

ENGINEERING WORKS STATEMENT OF COMPLIANCE CHECKLIST



Name of Subdivision / Stage / Package:	Developer:
Location:	Planning Permit Number:
Plan of Subdivision Number:	Engineering File Number:

Whittlesea City Council requests the Contract Superintendent or Project Manager to mark all items YES-NO-N/A and sign below prior to requesting a Statement of Compliance, to confirm all planning permit conditions for Engineering Works have been met and other Council prerequisites listed have been finalised.

No.	DETAILS	YES	NO	NA	COMMENTS / ACTIONS	DATE
1	File check of relevant permit conditions, Section 173 Agreements or Developer undertakings has been conducted and action (if required) taken.					
2	Does any requirement, deferred until a specific trigger is reached, warrant a review/extension? [E.g. Design package, traffic signals, bridge]					
3	A Practical Completion Certificate for the whole of the Civil Works has been issued by Council.				[If "NO", Items 4-7 must be completed]	
4	The Developer and Council have entered into an agreement for the following uncompleted work:					
	• WSUD 'soft engineering works' deferred					
	• Minor 'hard engineering works' in progress					
	• Other					
5	If bonding of uncompleted works is agreed the PC Inspection Checklist must still be completed for all works that are complete at date of SoC.				[Attach signed PC Inspection checklist]	
6	A completion program and amount of bond for 'Unfinished Works' is approved by Council.					
7	Bank Guarantee for 'Unfinished Works' received and checked by Council.					
8	Clearances from any adjoining owners affected by the works have been obtained.					
9	Consultant's 'Total Cost of Works' schedule has been received and checked by Council.					
10	Invoice for surveillance fees has been issued and payment received by Council.					
11	Payment of non-standard public lighting fees received and checked by Council.					
12	Payment made for maintenance of Council traffic signal assets as per the planning permit.					
13	Bank Guarantee for deferred wearing course asphalt received and checked by Council.					
14	Bank Guarantees in lieu of maintenance have been received and checked by Council.					
15	Bank Guarantee for non-standard public lighting maintenance received and checked by Council.					
16	Bank Guarantee for Bushfire Management Zone maintenance received and checked by Council.					

Submitted By:

Consultant	Name:	Title:
	Signature:	Date:

Checked And Verified By

Council	Name:	Title:
	Signature:	Date: