

Minutes

Additional Council Meeting
Thursday 12 October 2023 at 10:00 am

Held virtually via Zoom

Administrators

Lydia Wilson Chair of Council

Peita Duncan Administrator

Christian Zahra AM Administrator

On 19 June 2020 the Acting Minister for Local Government appointed the Panel of Administrators for the City of Whittlesea and appointed Lydia Wilson as Chair of the Panel. The Panel of Administrators comprises of Lydia Wilson, Peita Duncan and Christian Zahra who will undertake the duties of the Council of the City of Whittlesea until the October 2024 Local Government Election.

Senior Officers

Craig Lloyd Chief Executive Officer

Janine Morgan Executive Manager Public Affairs

Jacinta Stevens Executive Manager Office of Council & CEO

Order of Business

The Chief Executive Officer submits the following business:

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1 Opening

1.1 Meeting Opening and Introductions

The Chair of Council, Lydia Wilson opened the meeting and introduced the Administrators and Chief Executive Officer:

Administrator, Peita Duncan;
Administrator, Christian Zahra; and
Chief Executive Officer, Craig Lloyd.

The Chief Executive Officer, Craig Lloyd introduced members of the Executive Leadership Team:

Janine Morgan, Executive Manager Public Affairs; and
Jacinta Stevens, Executive Manager Office of Council and CEO.

1.2 Acknowledgement of Traditional Owners Statement

The Chair of Council, Lydia Wilson will read the following statement:

“On behalf of Council, I recognise the rich Aboriginal heritage of this country and acknowledge the Wurundjeri Willum Clan and Taungurung People as the Traditional Owners of lands within the City of Whittlesea.

I would also like to acknowledge Elders past, present and emerging.”

1.3 Diversity and Good Governance Statement

The Chair of Council, Lydia Wilson will read the following statement:

“At the City of Whittlesea we are proud of our diversity and the many cultures, faiths and beliefs that make up our community. We strive to be an inclusive welcoming City that fosters active participation, wellbeing and connection to each other and this land. We commit as a Council to making informed decisions to benefit the people of the City of Whittlesea now and into the future, to support our community’s vision of A Place For All.”

1.4 Attendance

Members:

Lydia Wilson, Chair of Council
Peita Duncan, Administrator
Christian Zahra AM, Administrator

Officers:

Craig Lloyd, Chief Executive Officer
Janine Morgan, Executive Manager Public Affairs
Jacinta Stevens, Executive Manager Office of Council & CEO

2 Declarations of Conflict of Interest

No Declarations.

3 Officers' Reports

3.1 Connected Communities

3.1.1 2022-2023 Draft Annual Report

Responsible Officer Chair of Council

Author Unit Manager Communications

Purpose

The purpose of this report is to present the City of Whittlesea Annual Report 2022-2023 for endorsement.

Recommendation

THAT Council:

1. **Endorse the 2022-2023 Annual Report in accordance with section 100 of the *Local Government Act 2020*.**
2. **Write to the Minister for Local Government, Local Government Victoria and all local members of parliament to advise of highlights of the Council over the past twelve months and provide a copy of the Annual Report.**

COUNCIL RESOLUTION

Moved:	<i>Administrator Peita Duncan</i>
Seconded:	<i>Administrator Christian Zahra</i>

THAT Council adopt the recommendation for endorsement of the 2022-2023 Annual Report.

CARRIED

3.2 Liveable Neighborhoods

No reports

3.3 Strong Local Economy

No reports

3.4 Sustainable Environment

No reports

3.5 High Performing Organisation

3.5.1 Appointment of Acting Mayor (Chair Administrator)

Responsible Officer: Executive Manager Office of Council & CEO

Author: Executive Manager Office of Council & CEO

Purpose

To seek the appointment of an acting Mayor (Administrator) in accordance with section 20B of the *Local Government Act 2020*.

Recommendation

THAT Council appoint Administrator Peita Duncan as acting Mayor (Acting Chair of Council) for the period 16 October to 5 November 2023 inclusive.

COUNCIL RESOLUTION

Moved:	<i>Administrator Christian Zahra</i>
Seconded:	<i>Chair of Council Lydia Wilson</i>

THAT Council adopt the recommendation in relation to the appointment of Administrator Peita Duncan as acting Mayor (acting Chair of Council) for the period 16 October to 5 November inclusive.

CARRIED

4 Urgent Business

No Urgent Business

5 Closure

There being no further business the Chair of Council closed the Additional Council Meeting at 10:18 am.

Confirmed this 17th day of October 2023.

Lydia Wilson
Chair of Council