$0.30	Non-Statutory
Meeting Room 1	Per hour	Y	\$9.70	\$9.70	0.00%	\$0.00	Non-Statutory
Meeting Room 2	Per hour	Y	\$9.70	\$9.70	0.00%	\$0.00	Non-Statutory
MCH Programs Room	Per hour	Y	\$15.05	\$15.35	1.99%	\$0.30	Non-Statutory

#### Senior Citizens

Foyer, Display Space, Kitchenette	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
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Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Senior Citizens** [continued]

Meeting Room 1	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Meeting Room 2	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
MCH Programs Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

**Regular Group**

Foyer, Display Space, Kitchenette	Per hour	Y	\$24.75	\$25.20	1.82%	\$0.45	Non-Statutory
Meeting Room 1	Per hour	Y	\$12.90	\$13.15	1.94%	\$0.25	Non-Statutory
Meeting Room 2	Per hour	Y	\$12.90	\$13.15	1.94%	\$0.25	Non-Statutory
MCH Programs Room	Per hour	Y	\$20.45	\$20.85	1.96%	\$0.40	Non-Statutory

**Epping Memorial Hall****Bond**

Bond (Meeting Room / Workshop)	One off fee	N	\$100.00	\$102.00	2.00%	\$2.00	Non-Statutory
Bond (Main Hall and Function Room)	One off fee	N	\$1,000.00	\$1,020.00	2.00%	\$20.00	Non-Statutory
Bond (Senior Citizens)	One off fee	N	\$100.00	\$102.00	2.00%	\$2.00	Non-Statutory

**Casual/ Business**

Function Room with Kitchen	Per hour	Y	\$109.30	\$111.45	1.97%	\$2.15	Non-Statutory
Main Hall and Kitchen	Per hour	Y	\$131.40	\$134.00	1.98%	\$2.60	Non-Statutory
Main Hall Kitchen	Per hour	Y	\$23.75	\$24.20	1.89%	\$0.45	Non-Statutory
Meeting Room	Per hour	Y	\$19.35	\$19.70	1.81%	\$0.35	Non-Statutory
Workshop	Per hour	Y	\$44.10	\$44.95	1.93%	\$0.85	Non-Statutory
Whole Facility	Per hour	Y	\$290.75	\$296.55	1.99%	\$5.80	Non-Statutory

**Part Community/ Part Business**

Function Room with Kitchen	Per hour	Y	\$81.85	\$83.45	1.95%	\$1.60	Non-Statutory
Main Hall and Kitchen	Per hour	Y	\$118.45	\$120.80	1.98%	\$2.35	Non-Statutory
Main Hall Kitchen	Per hour	Y	\$18.30	\$18.65	1.91%	\$0.35	Non-Statutory
Meeting Room	Per hour	Y	\$14.00	\$14.25	1.79%	\$0.25	Non-Statutory
Workshop	Per hour	Y	\$33.35	\$34.00	1.95%	\$0.65	Non-Statutory
Whole Facility	Per hour	Y	\$215.40	\$219.70	2.00%	\$4.30	Non-Statutory

**Community**

Function Room with Kitchen	Per hour	Y	\$53.85	\$54.90	1.95%	\$1.05	Non-Statutory
Main Hall and Kitchen	Per hour	Y	\$78.60	\$80.15	1.97%	\$1.55	Non-Statutory
Main Hall Kitchen	Per hour	Y	\$12.95	\$13.20	1.93%	\$0.25	Non-Statutory
Meeting Room	Per hour	Y	\$9.75	\$9.90	1.54%	\$0.15	Non-Statutory
Workshop	Per hour	Y	\$22.60	\$23.05	1.99%	\$0.45	Non-Statutory
Whole Facility	Per hour	Y	\$145.40	\$148.30	1.99%	\$2.90	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/Decrease %	Increase/Decrease \$	Basis of Fee
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**Senior Citizens**

Function Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Main Hall	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Meeting Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Workshop	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

**French Street Hall**

Casual/Business – Main Hall	Per hour	Y	\$35.55	\$36.25	1.97%	\$0.70	Non-Statutory
Community/Business – Main Hall	Per hour	Y	\$26.90	\$27.40	1.86%	\$0.50	Non-Statutory
Community – Main Hall	Per hour	Y	\$18.30	\$18.65	1.91%	\$0.35	Non-Statutory
Senior Citizens – Main Hall	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

**Galada Community Centre**

**Casual/ Business**

Consult Room	Per Hour	Y	\$0.00	\$16.00	∞	\$16.00	Non-Statutory
Kitchen	Per hour	Y	\$19.85	\$20.20	1.76%	\$0.35	Non-Statutory
MCH Programs Room	Per hour	Y	\$33.45	\$34.10	1.94%	\$0.65	Non-Statutory
Social Support Suite - Whole	Per Hour	Y	\$0.00	\$42.00	∞	\$42.00	Non-Statutory
Social Support Suite Room 1	Per Hour	Y	\$0.00	\$22.00	∞	\$22.00	Non-Statutory
Social Support Suite Room 2	Per Hour	Y	\$0.00	\$22.00	∞	\$22.00	Non-Statutory
Community Hall	Per hour	Y	\$57.10	\$58.20	1.93%	\$1.10	Non-Statutory
Meeting Whole (capacity 30 seated / 40 standing)	Per hour	Y	\$34.45	\$35.10	1.89%	\$0.65	Non-Statutory
Meeting Room 1 (capacity 12 seated / 15 standing)	Per hour	Y	\$18.30	\$18.65	1.91%	\$0.35	Non-Statutory
Meeting Room 2 (capacity 15 seated / 20 standing)	Per hour	Y	\$20.45	\$20.85	1.96%	\$0.40	Non-Statutory

**Community**

Consult Room	Per Hour	Y	\$0.00	\$8.00	∞	\$8.00	Non-Statutory
Consult Room - All day Community	Day Hire	Y	\$0.00	\$50.00	∞	\$50.00	Non-Statutory
Kitchen	Per hour	Y	\$11.50	\$11.70	1.74%	\$0.20	Non-Statutory
MCH Programs Room	Per hour	Y	\$16.75	\$17.05	1.79%	\$0.30	Non-Statutory
Social Support Suite - whole	Per Hour	Y	\$0.00	\$21.00	∞	\$21.00	Non-Statutory
Social Support Suite - whole all day community rate	Per Booking	Y	\$0.00	\$100.00	∞	\$100.00	Non-Statutory
Social Support Suite Room 1	Per Hour	Y	\$0.00	\$11.00	∞	\$11.00	Non-Statutory
Social Support Suite Room 2	Per Hour	Y	\$0.00	\$11.00	∞	\$11.00	Non-Statutory
Community Hall	Per hour	Y	\$29.10	\$29.65	1.89%	\$0.55	Non-Statutory
Meeting Room Whole	Per hour	Y	\$18.30	\$18.65	1.91%	\$0.35	Non-Statutory
Meeting Room 1	Per hour	Y	\$10.75	\$10.95	1.86%	\$0.20	Non-Statutory
Meeting Room 2	Per hour	Y	\$12.90	\$13.15	1.94%	\$0.25	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Senior Citizens**

Consult Room	Per Hour	Y	\$0.00	\$5.75	∞	\$5.75	Non-Statutory
Kitchen	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
MCH Programs Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Community Hall	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Meeting Room Whole	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Meeting Room 1	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Meeting Room 2	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

**Regular Group**

Consult Room	Per Hour	Y	\$0.00	\$8.00	∞	\$8.00	Non-Statutory
Kitchen	Per hour	Y	\$16.75	\$16.75	0.00%	\$0.00	Non-Statutory
MCH Programs Room	Per hour	Y	\$26.15	\$26.65	1.91%	\$0.50	Non-Statutory
Social Support Suite Room 1	Per Hour	Y	\$0.00	\$16.50	∞	\$16.50	Non-Statutory
Social Support Suite Room 2	Per Hour	Y	\$0.00	\$16.50	∞	\$16.50	Non-Statutory
Community Hall	Per hour	Y	\$41.95	\$42.75	1.91%	\$0.80	Non-Statutory
Meeting Room Whole	Per hour	Y	\$23.70	\$24.15	1.90%	\$0.45	Non-Statutory
Meeting Room 1	Per hour	Y	\$14.00	\$14.25	1.79%	\$0.25	Non-Statutory
Meeting Room 2	Per hour	Y	\$16.15	\$16.45	1.86%	\$0.30	Non-Statutory

**Ganbu Gulinj Community Centre****Casual/Business**

Casual - Community Room	Per hour	Y	\$30.95	\$30.95	0.00%	\$0.00	Non-Statutory
Casual - Consult Room 1 or 2	Per hour	Y	\$15.40	\$15.70	1.95%	\$0.30	Non-Statutory

**Community**

Community - Community Room	Per hour	Y	\$17.55	\$17.55	0.00%	-\$0.01	Non-Statutory
Community - Consult Room 1 or 2	Per hour	Y	\$9.20	\$9.20	0.00%	\$0.00	Non-Statutory

**Regular Group**

Regular - Community Room	Per hour	Y	\$24.70	\$24.70	0.00%	-\$0.01	Non-Statutory
Regular - Consult Room 1 or 2	Per hour	Y	\$12.35	\$12.35	0.00%	\$0.00	Non-Statutory

**Senior Citizens**

Seniors - Community Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Seniors - Consult Room 1 or 2	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

**Greenbrook Community House**

Casual/Business – Meeting Room 3 (p/hr)	Per hour	Y	\$11.65	\$11.88	1.97%	\$0.23	Non-Statutory
Community - Meeting Room 3	per hour	Y	\$8.35	\$8.45	1.20%	\$0.10	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Greenbrook Community House** [continued]

Regular – Community room	per hour	Y	\$17.25	\$17.59	1.97%	\$0.34	Non-Statutory
Casual/Business – Community room	per hour	Y	\$23.20	\$23.65	1.94%	\$0.45	Non-Statutory
Community – Community room	per hour	Y	\$15.00	\$15.30	2.00%	\$0.30	Non-Statutory
Regular - Meeting Room 3 (p/hr)	per hour	Y	\$9.75	\$9.90	1.54%	\$0.15	Non-Statutory

**Janefield Community Centre****Casual**

Activity Room	Per hour	Y	\$29.30	\$29.85	1.88%	\$0.55	Non-Statutory
Main Hall	Per hour	Y	\$37.65	\$38.40	1.99%	\$0.75	Non-Statutory
Meeting Room	Per Hour	Y	\$13.60	\$13.85	1.84%	\$0.25	Non-Statutory

**Part Business/Community**

Activity Room	Per Hour	Y	\$21.95	\$22.38	1.96%	\$0.43	Non-Statutory
Main Hall	Per hour	Y	\$29.30	\$29.85	1.88%	\$0.55	Non-Statutory
Meeting Room	Per Hour	Y	\$10.45	\$10.65	1.91%	\$0.20	Non-Statutory

**Community**

Activity Room	Per Hour	Y	\$14.60	\$14.89	1.99%	\$0.29	Non-Statutory
Main Hall	Per Hour	Y	\$19.85	\$20.20	1.76%	\$0.35	Non-Statutory
Meeting Room	Per Hour	Y	\$7.30	\$7.40	1.37%	\$0.10	Non-Statutory

**Seniors**

Activity Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Main Hall	Per Hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Meeting Room	Per Hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

**Jindi Family and Community Centre****Casual/ Business**

Community Room Whole (capacity seated 75 / standing 100)	Per hour	Y	\$45.20	\$46.10	1.99%	\$0.90	Non-Statutory
Community Room 1 (capacity seated 45 / standing 60)	Per hour	Y	\$33.40	\$34.05	1.95%	\$0.65	Non-Statutory
Community Room 2 (capacity seated 30 / standing 40)	Per hour	Y	\$31.20	\$31.80	1.92%	\$0.60	Non-Statutory
Kitchen	Per hour	Y	\$12.90	\$13.15	1.94%	\$0.25	Non-Statutory

**Community**

Community Room Whole	Per hour	Y	\$22.65	\$23.10	1.99%	\$0.45	Non-Statutory
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Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Community** [continued]

Community Room 1	Per hour	Y	\$18.30	\$18.65	1.91%	\$0.35	Non-Statutory
Community Room 2	Per hour	Y	\$16.15	\$16.45	1.86%	\$0.30	Non-Statutory
Kitchen	Per hour	Y	\$7.50	\$7.65	2.00%	\$0.15	Non-Statutory

**Senior Citizens**

Community Room Whole	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Community Room 1	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Community Room 2	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Kitchen	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

**Regular Group**

Community Room Whole	Per hour	Y	\$33.40	\$34.05	1.95%	\$0.65	Non-Statutory
Community Room 1	Per hour	Y	\$25.85	\$26.35	1.93%	\$0.50	Non-Statutory
Community Room 2	Per hour	Y	\$23.70	\$24.15	1.90%	\$0.45	Non-Statutory
Kitchen	Per hour	Y	\$10.75	\$10.95	1.86%	\$0.20	Non-Statutory

**Lalor Library Conference Room**

Casual/Business	Per hour	Y	\$38.80	\$39.55	1.93%	\$0.75	Non-Statutory
Community/Business	Per hour	Y	\$29.10	\$29.65	1.89%	\$0.55	Non-Statutory
Community	Per hour	Y	\$19.40	\$19.75	1.80%	\$0.35	Non-Statutory
Senior Citizens	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

**Laurimar Community Activity Centre****Casual/ Business**

Consultant Rooms	Per hour	Y	\$18.25	\$18.25	0.00%	\$0.00	Non-Statutory
MCH Program Room	Per hour	Y	\$17.75	\$18.10	1.97%	\$0.35	Non-Statutory
Community Room Kitchenette, Foyer & BBQ Area (capacity seated 30 / standing 40)	Per hour	Y	\$33.40	\$34.05	1.95%	\$0.65	Non-Statutory

**Community**

Consultant Rooms	Per hour	Y	\$9.65	\$9.65	0.00%	\$0.00	Non-Statutory
Consultant Rooms per day	Per hour	Y	\$43.60	\$44.45	1.95%	\$0.85	Non-Statutory
MCH Program Room	Per hour	Y	\$9.40	\$9.40	0.00%	\$0.00	Non-Statutory
Community Room, Kitchenette, Foyer & BBQ Area	Per hour	Y	\$18.30	\$18.65	1.91%	\$0.35	Non-Statutory

**Senior Citizens**

Consultant Rooms	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
MCH Program Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Senior Citizens** [continued]

Community Room, Kitchenette, Foyer & BBQ Area	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
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**Regular Group**

Consultant Rooms	Per hour	Y	\$14.00	\$14.00	0.00%	\$0.00	Non-Statutory
MCH Program Room	Per hour	Y	\$14.00	\$14.25	1.79%	\$0.25	Non-Statutory
Community Room, Kitchenette, Foyer & BBQ Area	Per hour	Y	\$25.85	\$26.35	1.93%	\$0.50	Non-Statutory

**May Road Senior Citizens Centre**

Senior Citizens	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
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**Mernda Villages Community Activity Centre****Casual/ Business**

MCH Program Room	Per hour	Y	\$17.75	\$18.10	1.97%	\$0.35	Non-Statutory
Community Hall (capacity 200 / seated 150)	Per hour	Y	\$57.10	\$58.20	1.93%	\$1.10	Non-Statutory
Meeting Room (capacity seated 8 / standing 10)	Per hour	Y	\$16.15	\$16.45	1.86%	\$0.30	Non-Statutory
Kitchen	Per hour	Y	\$20.45	\$20.70	1.22%	\$0.25	Non-Statutory

**Community**

MCH Programs Room	Per hour	Y	\$9.40	\$9.55	1.60%	\$0.15	Non-Statutory
Community Hall	Per hour	Y	\$29.10	\$29.65	1.89%	\$0.55	Non-Statutory
Meeting Room	Per hour	Y	\$9.70	\$9.70	0.00%	\$0.00	Non-Statutory
Kitchen	Per hour	Y	\$11.90	\$11.90	0.00%	\$0.00	Non-Statutory

**Senior Citizens**

MCH Programs Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Community Hall	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Meeting Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Kitchen	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

**Regular Group**

MCH Programs Room	Per hour	Y	\$13.60	\$13.87	1.99%	\$0.27	Non-Statutory
Community Hall	Per hour	Y	\$41.95	\$42.75	1.91%	\$0.80	Non-Statutory
Meeting Room	Per hour	Y	\$12.90	\$13.15	1.94%	\$0.25	Non-Statutory
Kitchen	Per hour	Y	\$17.25	\$17.25	0.00%	\$0.00	Non-Statutory



Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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### Mill Park Community Centre

#### Casual/ Business

Main Hall	Per hour	Y	\$53.85	\$54.90	1.95%	\$1.05	Non-Statutory
Activity Room	Per hour	Y	\$30.20	\$30.80	1.99%	\$0.60	Non-Statutory
Meeting Room	Per hour	Y	\$11.80	\$12.00	1.69%	\$0.20	Non-Statutory
Consultant Rooms	Per hour	Y	\$18.30	\$18.30	0.00%	\$0.00	Non-Statutory

#### Part Community/ Part Business

Main Hall	Per hour	Y	\$40.90	\$41.70	1.96%	\$0.80	Non-Statutory
Activity Room	Per hour	Y	\$22.65	\$23.10	1.99%	\$0.45	Non-Statutory
Meeting Room	Per hour	Y	\$8.65	\$8.80	1.73%	\$0.15	Non-Statutory
Consultant Rooms	Per hour	Y	\$14.00	\$14.00	0.00%	\$0.00	Non-Statutory

#### Community

Main Hall	Per hour	Y	\$28.00	\$28.55	1.96%	\$0.55	Non-Statutory
Activity Room	Per hour	Y	\$15.05	\$15.35	1.99%	\$0.30	Non-Statutory
Meeting Room	Per hour	Y	\$6.50	\$6.60	1.54%	\$0.10	Non-Statutory
Consultant Rooms	Per hour	Y	\$9.70	\$9.70	0.00%	\$0.00	Non-Statutory
Consultant Rooms	Per hour	Y	\$43.10	\$43.95	1.97%	\$0.85	Non-Statutory

#### Senior Citizens

Main Hall	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Activity Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Meeting Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Consultant Rooms	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

### Nick Ascenzo Centre

Casual/Business	Per hour	Y	\$48.45	\$49.40	1.96%	\$0.95	Non-Statutory
Community/Business	Per hour	Y	\$36.60	\$37.30	1.91%	\$0.70	Non-Statutory
Community	Per hour	Y	\$23.70	\$24.15	1.90%	\$0.45	Non-Statutory
Senior Citizens	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

### Painted Hills Community Room

#### Casual / Business

Casual - Community Room	Per hour	Y	\$45.20	\$46.10	1.99%	\$0.90	Non-Statutory
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#### Community

Community - Community Room	Per hour	Y	\$22.65	\$23.10	1.99%	\$0.45	Non-Statutory
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Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Regular Group**

Regular - Community Room	Per hour	Y	\$33.40	\$34.06	1.98%	\$0.66	Non-Statutory
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**Senior Citizens**

Seniors - Community Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
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**Playgroups - all sites**

Playgroup 2 hour session (conditions apply)	Per 2 hour session	Y	\$20.00	\$20.40	2.00%	\$0.40	Non-Statutory
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**Riverside Community Activity Centre**

**Regular Group**

Regulars - Community Room	Per hour	Y	\$25.85	\$26.35	1.93%	\$0.50	Non-Statutory
Regulars - Consult Room 1 or 2	Per hour	Y	\$16.10	\$16.10	0.00%	\$0.00	Non-Statutory
Regulars - Hall	Per hour	Y	\$38.80	\$39.57	1.98%	\$0.77	Non-Statutory
Regulars - Kitchen	Per hour	Y	\$10.75	\$10.95	1.86%	\$0.20	Non-Statutory
Regulars - Meeting Room	Per hour	Y	\$20.50	\$20.50	0.00%	\$0.00	Non-Statutory

**Community**

Community - Community Room	Per hour	Y	\$18.30	\$18.65	1.91%	\$0.35	Non-Statutory
Community - Consult Room 1 or 2	Per hour	Y	\$10.75	\$10.75	0.00%	\$0.00	Non-Statutory
Community - Hall	Per hour	Y	\$28.00	\$28.55	1.96%	\$0.55	Non-Statutory
Community - Kitchen	Per hour	Y	\$7.50	\$7.65	2.00%	\$0.15	Non-Statutory
Community - Meeting Room	Per hour	Y	\$15.05	\$15.35	1.99%	\$0.30	Non-Statutory

**Senior Citizens**

Seniors - Community Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Seniors - Consult Room 1 or 2	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Seniors - Hall	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Seniors - Kitchen	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Seniors - Meeting Room	Per hour	Y	\$5.65	\$5.65	0.00%	\$0.00	Non-Statutory

**Casual / Business**

Casual - Community Room	Per hour	Y	\$32.45	\$33.10	2.00%	\$0.65	Non-Statutory
Casual - Consult Room 1 or 2	Per hour	Y	\$19.85	\$19.85	0.00%	\$0.00	Non-Statutory
Casual - Hall	Per hour	Y	\$49.15	\$50.13	1.99%	\$0.98	Non-Statutory
Casual - Kitchen	Per hour	Y	\$12.55	\$12.80	1.99%	\$0.25	Non-Statutory
Casual - Meeting Room	Per hour	Y	\$26.15	\$26.15	0.00%	\$0.00	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Spring Street Hall**

Casual/Business	Per hour	Y	\$38.75	\$39.50	1.94%	\$0.75	Non-Statutory
Community/Business	Per hour	Y	\$30.15	\$30.75	1.99%	\$0.60	Non-Statutory
Community	Per hour	Y	\$19.40	\$19.75	1.80%	\$0.35	Non-Statutory
Senior Citizens	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

**Whittlesea Community Activity Centre**

**Casual/ Business**

MCH Programs Room	Per hour	Y	\$28.20	\$28.75	1.95%	\$0.55	Non-Statutory
Memorial Hall (capacity seated 150 /standing 200)	Per hour	Y	\$57.10	\$58.20	1.93%	\$1.10	Non-Statutory
Memorial Hall – Room 1 (capacity seated 75 / standing 100)	Per hour	Y	\$44.15	\$45.00	1.93%	\$0.85	Non-Statutory
Memorial Hall – Room 2 (capacity seated 45 / standing 60)	Per hour	Y	\$33.40	\$34.05	1.95%	\$0.65	Non-Statutory
Memorial Hall – Room 3 (capacity seated 30 / standing 40)	Per hour	Y	\$29.10	\$29.65	1.89%	\$0.55	Non-Statutory
Kitchen	Per hour	Y	\$20.45	\$20.70	1.22%	\$0.25	Non-Statutory
Meeting Room 1 (capacity seated 30 / standing 40)	Per hour	Y	\$29.10	\$29.65	1.89%	\$0.55	Non-Statutory
Meeting Room 2 (capacity seated 20 / standing 30)	Per hour	Y	\$26.90	\$27.40	1.86%	\$0.50	Non-Statutory

**Community**

MCH Programs Room	Per hour	Y	\$15.70	\$16.00	1.91%	\$0.30	Non-Statutory
Memorial Hall Whole	Per hour	Y	\$29.10	\$29.65	1.89%	\$0.55	Non-Statutory
Memorial Hall – Room 1	Per hour	Y	\$22.65	\$23.10	1.99%	\$0.45	Non-Statutory
Memorial Hall – Room 2	Per hour	Y	\$18.30	\$18.65	1.91%	\$0.35	Non-Statutory
Memorial Hall – Room 3	Per hour	Y	\$17.25	\$17.55	1.74%	\$0.30	Non-Statutory
Kitchen	Per hour	Y	\$11.90	\$11.90	0.00%	\$0.00	Non-Statutory
Meeting Room 1	Per hour	Y	\$16.15	\$16.45	1.86%	\$0.30	Non-Statutory
Meeting Room 2	Per hour	Y	\$15.05	\$15.35	1.99%	\$0.30	Non-Statutory

**Senior Citizens**

MCH Programs Room	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Memorial Hall – Whole	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Memorial Hall – Room 1	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Memorial Hall – Room 2	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Memorial Hall – Room 3	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Kitchen	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Meeting Room 1	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory
Meeting Room 2	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Regular Group**

MCH Programs Room	Per hour	Y	\$21.95	\$22.35	1.82%	\$0.40	Non-Statutory
Memorial Hall Whole	Per hour	Y	\$41.95	\$42.75	1.91%	\$0.80	Non-Statutory
Memorial Hall – Room 1	Per hour	Y	\$33.40	\$34.05	1.95%	\$0.65	Non-Statutory
Memorial Hall – Room 2	Per hour	Y	\$25.85	\$26.35	1.93%	\$0.50	Non-Statutory
Memorial Hall – Room 3	Per hour	Y	\$22.65	\$23.10	1.99%	\$0.45	Non-Statutory
Kitchen	Per hour	Y	\$17.25	\$17.25	0.00%	\$0.00	Non-Statutory
Meeting Room 1	Per hour	Y	\$22.65	\$23.10	1.99%	\$0.45	Non-Statutory
Meeting Room 2	Per hour	Y	\$20.45	\$20.85	1.96%	\$0.40	Non-Statutory

**Wollert**

Casual/Business	Per hour	Y	\$41.95	\$42.75	1.91%	\$0.80	Non-Statutory
Community/Business	Per hour	Y	\$33.40	\$34.05	1.95%	\$0.65	Non-Statutory
Community	Per hour	Y	\$21.50	\$21.90	1.86%	\$0.40	Non-Statutory
Senior Citizens	Per hour	Y	\$5.65	\$5.75	1.77%	\$0.10	Non-Statutory

**10 Packs - Large Halls (over 200sq metre)**

\$50 Discount applies for 10 sessions of Hall + Kitchen purchased up front	Per booking	Y				Applied ad hoc	Non-Statutory
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**New & Emerging Groups - all sites**

New or Emerging Group Introductory program (criteria applies)	Upon advice	Y				Upon advice	Non-Statutory
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**Kirrip Community Centre****Casual/Business**

Consult Rooms	Per Hour	Y	\$0.00	\$16.00	∞	\$16.00	Non-Statutory
Hall	Per Hour	Y	\$0.00	\$58.25	∞	\$58.25	Non-Statutory
Kitchen	Per Hour	Y	\$0.00	\$20.70	∞	\$20.70	Non-Statutory
MCH Foyer	Per Hour	Y	\$0.00	\$12.50	∞	\$12.50	Non-Statutory
Meeting Room	Per Hour	Y	\$0.00	\$18.00	∞	\$18.00	Non-Statutory

**Community Group**

Consult Room - All day Community	Day Hire	Y	\$0.00	\$50.00	∞	\$50.00	Non-Statutory
Consult Rooms	Per Hour	Y	\$0.00	\$8.00	∞	\$8.00	Non-Statutory
Hall	Per Hour	Y	\$0.00	\$30.00	∞	\$30.00	Non-Statutory
Kitchen	Per Hour	Y	\$0.00	\$10.35	∞	\$10.35	Non-Statutory
MCH Foyer	Per Hour	Y	\$0.00	\$6.80	∞	\$6.80	Non-Statutory
Meeting Room	Per Hour	Y	\$0.00	\$9.00	∞	\$9.00	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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### Regular Group

Consult Rooms	Per Hour	Y	\$0.00	\$12.00	∞	\$12.00	Non-Statutory
Hall	Per Hour	Y	\$0.00	\$43.00	∞	\$43.00	Non-Statutory
MCH Foyer	Per Hour	Y	\$0.00	\$9.00	∞	\$9.00	Non-Statutory
Meeting Room	Per Hour	Y	\$0.00	\$13.50	∞	\$13.50	Non-Statutory

### Senior Citizens

Consult Rooms	Per Hour	Y	\$0.00	\$5.85	∞	\$5.85	Non-Statutory
Hall	Per Hour	Y	\$0.00	\$5.85	∞	\$5.85	Non-Statutory
Kitchen	Per Hour	Y	\$0.00	\$5.85	∞	\$5.85	Non-Statutory
MCH Foyer	Per Hour	Y	\$0.00	\$5.85	∞	\$5.85	Non-Statutory

### Sporting Fields

Harvest Home Road Recreation Reserve South - Class B	Per season	Y	\$1,304.05	\$1,330.13	2.00%	\$26.08	Non-Statutory
Harvest Home Road Recreation Reserve Synthetic - Class A	Per season	Y	\$1,631.40	\$1,664.03	2.00%	\$32.63	Non-Statutory
Harvest Home Road Recreation Reserve West - Class B	Per season	Y	\$1,304.05	\$1,330.13	2.00%	\$26.08	Non-Statutory
Mosaic Recreation Reserve Synthetic - Class A	Per season	Y	\$1,631.40	\$1,664.03	2.00%	\$32.63	Non-Statutory
Mosaic Recreation Reserve East - Class A	Per season	Y	\$1,631.40	\$1,664.03	2.00%	\$32.63	Non-Statutory
Painted Hills Recreation Reserve Synthetic - Class A	Per season	Y	\$1,631.40	\$1,664.03	2.00%	\$32.63	Non-Statutory
Painted Hills Recreation Reserve West - Class A	Per season	Y	\$1,631.40	\$1,664.03	2.00%	\$32.63	Non-Statutory
Casa D'Abruzzo (North) – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Casa D'Abruzzo (South) – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Doreen Rec Reserve, Doreen – Class C	Per season	Y	\$1,044.55	\$1,065.45	2.00%	\$20.90	Non-Statutory
Duffy St Reserve, Epping – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Epping Recreation Reserve East – Class A	Per season	Y	\$1,631.40	\$1,664.05	2.00%	\$32.65	Non-Statutory
Epping Recreation Reserve West – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Findon Reserve (Cricket) – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Findon Reserve North (Main Pitch) – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Findon Reserve South East – Class C	Per season	Y	\$1,044.55	\$1,065.45	2.00%	\$20.90	Non-Statutory
Hillsview Reserve – West – Class A	Per season	Y	\$1,631.40	\$1,664.05	2.00%	\$32.65	Non-Statutory
Hillsview Reserve – East – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
HR Uren Reserve South – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
HR Uren Reserve North – Class A	Per season	Y	\$1,631.40	\$1,664.05	2.00%	\$32.65	Non-Statutory
Huskisson Reserve – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Kelynack Reserve, Mill Park – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/Decrease %	Increase/Decrease \$	Basis of Fee
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### Sporting Fields [continued]

Lalor Rec. Reserve – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Laurimar East – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Laurimar West – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Lowalde Reserve, Epping – Class C	Per season	Y	\$1,044.55	\$1,065.45	2.00%	\$20.90	Non-Statutory
Main Street Reserve East – Class A	Per season	Y	\$1,631.40	\$1,664.05	2.00%	\$32.65	Non-Statutory
Main Street Reserve West – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Meadowglen Reserve – Class C	Per season	Y	\$1,044.55	\$1,065.45	2.00%	\$20.90	Non-Statutory
Mernda Rec. Reserve, Mernda – Class C	Per season	Y	\$1,044.55	\$1,065.45	2.00%	\$20.90	Non-Statutory
Mill Park Lakes Reserve – East – Class A	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Mill Park Lakes Reserve – West – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Mill Park Reserve, Mill Park – Class A	Per season	Y	\$1,631.40	\$1,664.05	2.00%	\$32.65	Non-Statutory
Partridge Street Reserve West – Class A	Per season	Y	\$1,631.40	\$1,664.05	2.00%	\$32.65	Non-Statutory
Partridge Street Reserve East – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Partridge Street Reserve Rooball – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Redleap Reserve – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
RGC Cook Reserve West – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
RGC Cook Reserve East – Class C	Per season	Y	\$1,044.55	\$1,065.45	2.00%	\$20.90	Non-Statutory
Sycamore Reserve North (Main) – Class A	Per season	Y	\$1,631.40	\$1,664.05	2.00%	\$32.65	Non-Statutory
Sycamore Reserve Central South – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Sycamore Reserve Cricket – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Thomas Street Reserve – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Thomastown East Reserve North – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Thomastown East Reserve South – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
W.A. Smith Reserve South – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
W.A. Smith Reserve North – Class C	Per season	Y	\$1,044.55	\$1,065.45	2.00%	\$20.90	Non-Statutory
Walker Reserve, Whittlesea – Class B	Per season	Y	\$1,304.05	\$1,330.15	2.00%	\$26.10	Non-Statutory
Whittlesea Secondary College – Class C	Per season	Y	\$1,044.55	\$1,065.45	2.00%	\$20.90	Non-Statutory
Waterview Recreation Reserve – Class A (both grounds)	Per season	Y	\$1,627.05	\$1,659.60	2.00%	\$32.55	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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### Sports Pavilions

Bond	One off fee	N	\$507.50	\$517.65	2.00%	\$10.15	Non-Statutory
Harvest Home Road - Class 1	Per season	Y	\$1,141.45	\$1,164.28	2.00%	\$22.83	Non-Statutory
Mosaic Recreation Reserve - Class 1	Per season	Y	\$1,141.45	\$1,164.28	2.00%	\$22.83	Non-Statutory
Painted Hills Recreation Reserve - Class 1	Per season	Y	\$1,141.45	\$1,164.28	2.00%	\$22.83	Non-Statutory
Duffy St Reserve, Epping – Class 3	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory
Epping Rec Reserve, Epping – Class 1	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory
Findon Reserve – Class 1	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory
Hillsview Reserve – Class 1	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory
HR Uren Reserve South – Class 1	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory
Huskisson Reserve – Class 2	Per season	Y	\$978.75	\$998.30	2.00%	\$19.55	Non-Statutory
Kelynack Reserve, Mill Park – Class 2	Per season	Y	\$978.75	\$998.30	2.00%	\$19.55	Non-Statutory
Lalor Rec. Reserve – Class 1	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory
Laurimar – Class 1	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory
Main Street Reserve East – Class 1	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory
Mernda Rec. Reserve, Mernda – Class 3	Per season	Y	\$782.85	\$798.50	2.00%	\$15.65	Non-Statutory
Mill Park Lakes Reserve – Class 1	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory
Mill Park Reserve, Mill Park – Class 1	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory
Partridge Street Reserve – Class 1	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory
Redleap Reserve – Class 1	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory
RGC Cook Reserve West – Class 1	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory
Sycamore Reserve – Class 1	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory
Thomas Street Reserve – Class 2	Per season	Y	\$978.75	\$998.30	2.00%	\$19.55	Non-Statutory
Thomastown East Reserve – Class 1	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory
W.A. Smith Reserve – Class 1	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory
Walker Reserve, Whittlesea – Class 1	Per season	Y	\$978.75	\$998.30	2.00%	\$19.55	Non-Statutory
Waterview Recreation Reserve – Class 1	Per season	Y	\$1,141.45	\$1,164.30	2.00%	\$22.85	Non-Statutory

### Sports – Casual

Charity Events	Per booking	Y	\$93.70	\$95.55	1.97%	\$1.85	Non-Statutory
Commercial Use	Per booking	Y	\$1,245.90	\$1,270.80	2.00%	\$24.90	Non-Statutory
Schools	Per booking	Y	\$174.50	\$177.95	1.98%	\$3.45	Non-Statutory
Community Groups	Per booking	Y	\$174.50	\$177.95	1.98%	\$3.45	Non-Statutory
Utility Fee	Per booking	Y	\$49.55	\$50.50	1.92%	\$0.95	Non-Statutory
Personal Trainers	Per booking	Y	\$174.50	\$177.95	1.98%	\$3.45	Non-Statutory
Pavilion Fees	Per hour	Y	\$37.65	\$38.40	1.99%	\$0.75	Non-Statutory
Pavilion Fees (daily)	Per Day	Y	\$174.50	\$177.95	1.98%	\$3.45	Non-Statutory
Line Marking Fee AFL	Per use	Y	\$473.80	\$483.25	1.99%	\$9.45	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Sports – Casual** [continued]

Line Marking Fee Cricket	Per use	Y	\$137.85	\$140.60	1.99%	\$2.75	Non-Statutory
Line Marking Fee Soccer	Per use	Y	\$200.25	\$204.25	2.00%	\$4.00	Non-Statutory

**Sports – Sole User per year****Epping Soccer Stadium****Bond**

Bond Fee	One off fee	N	\$1,726.00	\$1,760.52	2.00%	\$34.52	Non-Statutory
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**Ground Hire**

Training session Ground Hire – Max. 2 hours field time	Per booking	Y	\$348.85	\$355.80	1.99%	\$6.95	Non-Statutory
Match Session Ground Hire – Max. 3 hours field time	Per booking	Y	\$747.25	\$762.20	2.00%	\$14.95	Non-Statutory

**Lighting Charge**

Lighting Fee	Per booking	Y	\$180.85	\$184.45	1.99%	\$3.60	Non-Statutory
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**Line Marking**

Line Marking Fee	Per use	Y	\$200.25	\$204.25	2.00%	\$4.00	Non-Statutory
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**Miscellaneous**

Installation and Removal of Nets	Per use	Y	\$200.25	\$204.25	2.00%	\$4.00	Non-Statutory
Installation & Removal of portable goals & Nets	Per use	Y	\$200.25	\$204.25	2.00%	\$4.00	Non-Statutory

**Cleaning**

Pavilion Only	Per booking	Y	\$311.20	\$317.40	1.99%	\$6.20	Non-Statutory
Entire Facility	Per booking	Y	\$2,490.70	\$2,540.50	2.00%	\$49.80	Non-Statutory

**Hillsview Synthetic Soccer Ground****Synthetic Pitch – Training**

Local Club	Per hour	Y	\$111.95	\$114.15	1.97%	\$2.20	Non-Statutory
Utility Fee	Per hour	Y	\$14.00	\$14.25	1.79%	\$0.25	Non-Statutory
Local School	Per hour	Y	\$111.95	\$114.15	1.97%	\$2.20	Non-Statutory
Non Local Club	Per hour	Y	\$143.20	\$146.05	1.99%	\$2.85	Non-Statutory
Non Local School	Per hour	Y	\$143.20	\$146.05	1.99%	\$2.85	Non-Statutory



Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Synthetic Pitch – Training** [continued]

Local Community Event/ Fundraising	Per hour	Y	\$111.95	\$114.15	1.97%	\$2.20	Non-Statutory
Commercial Use	Per hour	Y	\$186.25	\$189.95	1.99%	\$3.70	Non-Statutory
Local Club – pre Season (3 hour session – no lights)	Per 3 hour session	Y	\$106.55	\$108.65	1.97%	\$2.10	Non-Statutory

**Synthetic Pitch – Matches**

Local Club	Per match	Y	\$217.50	\$221.85	2.00%	\$4.35	Non-Statutory
Local School	Per match	Y	\$217.50	\$221.85	2.00%	\$4.35	Non-Statutory
Non Local Club	Per match	Y	\$273.45	\$278.90	1.99%	\$5.45	Non-Statutory
Non Local School	Per match	Y	\$273.45	\$278.90	1.99%	\$5.45	Non-Statutory
Local Community Event/ Fundraising	Per match	Y	\$217.50	\$221.85	2.00%	\$4.35	Non-Statutory
Commercial Use	Per match	Y	\$373.60	\$381.05	1.99%	\$7.45	Non-Statutory
Utility Fee	Per hour	Y	\$14.00	\$14.25	1.79%	\$0.25	Non-Statutory
Commercial Night Use	Per match	Y	\$435.05	\$443.75	2.00%	\$8.70	Non-Statutory

**Mill Park Secondary College****Synthetic Pitch – Training**

Local Club	Per hour	Y	\$111.95	\$114.15	1.97%	\$2.20	Non-Statutory
Local School	Per hour	Y	\$111.95	\$114.15	1.97%	\$2.20	Non-Statutory
Non Local Club	Per hour	Y	\$148.60	\$151.55	1.99%	\$2.95	Non-Statutory
Non Local School	Per hour	Y	\$148.60	\$151.55	1.99%	\$2.95	Non-Statutory
Local Community Event/ Fundraising	Per hour	Y	\$111.95	\$114.15	1.97%	\$2.20	Non-Statutory
Commercial Use	Per hour	Y	\$186.25	\$189.95	1.99%	\$3.70	Non-Statutory
Local Club – pre Season (3 hour session – no lights)	Per 3 hour session	Y	\$111.95	\$114.15	1.97%	\$2.20	Non-Statutory

**Synthetic Pitch – Matches**

Local Club	Per match	Y	\$217.50	\$221.85	2.00%	\$4.35	Non-Statutory
Local School	Per match	Y	\$217.50	\$221.85	2.00%	\$4.35	Non-Statutory
Non Local Club	Per match	Y	\$273.45	\$278.90	1.99%	\$5.45	Non-Statutory
Non Local School	Per match	Y	\$273.45	\$278.90	1.99%	\$5.45	Non-Statutory
Local Community Event/ Fundraising	Per match	Y	\$217.50	\$221.85	2.00%	\$4.35	Non-Statutory
Commercial Use	Per match	Y	\$437.15	\$445.90	2.00%	\$8.75	Non-Statutory

**Ancillaries**

Utility Fee night	Per hour	Y	\$14.00	\$14.25	1.79%	\$0.25	Non-Statutory
Cleaning Fee	Per training session	Y	\$26.90	\$27.40	1.86%	\$0.50	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Ancillaries** [continued]

Cleaning Fee	Per match	Y	\$100.20	\$102.20	2.00%	\$2.00	Non-Statutory
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**Tennis****Ground Hire**

Tennis	Per court	Y	\$265.95	\$271.25	1.99%	\$5.30	Non-Statutory
Tennis	Per Pavilion	Y	\$307.95	\$314.10	2.00%	\$6.15	Non-Statutory

**Bocce****Ground Hire**

Bocce	Per Court	Y	\$129.20	\$131.75	1.97%	\$2.55	Non-Statutory
Bocce	Per Pavilion	Y	\$298.30	\$304.25	1.99%	\$5.95	Non-Statutory

**Whittlesea Secondary College Basketball Stadium****Court Hire**

Basketball Stadium Hire	Per court, Per hour	Y	\$30.45	\$31.05	1.97%	\$0.60	Non-Statutory
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**Hire of Mini Bus****Group 2 (Part Community/Par Business)**

Hourly	per hour	Y	\$30.15	\$30.75	1.99%	\$0.60	Non-Statutory
Daily (8 hours)	per day ( 8 hours )	Y	\$145.35	\$148.25	2.00%	\$2.90	Non-Statutory
Weekend	Per weekend	Y	\$376.85	\$384.40	2.00%	\$7.55	Non-Statutory

**Group 3 (Internal and Community)**

Hourly	Per hour	Y	\$22.65	\$23.10	1.99%	\$0.45	Non-Statutory
Daily (8 hours)	per day (8 hours)	Y	\$118.45	\$120.80	1.98%	\$2.35	Non-Statutory
Weekend	per weekend	Y	\$312.30	\$318.55	2.00%	\$6.25	Non-Statutory

**Meadowglen Athletics Track**

Association carnivals	Per Carnival	Y	\$637.85	\$650.60	2.00%	\$12.75	Non-Statutory
Athletics club junior - seasonal fee per member	Per member	Y	\$13.60	\$13.85	1.84%	\$0.25	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Meadowglen Athletics Track** [continued]

Athletics club senior - seasonal fee per senior member	Per member	Y	\$25.05	\$25.55	2.00%	\$0.50	Non-Statutory
Casual track hire schools - per hour	Per hour	Y	\$31.45	\$32.05	1.91%	\$0.60	Non-Statutory
Casual track sporting clubs - per hour	per hour	Y	\$36.65	\$37.35	1.91%	\$0.70	Non-Statutory
CoW school sports day - basic equipment hire	Per Carnival	Y	\$491.35	\$501.20	2.00%	\$9.85	Non-Statutory
Non CoW school sports day - basic equipment hire	Per Carnival	Y	\$589.70	\$601.50	2.00%	\$11.80	Non-Statutory
Personal trainers - per hour	per hour	Y	\$51.25	\$52.25	1.95%	\$1.00	Non-Statutory
Stadium Lighting - per hour	per hour	Y	\$14.00	\$14.25	1.79%	\$0.25	Non-Statutory

**Meadowglen Stadium Function Room**

Bond	Per booking	N	\$304.50	\$310.59	2.00%	\$6.09	Non-Statutory
Commercial user - full day	Day hire	Y	\$575.00	\$575.00	0.00%	\$0.00	Non-Statutory
Commercial user - up to 4 hours	Half day hire	Y	\$470.45	\$470.45	0.00%	\$0.00	Non-Statutory
Community user - full day	Day hire	Y	\$470.45	\$479.85	2.00%	\$9.40	Non-Statutory
Community user - up to 4 hours	Half day hire	Y	\$365.90	\$373.20	2.00%	\$7.30	Non-Statutory
Regular user - per hour	Per hour	Y	\$48.10	\$49.05	1.98%	\$0.95	Non-Statutory
Regular User (Not-for-profit - per hour)	Per hour	Y	\$34.50	\$35.15	1.88%	\$0.65	Non-Statutory
School Carnival Hire	Per Carnival	Y	\$130.75	\$133.36	2.00%	\$2.61	Non-Statutory

**Edgars Creek Secondary College****Synthetic Pitch - Training**

Commercial Use	Per hour	Y	\$186.25	\$189.98	2.00%	\$3.73	Non-Statutory
Local Club - pre season	Per 3 hour session	Y	\$111.95	\$114.19	2.00%	\$2.24	Non-Statutory
Local Club (per hour)	per hour	Y	\$111.95	\$114.19	2.00%	\$2.24	Non-Statutory
Local Community Event/ Fundraising (per hour)	per hour	Y	\$111.95	\$114.19	2.00%	\$2.24	Non-Statutory
Local School (per hour)	per hour	Y	\$111.95	\$114.19	2.00%	\$2.24	Non-Statutory
Non Local Club (per hour)	per hour	Y	\$148.60	\$151.57	2.00%	\$2.97	Non-Statutory
Non Local School (per hour)	per hour	Y	\$148.60	\$151.57	2.00%	\$2.97	Non-Statutory

**Synthetic Pitch - Matches**

Commercial Use	Per match	Y	\$437.15	\$445.90	2.00%	\$8.75	Non-Statutory
Local Club	Per match	Y	\$217.50	\$221.85	2.00%	\$4.35	Non-Statutory
Local Community Event/ Fundraising	Per match	Y	\$217.50	\$221.85	2.00%	\$4.35	Non-Statutory
Local School		Y	\$217.50	\$221.85	2.00%	\$4.35	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/Decrease %	Increase/Decrease \$	Basis of Fee
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**Synthetic Pitch - Matches** [continued]

Non Local Club	Per match	Y	\$273.45	\$278.92	2.00%	\$5.47	Non-Statutory
Non Local School	Per match	Y	\$273.45	\$278.92	2.00%	\$5.47	Non-Statutory

**Ancillaries**

Cleaning Fee	Per training session	Y	\$26.90	\$27.40	1.86%	\$0.50	Non-Statutory
Cleaning Fee	Per match	Y	\$100.20	\$102.20	2.00%	\$2.00	Non-Statutory
Utility Fee night	Per hour	Y	\$14.00	\$14.25	1.79%	\$0.25	Non-Statutory

