

# Minutes

Youth Council Meeting  
Monday 5 August 2024 at 6pm

Conference Room 2 at Civic Centre,  
25 Ferres Boulevard, South Morang

# Youth Councillors

Zachary Melvaine	Youth Mayor
Kaynat Virk	Deputy Youth Mayor
Angelica Banquil	
Dean Connelly-Carpenter	
Bavleen Kaur	
Mustafa Khraim	
Angela Rolevska	
Esha Serai	
Tanya Sharma	
Sandy Tran	
Emily Tricarico	
Elly Watson	
Sophie Winter	

# Officers

Jacinta Stevens	Executive Manager Office of Council & CEO
Ilker Destan	Acting Unit Manager Governance

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## **1 Opening**

### **1.1 Meeting Opening and Introductions**

The Youth Mayor opened the meeting at 6pm.

“Welcome to this Youth Council Meeting of 5 August 2024 which is being held in person in Conference Room 2 at the Civic Centre, 25 Ferres Boulevard, South Morang.

I am Zachary Melvaine, Youth Mayor and I would like to introduce the Youth Councillors in attendance tonight:

Kaynat Virk, Deputy Youth Mayor  
Angelica Banquil  
Dean Connelly-Carpenter  
Bavleen Kaur  
Mustafa Khraim  
Angela Rolevska  
Esha Serai  
Tanya Sharma  
Sandy Tran  
Emily Tricarico  
Elly Watson  
Sophie Winter

We also have in attendance Jacinta Stevens, Executive Manager Office of Council & CEO.”

### **1.2 Apologies**

Nil

### **1.3 Acknowledgement of Traditional Owners Statement**

The Youth Mayor read the following statement:

*“On behalf of Council, I recognise the rich Aboriginal heritage of this country and acknowledge the Wurundjeri Willum Clan and Taungurung People as the Traditional Owners of lands within the City of Whittlesea.*

*I would also like to acknowledge Elders past, present and emerging.”*

#### **1.4 Youth Council Charter**

The Youth Mayor read the following Youth Council Charter:

*“We, the members of the City of Whittlesea Youth Council, commit to advocating for and being the voice of the youth within our municipality. We ensure a safe space for all, to engage in constructive collaboration on matters affecting young people. We aim to empower and foster community connectedness in our youth so they feel valued and supported to achieve their aspirations.”*

#### **1.5 Acknowledgements**

No acknowledgments.

#### **2 Declarations of Conflict of Interest**

No declarations.

**3 Confirmation of Minutes of Previous Meeting/s**

<b>COUNCIL RESOLUTION</b>	
<b>Moved:</b>	<i>Deputy Youth Mayor Kaynat Virk</i>
<b>Seconded:</b>	<i>Youth Councillor Mustafa Khraim</i>

**THAT the following Minutes of the preceding meeting as circulated, be confirmed:**

- **Scheduled Meeting of Youth Council Meeting held on 3 June 2024; and**
- **Scheduled Meeting of Youth Council Meeting held on 1 July 2024.**

**CARRIED**

## 4 Officers' Reports

### 4.1 Draft Mill Park Place Framework

**Director/Executive Manager:** Director Infrastructure & Environment

**Report Author:** Senior Urban Designer

**In Attendance:** Acting Manager Urban Design & Transport  
Acting Unit Manager Urban Design & Placemaking Urban Designer

#### Executive Summary

The purpose of this report is to:

- Provide Youth Council with an overview of the Draft Mill Park Place Framework (Framework) in Attachment 1.
- Inform Youth Council of officers' intention to undertake community consultation between the period 22 July 2024 to 25 August 2024.

#### Officers' Recommendation

THAT the Youth Council:

1. In collaboration with all Youth Councillors, provide feedback to the Councillor Support Officer, no later than 12 August 2024.
2. Note the feedback will be tabled at the 2 September 2024 Youth Council meeting for noting.

#### COUNCIL RESOLUTION

<b>Moved:</b>	<i>Youth Councillor Angela Rolevska</i>
<b>Seconded:</b>	<i>Youth Councillor Tanya Sharma</i>

THAT the Youth Council:

1. In collaboration with all Youth Councillors, provide feedback to the Councillor Support Officer, no later than 12 August 2024.
2. Note the feedback will be tabled at the 2 September 2024 Youth Council meeting for noting.

**CARRIED**

## YOUTH COUNCILLOR/S WHO SPOKE TO MOTION

*Youth Councillor Angela Rolevska*

## VOTING

UNANIMOUS	FOR	AGAINST	ABSTAINED
YES			



## 4.2 Doreen Dirt Jumps

**Director/Executive Manager:** Director Infrastructure & Environment

**Report Author:** Coordinator Open Space Projects

**In Attendance:** Unit Manager Parks Development  
Parks Project Manager

### Executive Summary

The Mernda/Doreen corridor faced a shortage of BMX facilities, leading to the community building unsanctioned dirt jumps in public spaces. These unauthorised jumps caused damage and safety risks, especially during the COVID-19 lockdowns when jumps became more elaborate.

The City of Whittlesea's efforts to remove these structures led to backlash from the community at the time. In response, a petition from Doreen residents, with nearly 2,000 signatures, resulted in Council commissioning a feasibility study for a permanent dirt jump facility.

The feasibility study assessed potential sites, costs, and maintenance, leading to the selection of a suitable location.

Council is now in the process of developing a 12-month pilot program which will monitor the facility's maintenance and management and include substantial community engagement. "Learn to Dig" days will be organised during construction to educate users on maintenance, and a riders group will meet quarterly to discuss improvements and issues.

Monthly auditing by the Maintenance & Operations Department aims to ensure the facility's success and community involvement.

Construction initially set for completion in July 2024 has seen delays due to wet weather issues.

### Officers' Recommendation

THAT the Youth Council:

1. Provide feedback on the process for developing the Doreen Dirt Jump Pilot Program.
2. Support the Doreen Dirt Jumps pilot program.

## COUNCIL RESOLUTION

<b>Moved:</b>	<i>Youth Councillor Dean Connelly-Carpenter</i>
<b>Seconded:</b>	<i>Youth Councillor Sophie Winter</i>

THAT the Youth Council:

1. Provide feedback on the process for developing the Doreen Dirt Jump Pilot Program.
2. Support the Doreen Dirt Jumps pilot program.

**CARRIED**

## YOUTH COUNCILLOR/S WHO SPOKE TO MOTION

*Nil*

## VOTING

UNANIMOUS	FOR	AGAINST	ABSTAINED
YES			

### 4.3 Asset Plan

**Director/Executive Manager:** Director Infrastructure & Environment

**Report Author:** Unit Manager Asset Management

**In Attendance:** Unit Manager Asset Management  
Unit Manager Community Engagement

#### Executive Summary

Council is developing a new Asset Plan 2026-36 which will be informed by the community, for the community. We are seeking the input of the Youth Council as part of a deliberative engagement process to ensure their voice is considered. This will verify that the Asset Plan is in line with the community's values and priorities.

The feedback from the session will guide the decisions in the Asset Plan toward the community level of service and the establishment of asset management guiding principles.

#### Officers' Recommendation

THAT the Youth Council provide feedback from the workshop session to assist in guiding decisions in the Asset Plan.

#### COUNCIL RESOLUTION

<b>Moved:</b>	<i>Youth Councillor Angelica Banquil</i>
<b>Seconded:</b>	<i>Youth Councillor Emily Tricarico</i>

THAT the Youth Council provide feedback from the workshop session to assist in guiding decisions in the Asset Plan.

**CARRIED**

#### YOUTH COUNCILLOR/S WHO SPOKE TO MOTION

*Nil*

#### VOTING

UNANIMOUS	FOR	AGAINST	ABSTAINED
YES			

## 4.4 Aboriginal Communities / Aboriginal Action Plan

**Director/Executive Manager:** Director Community Wellbeing

**Report Author:** Unit Manager Aboriginal Communities

**In Attendance:** Manager Community Strengthening  
Unit Manager Aboriginal Communities

### Executive Summary

This report provides an update on Aboriginal Communities Unit and the Aboriginal Action Plan 2024-2029 (AAP).

Please note, the final graphic designed copy is still being finalised for external distribution/communication.

### Officers' Recommendation

THAT the Youth Council:

1. Note the update on Aboriginal Communities Unit.
2. Note the Aboriginal Action Plan 2024-2029 at Attachment 1.

### COUNCIL RESOLUTION

<b>Moved:</b>	<i>Youth Councillor Dean Connelly-Carpenter</i>
<b>Seconded:</b>	<i>Youth Councillor Sandy Tran</i>

THAT the Youth Council:

1. Note the update on Aboriginal Communities Unit.
2. Note the Aboriginal Action Plan 2024-2029 at Attachment 1.

**CARRIED**

### YOUTH COUNCILLOR/S WHO SPOKE TO MOTION

*Nil*

### VOTING

UNANIMOUS	FOR	AGAINST	ABSTAINED
YES			

## 4.5 Amendments to the Youth Council Terms of Reference

**Director/Executive Manager:** Director Community Wellbeing  
Executive Manager Office of Council & CEO

**Report Author:** Youth Development Coordinator

**In Attendance:** Unit Manager Youth Development

*The Youth Mayor advised that due to time constraints this item will be held over until the 2 September 2024 Youth Council Meeting.*

### Executive Summary

The Youth Council Terms of Reference define the purpose, objective, structure, resourcing and management of the City of Whittlesea Youth Council. The Youth Council Terms of Reference was published in October 2023 prior to the recruitment of the 2024/25 Youth Council.

The Terms of Reference defines that a member of the Youth Council cannot re-apply for membership following the completion of a term of membership (24 months). This has been identified as a disadvantage for Youth Council members who are aged under 16 years old during their term of membership as they do not have the opportunity to nominate for Youth Mayor or Deputy Youth Mayor.

### Officers' Recommendation

**THAT the Youth Council:**

- 1. Resolve to accept the proposed amendment to Section 4(d). 4(e) and 7(e) at Attachment 1.**
- 2. Note the amended Youth Council Terms of Reference come into effect from 6 August and will be circulated to relevant officers, Council staff and Youth Council members.**

**5 Notices of Motion**

No Notices of Motion

**6 General / Urgent Business**

No Urgent Business

**7 Closure**

There being no further business the Youth Mayor formally closed the meeting at 7:31pm.

Confirmed this 2<sup>nd</sup> day of September 2024.

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Zachary Melvaine  
Youth Mayor