

# Application for a permit to conduct a Domestic Animal Business

in accordance with the Domestic Animals Act 1994

I, (the applicant) hereby apply for a Permit for the year **10 April 2025 to 9 April 2026**, under the provisions of the *Domestic Animal Act 1994* for the purposes described below:

New Registration
  Renewal of Registration
  Transfer of Registration

**A fee of \$343.85 must accompany this application**

## Applicant Details:

Company Name		ABN #	
Reg. Office Address			
Location of Business			
Postal Address <i>(If different from above)</i>			
Telephone	(B)	(M)	
Email Address			
Manager Name			
Public Liability Insurance (Min \$5,000,000)			

## Your business type:

<b>Day Care Boarding Establishment</b>			
Capacity - The maximum number of animals that will be housed at the premises at any one time will be:			
Dogs:	Cats:		
<b>Animal Shelter</b>			
Capacity - The maximum number of Dogs or Cats that will be maintained at the premises for the purpose providing shelter prior to rehoming will be:			
Dogs:	Cats:	Others:	
<b>Pet Shop</b>			
Capacity - The maximum number of animals that will be housed at the premises will be:			
Dogs:	Cats:	Birds:	Guinea Pigs:
Rats:	Mice:	Chickens:	Rabbits:
Do you sell Reptiles?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	
<b>Dog Training Establishment</b>			
Capacity - The maximum number of dogs that will be trained at the premises per session will be:			
Dogs:			

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## Declaration and agreement

I (the applicant) am aware that it is an offence under the provisions of the Domestic Animals Act 1994 to give false information in this application. I also agree to abide by the provisions under the Domestic Animals Act 1994 and any relevant regulations and Codes of Practice. Non-compliance may result in the Permit being withdrawn and possible legal action.

\_\_\_\_\_  
Applicant Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Term for renewal of registration

The proprietor of a domestic animal business may renew the registration of the premises on which that business is conducted by applying to Council in writing in the form approved by Council no less than 30 days before the registration is due to expire.

## Payment options:

- |  |
|--|
| 1) <b>IN PERSON</b> - Pay by cash, cheque, EFTPOS or credit card.<br>City of Whittlesea, Civic, Centre, 25 Ferres Boulevard, South Morang. |
| 2) <b>MAIL/TELEPHONE</b> - Return your completed forms and mail.*<br>You will be contacted for payment via credit card.                    |

**\*Return form and supporting documentation to:**

City of Whittlesea, Locked Bag 1, Bundoora MDC 3083 or via email at [info@whittlesea.vic.gov.au](mailto:info@whittlesea.vic.gov.au)  
Contact the Animal Management Team on 9217 2170 if you have any queries.

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**Office Use Only**

CRM Number:	
Reference Number: 70 /        /        / 1	G/L Account: 3220.1002.845
Receipt Type	698 (new)                      455 (Renewal)
Date Paid:	Receipt Number: