

Infrastructure Protection Permit

Application Form

Please complete and return this form:

TO: 68-96 Houston Street, Epping

EMAIL: ip@whittlesea.vic.gov.au

VIA POST TO:

Locked Bag 1, Bundoora MDC VIC 3083

Applicant of Planning Permit OR Company authorised

Name: _____ Signature: _____
 Address: _____
 Suburb: _____ Postcode: _____
 Phone number: _____ Mobile: _____

Development Site/Property Address Details

Lot No: _____ Property No: _____ Street: _____
 Suburb: _____ Postcode: _____

Description of Proposed Works

Planning Permit #: _____ Building Permit #: _____

Required Attachments

- A copy of the endorsed **Development Application (Planning)** approved plans and **planning permit**
- Approvals from **service authorities** for relocation and/or connection to their assets as required
- A Traffic Management Plan (**TMP**)
- A Site Management Plan (**SMP**)
- An Environmental Management Plan (**EMP**)

**IT IS THE APPLICANTS RESPONSIBILITY TO ENSURE THAT ALL
 INFORMATION PRESENTED IS AN ACCURATE REFLECTION OF THE
 EXISTING PLANNING PERMIT CONDITIONS**

Note that the Infrastructure Protection Permit also grants approval for new and/or relocated vehicle crossing/s, works in an easement or the road reserve for connection and/or upgrade to existing services

FOR OFFICE USE ONLY

Code:	Fee:	Date:	Receipt:	Counter Officer:
	\$			

Council Offices
 25 Ferres Boulevard
 South Morang VIC 3752
 Locked Bag 1
 Bundoora MDC VIC 3083
 ABN 72 431 091 058

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Fax 03 9217 2111
TTY 133 677 (ask for 9217 2170)
Email info@whittlesea.vic.gov.au
 www.whittlesea.vic.gov.au

 Free Telephone Interpreter Service

عربي	9679 9871	Hrvatski	9679 9872
廣東話	9679 9857	Ελληνικά	9679 9873
Italiano	9679 9874	Türkçe	9679 9877
Македонски	9679 9875	Việt-ngữ	9679 9878
普通话	9679 9876	Other	9679 9879

NEXT STEPS

- A **refundable** bond is required to be paid to cover the cost of Council undertaking repair, restoration or replacement works of existing infrastructure abutting the development site.
- Within 3 business days, Council officers will assess the Infrastructure Protection application and determine the bond amount (or bank guarantee) to be paid.
- An invoice for this amount will be sent to the applicant. The bond will be calculated based on the potential impact to the following infrastructure adjacent to the development site:
 - Length and width of road pavement including kerb and channel
 - Length and width of footpath
 - Length and width of nature strip
 - Number of trees
 - Number of vehicle crossings
 - Other roadside furniture such as bus stops, signs, power poles etc.
- Once the bond is paid, a Council officer will contact the applicant to arrange a pre-commencement construction meeting and issue the applicant with an Infrastructure Protection permit.

FOR YOUR INFORMATION

- In accordance with Council's General Local Law No. 1 a developer is required to obtain an Infrastructure Protection Permit **prior** to the commencement of works on the development site.
- Council's Infrastructure Protection Permit and inspection process maintains Council's infrastructure both during and after building and construction activities on the development site for community safety.
- In the event that the applicant or developer of a site does not comply with Council's General Local Law No. 1 regarding asset protection, Council has the power to take enforcement action and stop works.