



SCHEDULE 2

WHITTLESEA CITY COUNCIL

**APPLICATION FOR FILMING PERMIT
GENERAL MUNICIPAL LAW (NO. 1 OF 2014)
(Please allow 10 working days for processing)**

APPLICANT DETAILS:

Name / Company Name:

_____ ABN: _____

Address:

Number: _____ Street Name: _____

Suburb / Town: _____ Post Code: _____

Contact Details:

Name: _____

Telephone: _____ Mobile: _____

Email: _____

FILMING DETAILS:

Proposed Date(s): _____

Proposed Filming Hours: _____

Location: _____

Type of Production:

Major Commercial

Minor Commercial

Student Film

Not for Profit

Number of cast and crew: _____

Brief description of shoot:

ATTACHMENTS:

-
- Copy of Certificate of Currency of Public Liability Insurance with minimum \$10,000,000 for Commercial Operators. (mandatory – permit will not be issued without insurance)
 - Copy of Certificate of Currency of Public Liability Insurance with minimum \$5,000,000 for Non - Commercial / Student applicants. (requirement dependent on activity)
 - Map of location
 - Traffic Management Plan (*if required*)
 - Copy of correspondence (if required) to
 - Victoria Police
 - Metropolitan Fire Brigade
 - Country Fire Authority
 - Public Transport Victoria
 - Affected residents and/or traders
 - Payment attached (*if required*)

DECLARATION BY APPLICANT:

The applicant agrees to indemnify and keep indemnified the City of Whittlesea against all claims or suites of any kind arising out of the negligence or the unlawful conduct of the production company, its employees, agents or otherwise. The applicant agrees to comply with the City of Whittlesea Local Law and all other relevant legislation and conditions and special conditions on the granting of this application.

Signature: _____ Date: _____

OFFICE USE ONLY:

Fee payable	Major Filming \$340.00 Minor Filming \$170.00	
Account No.	3195 1932 845	Rec. Type: 410
Receipt No.		

Approved by: _____

Permit Issue date: _____