**Meadowglen Stadium Event Hire**

Commercial - Full Day	Day hire	Y	\$2,613.65	\$2,665.95	2.00%	\$52.30	Non-Statutory
Commercial - Half day (up to 4 hours)	Half day hire	Y	\$1,306.80	\$1,332.95	2.00%	\$26.15	Non-Statutory
Community - Full Day	Day hire	Y	\$627.25	\$639.80	2.00%	\$12.55	Non-Statutory
Community - Half day (up to 4 hours)	Half day hire	Y	\$313.65	\$319.90	1.99%	\$6.25	Non-Statutory

**Ageing Well**

Delivered Meals	Per Meal	N	\$12.20	\$12.44	1.97%	\$0.24	Non-Statutory
Domestic Assistance	Per hour	N	\$10.00	\$10.00	0.00%	\$0.00	Non-Statutory
Flexible Respite	Per hour	N	\$7.10	\$7.24	1.97%	\$0.14	Non-Statutory
Personal Care	Per hour	N	\$7.10	\$7.24	1.97%	\$0.14	Non-Statutory
Property Maintenance	Per hour	N	\$17.75	\$18.10	1.97%	\$0.35	Non-Statutory
Public Home Support Holiday Service	Per hour	N	\$15.25	\$15.55	1.97%	\$0.30	Non-Statutory
Social Support Individual	Per Session	N	\$7.10	\$7.24	1.97%	\$0.14	Non-Statutory
Social Support Services - 3 hour sessions		N	\$12.00	\$12.00	0.00%	\$0.00	Non-Statutory
Social Support Services - 5 hour sessions	Per Session	N	\$15.00	\$15.30	2.00%	\$0.30	Non-Statutory
Transportation		N	\$5.00	\$5.00	0.00%	\$0.00	Non-Statutory

**Lunch in a bunch**

Lunch In A Bunch	Per unit	N	\$12.00	\$12.00	0.00%	\$0.00	Non-Statutory
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**Leap Program**

LEAP full day trips	Per person, per event	N	\$40.00	\$40.00	0.00%	\$0.00	Non-Statutory
Twilight Activity Program	Per person, per event	N	\$7.00	\$7.00	0.00%	\$0.00	Non-Statutory
Seniors Active Ageing Program Fee	Per person, per event	N	\$5.00	\$5.00	0.00%	\$0.00	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/Decrease %	Increase/Decrease \$	Basis of Fee
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**Leap Program** [continued]

LEAP Movies	Per person, per event	N	\$10.00	\$10.20	2.00%	\$0.20	Non-Statutory
Senior Luncheon	Per person, per event	N	\$25.00	\$25.50	2.00%	\$0.50	Non-Statutory

**Respite/ Support for Carers Program****Respite/ Support for Carers Program**

Connections Program (3 hour support & information sessions for carers)	Per day session	N	\$10.65	\$10.85	1.88%	\$0.20	Non-Statutory
Two night Getaways for Carers & Care Recipients	Per Carer & Care recipient	N	\$106.60	\$108.70	1.97%	\$2.10	Non-Statutory
Day Programs	Per day	N	\$16.25	\$16.55	1.85%	\$0.30	Non-Statutory

**Leisure Centres****Whittlesea Swim Centre****Aquatics**

Adult Swim	per entry	Y	\$6.80	\$6.90	1.47%	\$0.10	Non-Statutory
9 pass Adult Swim	per adult	Y	\$61.20	\$62.40	1.96%	\$1.20	Non-Statutory
Child Swim - Single Entry	per entry	Y	\$4.45	\$4.50	1.12%	\$0.05	Non-Statutory
9 pass Child Swim	per child	Y	\$40.20	\$40.50	0.75%	\$0.30	Non-Statutory
Concession/Student Swim - Single Entry	per entry	Y	\$5.30	\$5.40	1.89%	\$0.10	Non-Statutory
9 pass Concession/Student Swim	Per concession	Y	\$47.50	\$48.45	2.00%	\$0.95	Non-Statutory
Family Swim - Single Entry	per entry	Y	\$16.85	\$17.15	1.78%	\$0.30	Non-Statutory
9 pass Family Swim	per family pass	Y	\$151.65	\$154.65	1.98%	\$3.00	Non-Statutory
Super Summer Single Pass (start of season)	per season pass	Y	\$165.45	\$168.75	1.99%	\$3.30	Non-Statutory
Super Summer Single Pass (from 1st Feb)	per season pass	Y	\$82.80	\$84.45	1.99%	\$1.65	Non-Statutory

**Swim Lessons**

Primary, Preschool, Teen, Adult	Per swim lesson	N	\$18.55	\$18.90	1.89%	\$0.35	Non-Statutory
Private Lesson 1:1	Per swim lesson	N	\$40.50	\$41.31	2.00%	\$0.81	Non-Statutory
Fortnightly Debit	One off fee	N	\$18.55	\$18.90	1.89%	\$0.35	Non-Statutory
Special Needs 1:1 lesson	Per swim lesson	N	\$23.55	\$24.00	1.91%	\$0.45	Non-Statutory
Join Fee	One off fee	N	\$34.30	\$34.95	1.90%	\$0.65	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/Decrease %	Increase/Decrease \$	Basis of Fee
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### Schools Swim lessons

Schools group entry	Per entry	N	\$3.45	\$3.50	1.45%	\$0.05	Non-Statutory
School Carnival	Per booking	N	\$1,370.85	\$1,398.25	2.00%	\$27.40	Non-Statutory
School Lessons 1-10 ratio 45 minutes	Per swim lesson	N	\$9.55	\$9.70	1.57%	\$0.15	Non-Statutory
School Lessons 1-7 ratio 45 minutes	Per swim lesson	N	\$11.90	\$12.10	1.68%	\$0.20	Non-Statutory
School Lessons 1-1 ratio 45 minutes	Per swim lesson	N	\$33.60	\$34.25	1.93%	\$0.65	Non-Statutory

### Group Exercise

Aqua Class- Single Entry	Per entry	Y	\$8.85	\$9.00	1.69%	\$0.15	Non-Statutory
9 pass Group Fitness Class	Per adult	Y	\$77.05	\$78.55	1.95%	\$1.50	Non-Statutory

### Older Adult program

Pryme Movers, Access, LEAP Group Fitness Class	Per class	Y	\$8.85	\$9.00	1.69%	\$0.15	Non-Statutory
9 Visit Pryme Movers, Access LEAP Group Fitness Class	Per person	Y	\$77.05	\$78.55	1.95%	\$1.50	Non-Statutory

### Children's Programs

Birthday Party Un-catered	Per child	Y	\$20.20	\$20.60	1.98%	\$0.40	Non-Statutory
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### Facility Hire

Lane Hire	Per lane, per hour	Y	\$44.95	\$45.85	2.00%	\$0.90	Non-Statutory
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### Miscellaneous

Dive in Movie Single	Per single entry	Y	\$10.45	\$10.60	1.44%	\$0.15	Non-Statutory
Dive in Movie Family	Per family entry	Y	\$33.90	\$34.55	1.92%	\$0.65	Non-Statutory

### Thomastown Recreation & Aquatic Centre & Mill Park Leisure

#### Aquatics

20 Adult Swim, Spa and Sauna Pass	Per adult	Y	\$211.95	\$215.00	1.44%	\$3.05	Non-Statutory
20 Concession Swim, Spa and Sauna Pass	Per concession	Y	\$173.55	\$175.99	1.41%	\$2.44	Non-Statutory
20 Family Swim Pass	Per family	Y	\$329.85	\$330.00	0.05%	\$0.15	Non-Statutory
20 Swim - Adult	Per adult	Y	\$127.90	\$130.00	1.64%	\$2.10	Non-Statutory
20 Swim - Child	Per child	Y	\$100.50	\$101.50	1.00%	\$1.00	Non-Statutory
20 Swim - Concession	Per concession	Y	\$100.50	\$101.50	1.00%	\$1.00	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Aquatics** [continued]

Adult Swim - Women's Swimming Program	Per lesson	Y	\$5.60	\$5.70	1.79%	\$0.10	Non-Statutory
Adult Swim	Per entry	Y	\$7.10	\$7.20	1.41%	\$0.10	Non-Statutory
Child Swim	Per entry	Y	\$5.60	\$5.70	1.79%	\$0.10	Non-Statutory
Concession Swim	Per concession	Y	\$5.60	\$5.70	1.79%	\$0.10	Non-Statutory
Family Swim	Per entry	Y	\$17.75	\$18.10	1.97%	\$0.35	Non-Statutory
9 pass Adult Swim	Per adult	Y	\$63.95	\$64.80	1.33%	\$0.85	Non-Statutory
9 pass Child Swim	Per child	Y	\$50.25	\$51.25	1.99%	\$1.00	Non-Statutory
9 pass Concession Swim	Per concession	Y	\$50.25	\$51.25	1.99%	\$1.00	Non-Statutory
9 pass Family Swim	Per entry	Y	\$159.85	\$162.90	1.91%	\$3.05	Non-Statutory
Adult Swim, Spa and Sauna	Per entry	Y	\$11.75	\$11.95	1.70%	\$0.20	Non-Statutory
Concession Swim, Spa and Sauna	Per concession	Y	\$9.65	\$9.80	1.55%	\$0.15	Non-Statutory
9 pass Adult Swim, Spa and Sauna	Per entry	Y	\$105.95	\$108.00	1.93%	\$2.05	Non-Statutory
9 pass Concession Swim, Spa and Sauna	Per concession	Y	\$86.80	\$88.20	1.61%	\$1.40	Non-Statutory
Swim, Spa and Sauna after class	Per entry	Y	\$5.50	\$5.60	1.82%	\$0.10	Non-Statutory

