

**CITY OF WHITTLESEA  
MEMORANDUM OF AUTHORISATION  
TO ERECT, DISPLAY, PLACE, REMOVE OR ALTER TRAFFIC CONTROL DEVICES**

**APPLICATION**

Pursuant to Regulations under Road Safety (Traffic Management) Regulations 2019, Part 2—Installation of traffic control devices, Section 11 Power of other responsible entities and Councils to erect traffic control devices on roads or road related areas - (1) (c), I/we hereby apply for authorisation to erect, display, place, remove or alter (as the case may be) the Traffic Control Device(s) as specified herein.

I/We also agree and acknowledge that:

1. The Traffic Control Devices will be removed before the "Expiry (Removal) Date" unless a further authorisation has been granted;
2. Accurate records of actual usage will be kept in a recoverable document (eg. JSA or SWMS) – This (JSA or SWMS) must be submitted to Council and confirm which Traffic Management Plan has been used in conjunction with the use of the Traffic Control Device(s);
3. The attached plans are a true and accurate reflection of the base information and proposed treatment(s);
4. The treatment(s) as shown on the plan(s) are in accordance with the Road Management Act 2004 Code of Practice Worksite Safety – Traffic Management; and
5. This application has been prepared by a VicRoads prequalified Traffic Management company accredited to implement traffic management and to control traffic.

APPLICATION DATE:		<b>WORKS MANAGER DETAILS</b>			
<b>APPLICANT DETAILS</b>		COMPANY:			
		PHONE NUMBER:			
		MOBILE NUMBER:			
NAME:		<b>TRAFFIC MANAGEMENT COMPANY DETAILS (FOR IMPLEMENTATION)</b>			
COMPANY:					
PHONE NUMBER:					
MOBILE NUMBER:					
EMAIL:				COMPANY:	
SIGNATURE:				CONTACT NAME:	
				PHONE NUMBER:	
		MOBILE NUMBER:			
<b>DESCRIPTION OF WORKS / EVENT</b>					
TYPE OF WORKS / EVENT:					
<b>IMPACTED STREETS</b>		<b>MAJOR TRAFFIC CONTROL DEVICE SPEED REDUCTION FOR COUNCIL WORKS ONLY</b>			
1					
2		EXISTING SPEED LIMIT:			
3		REDUCED SPEED LIMIT 1:			
4		REDUCED SPEED LIMIT 2:			
5		TMP Number	Revision date/Number		
SUBURB:					
ERECTION DATE: (ie. Day, Month, Year)					
EXPIRY (REMOVAL) DATE (ie. Day, Month, Year)					
DAILY DISPLAY TIME (WEEKDAYS): (eg.9:30am to 3:30pm)					
DAILY DISPLAY TIME (WEEKENDS): (eg.9:30am to 3:30pm)					

**AUTHORISATION (Council Internal Use Only)**

As an authorised City of Whittlesea officer, I hereby grant authority for the use of a Major Traffic Control Device (Speed Reduction) for the purpose of undertaking works as specified above.

Name \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_