**Swim Lessons**

Access 1-1 ratio lesson 30 mins fortnightly fee	Per lesson	N	\$51.25	\$52.27	1.99%	\$1.02	Non-Statutory
Aquasafe Holiday Program	Per program	N	\$67.50	\$68.85	2.00%	\$1.35	Non-Statutory
Joining Fees	One off fee	Y	\$32.20	\$32.80	1.86%	\$0.60	Non-Statutory
Child swim lesson – 30 mins	Per lesson	N	\$18.35	\$18.70	1.91%	\$0.35	Non-Statutory
Adult swim lesson – 45mins	Per lesson	N	\$29.05	\$29.60	1.89%	\$0.55	Non-Statutory
Access 1-1 ratio lesson 30 mins	Per lesson	N	\$25.60	\$26.10	1.95%	\$0.50	Non-Statutory
Private Swim Lesson	Per lesson	N	\$54.10	\$55.15	1.94%	\$1.05	Non-Statutory
Aquatic Ed Membership Fortnightly Fee – Child	Per lesson	Y	\$36.75	\$37.45	1.90%	\$0.70	Non-Statutory
Aquatic Ed Membership Fortnightly Fee – Adult	Per lesson	Y	\$58.05	\$59.20	1.98%	\$1.15	Non-Statutory

**Schools Swim lessons**

1 - 10 ratio 45 minutes. including bus	Per lesson	N	\$14.40	\$14.68	1.94%	\$0.28	Non-Statutory
1 - 7 ratio 45 minutes, including bus	Per lesson	N	\$16.95	\$17.28	1.95%	\$0.33	Non-Statutory
Water Safety Session	Per lesson	N	\$18.15	\$18.51	1.98%	\$0.36	Non-Statutory
1-10 ratio 45 minutes - per child	Per lesson	N	\$9.25	\$9.40	1.62%	\$0.15	Non-Statutory
1-7 ratio 45 minutes - per child	Per lesson	N	\$11.65	\$11.85	1.72%	\$0.20	Non-Statutory
1-1 ratio 30 minutes	Per lesson	N	\$32.90	\$33.55	1.98%	\$0.65	Non-Statutory
Additional child (if less than 2 hour booking)	One off fee	N	\$4.05	\$4.10	1.23%	\$0.05	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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### Group Exercise

Challenge Fitness Camp (Member)	Per program	Y	\$146.15	\$149.00	1.95%	\$2.85	Non-Statutory
Challenge Fitness Camp (Non-Member)	Per program	Y	\$184.10	\$187.75	1.98%	\$3.65	Non-Statutory
Group Fitness – all classes	Per entry	Y	\$15.55	\$15.85	1.93%	\$0.30	Non-Statutory
Group Fitness – all classes Concession	Per entry	Y	\$12.50	\$12.75	2.00%	\$0.25	Non-Statutory
Group Fitness 1/2 Hour Class	Per entry	Y	\$7.80	\$7.95	1.92%	\$0.15	Non-Statutory
9 pass Group Fitness	Per entry	Y	\$139.75	\$142.55	2.00%	\$2.80	Non-Statutory
9 pass Group Fitness Concession	Per concession	Y	\$112.35	\$114.60	2.00%	\$2.25	Non-Statutory

### LEAP Program

LEAP Aqua / Movers / Gym	Per entry	Y	\$7.60	\$7.75	1.97%	\$0.15	Non-Statutory
9 pass LEAP	Per entry	Y	\$68.50	\$69.30	1.17%	\$0.80	Non-Statutory
LEAP Gym Fitness Assessment and Program	Per entry	Y	\$39.75	\$40.50	1.89%	\$0.75	Non-Statutory

### Personal Training

Member 1 x 30 min session	per half hour	Y	\$42.75	\$43.60	1.99%	\$0.85	Non-Statutory
Non Member 1 x 30 min session	per half hour	Y	\$48.30	\$49.25	1.97%	\$0.95	Non-Statutory
Member 10 x 30 min sessions	per pass	Y	\$405.00	\$413.10	2.00%	\$8.10	Non-Statutory
Non Member 10 x 30 min sessions	per pass	Y	\$459.50	\$468.70	2.00%	\$9.20	Non-Statutory
Member 1 x 60 min session	per hour	Y	\$69.55	\$70.90	1.94%	\$1.35	Non-Statutory
Non Member 1 x 60 min session	per hour	Y	\$78.25	\$79.80	1.98%	\$1.55	Non-Statutory
Member 10 x 60 min sessions	per pass	Y	\$658.75	\$671.90	2.00%	\$13.15	Non-Statutory
Non Member 10 x 60 min sessions	per pass	Y	\$743.00	\$757.85	2.00%	\$14.85	Non-Statutory
Share 2 person – Member 1 x 60 min	per hour	Y	\$84.65	\$86.30	1.95%	\$1.65	Non-Statutory
Share 2 person – Non Member 1 x 60 min	per hour	Y	\$101.80	\$103.80	1.96%	\$2.00	Non-Statutory
Share 2 person – Member 10 x 60 min	per pass	Y	\$803.90	\$820.00	2.00%	\$16.10	Non-Statutory
Share 2 person – Non Member 10 x 60 min	per pass	Y	\$966.30	\$985.60	2.00%	\$19.30	Non-Statutory

### Childrens' Programs

Additional staff for 16 children or more	One off fee	Y	\$71.65	\$73.05	1.95%	\$1.40	Non-Statutory
Aqua Play	Per child	Y	\$11.05	\$11.27	1.99%	\$0.22	Non-Statutory
Aqua Play 9 Visit Pass	per pass	Y	\$99.55	\$101.54	2.00%	\$1.99	Non-Statutory
Birthday Party - catered, per child	per child	Y	\$28.00	\$28.50	1.79%	\$0.50	Non-Statutory
Birthday Party non-catered (Standard 12-15 children) per child	per child	Y	\$16.95	\$17.28	1.95%	\$0.33	Non-Statutory



Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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### Creche

20 pass - 1 child per 1 hour	per pass	Y	\$131.55	\$134.18	2.00%	\$2.63	Non-Statutory
20 pass - 2 children per 1 hour	per pass	Y	\$166.25	\$169.55	1.98%	\$3.30	Non-Statutory
20 pass - 3 or more children per 1 hour	per pass	Y	\$202.80	\$206.85	2.00%	\$4.05	Non-Statutory
Child care - 1/2 child per hour	per hour	Y	\$3.65	\$3.70	1.37%	\$0.05	Non-Statutory
Child Care - 1/4 Child per hour	per hour	Y	\$1.85	\$1.85	0.00%	\$0.00	Non-Statutory
1 child per 1 hour	per hour	Y	\$7.30	\$7.40	1.37%	\$0.10	Non-Statutory
2 children per 1 hour	per hour	Y	\$9.25	\$9.40	1.62%	\$0.15	Non-Statutory
3 or more children per 1 hour	per hour	Y	\$11.25	\$11.45	1.78%	\$0.20	Non-Statutory
10 pass – 1 child per 1 hour	per pass	Y	\$65.75	\$67.00	1.90%	\$1.25	Non-Statutory
10 pass – 2 children per 1 hour	per pass	Y	\$83.15	\$84.80	1.98%	\$1.65	Non-Statutory
10 pass – 3 or more children per 1 hour	per pass	Y	\$101.40	\$103.40	1.97%	\$2.00	Non-Statutory

### Occasional Care

Per child per hour	per hour	Y	\$9.05	\$9.20	1.66%	\$0.15	Non-Statutory
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### Facility Hire

Full Court – after 4pm weekdays and weekends	Per hour	Y	\$48.50	\$49.45	1.96%	\$0.95	Non-Statutory
Full Court – before 4pm weekdays	Per hour	Y	\$40.60	\$41.40	1.97%	\$0.80	Non-Statutory
Group fitness room rental per hour	per hour	Y	\$42.75	\$43.60	1.99%	\$0.85	Non-Statutory
Childcare room rental per hour	per hour	Y	\$42.75	\$43.60	1.99%	\$0.85	Non-Statutory
Meeting Room Hire (next to cafe)	Per hour	Y	\$42.75	\$43.60	1.99%	\$0.85	Non-Statutory
25m Pool Lane Hire – Permanent	Per lane, per hour	Y	\$29.05	\$29.60	1.89%	\$0.55	Non-Statutory
25m Pool Lane Hire – Casual	Per lane, per hour	Y	\$43.75	\$44.60	1.94%	\$0.85	Non-Statutory
Hydro Pool Hire (1/2 pool)	Per hour	Y	\$84.35	\$86.00	1.96%	\$1.65	Non-Statutory
Hydro Pool Hire	Per hour	Y	\$168.00	\$171.30	1.96%	\$3.30	Non-Statutory
Warm Water Pool Hire including Meeting Room	Per hour	Y	\$251.90	\$256.95	2.00%	\$5.05	Non-Statutory
Warm Water Pool Hire	Per hour	Y	\$211.20	\$215.40	1.99%	\$4.20	Non-Statutory

### Miscellaneous

Locker	per locker	Y	\$2.55	\$2.55	0.00%	\$0.00	Non-Statutory
RFID Band	per RFID band	Y	\$13.70	\$13.90	1.46%	\$0.20	Non-Statutory

### Club Memberships (New fee structure)

Bronze - Joining Fee	One off fee	Y	\$80.20	\$80.20	0.00%	\$0.00	Non-Statutory
Bronze - Weekly Fee	Per week	Y	\$16.15	\$16.47	1.98%	\$0.32	Non-Statutory
Bronze Concession - Joining Fee	One off fee	Y	\$55.85	\$55.85	0.00%	\$0.00	Non-Statutory
Bronze Concession - Weekly Fee	Per week	Y	\$11.25	\$11.47	1.96%	\$0.22	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Club Memberships (New fee structure)** [continued]

Gold - Joining Fee	One off fee	Y	\$100.50	\$100.50	0.00%	\$0.00	Non-Statutory
Gold - Weekly Fee	Per week	Y	\$20.20	\$20.60	1.98%	\$0.40	Non-Statutory
Gold Concession - Joining Fee	One off fee	Y	\$70.05	\$70.05	0.00%	\$0.00	Non-Statutory
Gold Concession - Weekly Fee	Per week	Y	\$14.10	\$14.38	1.99%	\$0.28	Non-Statutory
MX Training Zone Membership - Joining Fee	One off Fee	Y	\$100.50	\$100.50	0.00%	\$0.00	Non-Statutory
MX Training Zone Membership - Weekly Fee	Per week	Y	\$45.70	\$46.60	1.97%	\$0.90	Non-Statutory
Platinum - Joining Fee	One off fee	Y	\$100.50	\$100.50	0.00%	\$0.00	Non-Statutory
Platinum - Weekly Fee	Per week	Y	\$22.35	\$22.79	1.97%	\$0.44	Non-Statutory
Silver - Joining Fee	One off fee	Y	\$90.35	\$90.35	0.00%	\$0.00	Non-Statutory
Silver - Weekly Fee	Per week	Y	\$18.15	\$18.50	1.93%	\$0.35	Non-Statutory
Silver Concession - Joining Fee	One off fee	Y	\$62.95	\$62.95	0.00%	\$0.00	Non-Statutory
Silver Concession - Weekly Fee	Per week	Y	\$12.70	\$12.95	1.97%	\$0.25	Non-Statutory

**Growling Frog Golf Course****Golf Fees****Golf Fees - 18 Holes**

Adult	Per round	Y	\$49.75	\$50.70	1.91%	\$0.95	Non-Statutory
After 2pm golf	Per round	Y	\$30.45	\$31.06	2.00%	\$0.61	Non-Statutory
Group	Per round	Y	\$44.65	\$45.54	1.99%	\$0.89	Non-Statutory
Leap (Tuesday only)	Per round	Y	\$24.85	\$25.34	1.97%	\$0.49	Non-Statutory
Lifestyle	Per round	Y	\$24.85	\$25.34	1.97%	\$0.49	Non-Statutory
Member / Pass Holder Guest	Per round	Y	\$44.65	\$45.54	1.99%	\$0.89	Non-Statutory
Online	Per round	Y	\$44.65	\$45.54	1.99%	\$0.89	Non-Statutory
Partner	Per round	Y	\$39.60	\$40.39	1.99%	\$0.79	Non-Statutory
Residents (City of Whittlesea) Weekday only - exclude public holidays	Per round	Y	\$34.50	\$35.15	1.88%	\$0.65	Non-Statutory
Seniors ( Weekday only, exclude public holiday)	Per round	Y	\$29.45	\$30.04	2.00%	\$0.59	Non-Statutory
Under 21	Per round	Y	\$29.45	\$30.04	2.00%	\$0.59	Non-Statutory

**Golf Fees - 9 Holes**

Adult	Per Round	Y	\$30.45	\$31.06	2.00%	\$0.61	Non-Statutory
Leap (Tuesday only)	Per round	Y	\$15.25	\$15.55	1.97%	\$0.30	Non-Statutory
Lifestyle	Per round	Y	\$15.25	\$15.55	1.97%	\$0.30	Non-Statutory
Partner	Per round	Y	\$24.35	\$24.80	1.85%	\$0.45	Non-Statutory
Residents (City of Whittlesea) Weekday only- exclude public holidays	Per round	Y	\$21.30	\$21.72	1.97%	\$0.42	Non-Statutory
Seniors ( Weekday only, exclude public holiday)	Per round	Y	\$18.25	\$18.61	1.97%	\$0.36	Non-Statutory

Name	Unit	GST (Y)es/(N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**Golf Fees - 9 Holes** [continued]

Under 21	Per round	Y	\$18.25	\$18.61	1.97%	\$0.36	Non-Statutory
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**Range Balls**

10 bucket price (35)	Per 10 Bucket	Y	\$52.80	\$53.85	1.99%	\$1.05	Non-Statutory
10 bucket price (70)	Per 10 Bucket	Y	\$91.35	\$93.15	1.97%	\$1.80	Non-Statutory
Large bucket 70 balls	Per bucket	Y	\$12.20	\$12.40	1.64%	\$0.20	Non-Statutory
Small bucket 35 balls	Per bucket	Y	\$7.10	\$7.24	1.97%	\$0.14	Non-Statutory

**Season Pass**

Growing Frog Lifestyle - Annual	Annual	Y	\$299.40	\$305.39	2.00%	\$5.99	Non-Statutory
Juniors Under 21 - Annual	Annual	Y	\$709.50	\$723.69	2.00%	\$14.19	Non-Statutory
Juniors Under 21 - Monthly	Per month	Y	\$64.95	\$66.25	2.00%	\$1.30	Non-Statutory
Partner Pass - Annual	Annual	Y	\$49.75	\$50.70	1.91%	\$0.95	Non-Statutory
Seniors Weekday - Annual (excluding public holidays)	Annual	Y	\$709.50	\$723.69	2.00%	\$14.19	Non-Statutory
Seniors Weekday - Monthly (excluding public holidays)	Per month	Y	\$64.95	\$66.25	2.00%	\$1.30	Non-Statutory
Unlimited - Annual	Annual	Y	\$1,619.95	\$1,652.35	2.00%	\$32.40	Non-Statutory
Unlimited - Monthly	Per month	Y	\$148.20	\$151.17	2.00%	\$2.97	Non-Statutory
Weekday - Annual	Annual	Y	\$1,009.95	\$1,030.15	2.00%	\$20.20	Non-Statutory
Weekday - Monthly	Per month	Y	\$92.35	\$94.19	1.99%	\$1.84	Non-Statutory

**Hire****Cart****18 Hole**

Annual Cart Pass	Per cart	Y	\$893.20	\$911.06	2.00%	\$17.86	Non-Statutory
Plus \$10 Passendger fee on weekends and public holidays.							

Cart Trail Fee	Per cart	Y	\$10.15	\$10.35	1.97%	\$0.20	Non-Statutory
Groups (All carts prepaid)	Per cart	Y	\$36.55	\$37.28	2.00%	\$0.73	Non-Statutory
Motorised Cart -18 Holes	Per cart	Y	\$44.65	\$45.54	1.99%	\$0.89	Non-Statutory
Partner & Pass holder	Per cart	Y	\$36.55	\$37.28	2.00%	\$0.73	Non-Statutory
Seniors	Per cart	Y	\$36.55	\$37.28	2.00%	\$0.73	Non-Statutory
Tuesday Leap	Per cart	Y	\$20.30	\$20.70	1.97%	\$0.40	Non-Statutory

**9 Hole**

Cart Trail Fee	Per cart	Y	\$5.08	\$5.18	1.97%	\$0.10	Non-Statutory
Motorised Cart- 9 Holes	Per round	Y	\$30.45	\$31.05	1.97%	\$0.60	Non-Statutory
Partner & Pass holder	Per cart	Y	\$24.37	\$24.85	1.97%	\$0.48	Non-Statutory

Name	Unit	GST (Y)es/ (N)o	Year 21/22 Fee (incl.GST)	Year 22/23 Fee (incl.GST)	Increase/ Decrease %	Increase/ Decrease \$	Basis of Fee
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**9 Hole** [continued]

Seniors	Per cart	Y	\$24.35	\$24.83	1.97%	\$0.48	Non-Statutory
Tuesday Leap	Per cart	Y	\$20.30	\$20.70	1.97%	\$0.40	Non-Statutory

**Other**

Buggies	Per hire	Y	\$7.10	\$7.24	1.97%	\$0.14	Non-Statutory
Clubs	Per hire	Y	\$19.30	\$19.68	1.97%	\$0.38	Non-Statutory

**Council Offices**

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**Website** [whittlesea.vic.gov.au](http://whittlesea.vic.gov.au)

**Postal address**

City of Whittlesea Locked Bag  
Bundoora MDC VIC 3083

**Phone:** 9217 2170

National Relay Service: 133 677  
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- 6 Notices of Motion**
- 7 Urgent Business**
- 8 Reports from Council Representatives and CEO Update**

## **9 Confidential Business**

Under section 66(2) of the Local Government Act 2020 a meeting considering confidential information may be closed to the public. Pursuant to sections 3(1) and 66(5) of *the Local Government Act 2020*.

### **Recommendation**

**THAT the Chair of Council recommends that the meeting be closed to the public for the purpose of considering details relating to the following confidential matters in accordance with Section 66(2)(a) of the *Local Government Act 2020* as detailed.**

#### **9.1 Confidential Connected Communities**

Nil Reports

#### **9.2 Confidential Liveable Neighbourhoods**

Nil Reports

#### **9.3 Confidential Strong Local Economy**

Nil Reports

#### **9.4 Confidential Sustainable Environment**

Nil Reports

#### **9.5 Confidential High Performing Organisation**

Nil Reports

#### **9.6 Confidential Notices of Motion**

Nil Confidential Notices of Motion

## **12 Closure**